

OFFICE OF THE PRINCIPAL
GLENBROOK NORTH HIGH SCHOOL

To: Dr. Mike Riggle

From: Dr. John Finan

Re: GBN Math Team Competition

Date: October 3, 2017

Attached is a request from Mr. Stephen Goodman, GBN Math Team Coach and Dr. Maria Vasilopoulos, GBN Math Instructional Supervisor to allow student participation in the Princeton University Mathematics Competition, November 17 - 19, 2017 in Philadelphia, PA. Included documents: trip rationale, district travel request form, and board policy 7230, Student Trips.

I fully support this opportunity and ask for your support as well.

JF:rp

enc.

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

I. School GBN GBS GBE GBOC District

II. Initiator Steve Goodman Phone 2681

Position Math Team Coach Date of Submission 10/2/2017

III. **Date and Times of Leave/Return**

Total Number of School Days Missed per Person 1

Departure Date/Time November 17, 2017 7:00 AM Return Date/Time 11/19/2017 11 AM

IV. **Name of Individuals Participating in Tour:** (Attach list if necessary.)

8 students

Steve Goodman (1 teacher)

V. **Description, Destination, and Reason for Trip**

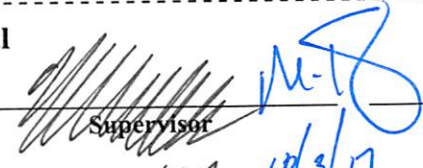
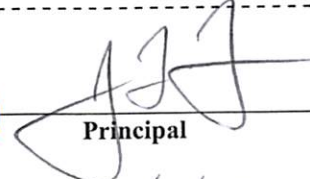
Princeton University Mathematics Competition – an international competition experience for the students.

VI. **Cost of Trip**

Was this trip included in your Dept. Bldg. District Budget?

	Total Amount	Per Person	Account #
Registration	100		820707
Lodging	1200	Estimated for now	
Meals (Advance)			
Misc	200	N/A	
Substitute Teacher		N/A	
Transportation			
Air	2700		
Bus/Car	300		
District Total		N/A	N/A
Cost to Student	4500	563	N/A

VII. **Approval**

  Superintendent

10/2/17 10/3/17 Date

Reminder: No purchase or expenses prior to Board of Education approval.

Form approved by Board of education 12/15/97.

SUMMARY – TRIPS, TOURS AND TRAVEL MATRIX

TYPE OF TRIP	REQUIRES APPROVAL OF:		
	PRINCIPAL	SUPERINTENDENT	BOARD
Student Trips	X		
Student Trips Overnight	X	X	
Student Trips Outside of Illinois or Adjacent States	X	X	X
Educational Tours	X	X	
Educational Tours Outside of Illinois or Adjacent States	X	X	X
Education Tours Requiring One Day or More of Student Absence	X	X	X
Educational Travel	X	X	

BRIEF DESCRIPTION:

Student Trips: Sponsored, conducted and usually financed by District. Includes field trips, activity trips, athletic trips, etc.

Educational Tours: Conducted by District but not financed by District. Example: Band tour to Arizona.

Educational Travel: Not sponsored or financed by District. Sponsor allowed to “inform” students of travel plans.

October 2, 2017

Dear District 225 Board of Education:

Since 2006, the Princeton University Mathematics Competition (PUMaC) has been a premier national high school mathematics competition. Building off of our visit to Harvard last year and our State Championship, we would like to attend PUMaC this year.

The GBN Math Team would like to bring a cohort of qualified students to have the experience of competing in a national math contest. We are proposing that expenses would be paid by the families of those students attending, with fundraising to assist as necessary. There would be no cost to the district. Eight students have already been selected via a try-out.

There are many benefits of attending a national (actually international) mathematics contest. Our students would get to compete with and interact with top mathematics students from around the world. They would get to visit the campuses of two outstanding universities – Penn and Princeton. They would represent GBN on a national stage while working both individually and as a team through challenging, thought-developing questions. Finally, by traveling to another state on a weekend trip, students will develop a camaraderie and strong sense of team.

This year's contest is on Saturday, November 18. The students would miss one day of school on November 17 as we fly into Philadelphia and visit Penn. We would then take the train up to Princeton. After competing all day Saturday, we would fly back to Chicago on Sunday morning, with students meeting their families at baggage claim.

Thank you so much for your consideration.

Sincerely,



Stephen Goodman
Glenbrook North Math Team Coach
Math and Computer Science Teacher



Dr. Maria J. Vasilopoulos
Instructional Supervisor of Mathematics
Glenbrook North HS

Proposed Expenditures for GBN Math Team Trip to Princeton University Mathematics Competition:

All funds would be paid by students and their families and fundraising. Costs for the adult chaperone are incorporated into the total and would be split amongst the students.

8 students (4 female, 4 male) with 1 coach

Registration	\$100 / team	\$100
Lodging	3 rooms * \$200/night * 2 nights	\$1200
Transportation	Air: 9 people * \$300	\$2700
	Ground :	\$300
T-shirts and miscellaneous		\$200
Total		\$4500 = \$563 / student

BOARD POLICY: STUDENT TRIPS

7230
Page 2 of 3 pages

2. Student Activity Trips:

Student activity trips are connected with regularly sponsored in school or post-school programs and may include but not be limited to the following:

- a. An activity trip as part of an extracurricular activity
- b. A contest (or practice for a contest) between students representing Glenbrook and another secondary school, or between participants in intramural sports (contestants, cheerleaders, marching band, etc.)
- c. A performance or exhibition displaying special talent by an individual or group of students (e.g., band, chorus, etc.)
- d. A convention or workshop in which an individual or group of students representing Glenbrook participate (e.g., student council convention or workshop)

Section C – General Parameters

1. All student trips must be approved by and will be subject to the procedures set forth by the school principal or the designated representative.
2. Recommendation of the principal and approval of the superintendent shall be required for all overnight student trips. Recommendation of the principal and the superintendent and approval of the Board shall be required for all student trips conducted outside the State of Illinois or adjacent states.
3. Funding for student trips shall be in accordance with the guidelines adopted by the Board.
4. No student shall be penalized for non-participation in a class field trip. No student shall be penalized for participation in a class field trip or student activity trip.
5. Reasonable administrative care should be taken to ensure safety and orderly behavior on all student trips. Staff members shall accompany all field trips except "extended classroom" trips.
6. All Board and school policies, procedures and regulations regarding student conduct apply for students on student trips.

BOARD POLICY: STUDENT TRIPS

7230
Page 3 of 3 pages

7. Transportation on all student trips should be by district-owned vehicles or by commercial vehicles, whenever practical. Occasionally, because of a limited number of participating students, private transportation is permissible when approved by the principal or the designated representative. In these instances, travel may be by private automobile, if the driver is a Glenbrook staff member, parent, or student.
8. Students participating in student trips must travel to and from the trip's destination in the school-sponsored mode of transportation unless an exception for good cause is made by the trip's sponsor for the student to be transported by the student, his/her parent or guardian.
9. The Parental Permission Slip and Field Trip Request Application, as specified in the procedures to this policy, shall be used in complying with this policy.

Source: School Code; Section 10-20.19
10-22.22,
10-22.29b
29-3.1

Revised: February 6, 1978
Revised: September 10, 1984
Revised: October 28, 1996
Revised: May 29, 2001
Revised: July 10, 2006