



Glenbrook North High School

2300 Shermer Road, Northbrook, IL. 60062-6700

Principal's Office

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To: Dr. Mike Riggle

From: Dr. John Finan

Re: Study Abroad Program in Buenos Aires, Argentina

Date: December 4, 2017

Attached is the formal request from Josh Morrel, World Languages Instructional Supervisor to put together a two-week linguistic and cultural experience in Argentina. This program is organized through Sol Abroad and is supported by the Academia Buenos Aires. The program will support increasing student proficiency levels for improved performance on the Illinois State Seal of Biliteracy Exam. This experience along with continued study at GBN may lead to advanced placement in college level coursework and/or the satisfaction of college foreign language study requirements. The trip will take place from Friday, June 22 – Saturday, July 8 and it will be chaperoned by Norma Vakil. The estimate cost per student is \$4300, however the World Languages department will explore fundraising events.

This is an education tour covered under Board Policy 7050. The Educational Tour is conducted by the district, but not financed by the district and requires approval from the principal, superintendent, and Board.

I support this request and believe this type of experience will enhance the language learning experience.

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

I. School GBN GBS _____ GBE _____ GBOC _____ District _____

II. Initiator JOSH MORREL Phone 2525

Position WORLD LANGUAGE I.S. Date of Submission 11-9-17

III. Dates and Times of Leave/Return

Total Number of School Days Missed per Person 0

Departure Date/Time 6-22-18 Return Date/Time 7-8-18

IV. Individuals Participating in Tour: STUDENTS ENTERING LEVEL 3-5 SPANISH

Teachers and Staff (Identified) MRS. NORMA VAKIL

Number of Students (Identity to be provided to the Principal) ~15
12 AP, AP, YEAR 5, 4, 3 SPANISH

V. Description, Destination, and Reason for Trip

12 AP, AP, YEAR 5, 4, 3 SPANISH (STUDENTS ENTERING THOSE COURSES)
STUDY ABROAD PROGRAM IN BUENOS AIRES, ARGENTINA

VI. Cost of Trip

Was the trip included in your Dept. _____ Bldg. _____ District _____ Budget?

	Total Amount/	Per Person	Account #
Registration	<u>\$3,100 / TUITION, LOCAL</u>	<u>HOMESTAY, MEALS, ACTIVITIES,</u>	
Lodging		<u>TRANSPORTATION</u>	
Meals (Advance)			
Judging		<u>N/A</u>	
Substitute Teacher		<u>N/A</u>	
Transportation			
Air	<u>~\$1,200 (ROUNDTRIP)</u>		
Bus/Car			
District Total		<u>N/A</u>	<u>N/A</u>
Cost to Student	<u>\$4,300</u>		<u>N/A</u>

VII. Approval

[Signature] [Signature] _____
 Supervisor Principal Superintendent
11-30-17 12-4-17 _____
 Date Date Date

Reminder: No purchases or expenses allowed prior to Board of Education approval.
 Form approved by Board of Education

To: Dr. John Finan
From: Josh Morrel
Re: Study Abroad Program in Buenos Aires, Argentina
Date: December 4, 2017

Study Abroad Proposal: The proposed opportunity will provide Glenbrook North students a two-week linguistic and cultural experience in Argentina. The language school, Academia Buenos Aires is located in Buenos Aires and is a recognized Spanish language institution by the Association of Language Travel Organizations and “Amerigo”, a network of Latin American Quality Language Schools. The member institutes share high quality standards and features that are especially attractive for students who want to learn Spanish in an immersion context. For the moment, Amerigo has four language schools among its members. They are based in Chile, Argentina and Uruguay and each of them is an academically acknowledged institution with a wide range of Spanish courses. They are all accredited partners of national language school associations and of international organizations (Tandem® and Instituto Cervantes).

This study abroad program will take place from June 22 – July 8, 2018.

Student participants will be fully immersed in the language and culture through the following experiences:

- * 14 days of living with a local Argentinian family (with 1-2 other Glenbrook students)
- * 10 days of carefully designed instruction in the Spanish language and culture with teachers from Argentina; curriculum has been approved by the Association of Language Travel Organizations and the Latin American Quality Language Schools network, “Amerigo.”
- * 1 day excursion to an Argentinian cowboy ranch
- * 1 day excursion to the El Tigre River

Rationale: There are over 1,000 students who study Spanish language and culture at Glenbrook North every year, but only a fraction of these have the opportunity to participate in such an enriching cultural and linguistic experience. Glenbrook North Spanish students have had very few chances during the past several years to take advantage of such a program with peers and teachers alike in order to enhance their education; the Sol Abroad trip to Buenos Aires, Argentina offers such an opportunity. The proposed study abroad experience shares many goals of the exchange, such as providing students a real-life opportunity to immerse themselves in the language and culture, but also meet the needs of students wanting an experience with planned learning activities to accelerate their skills linguistically and culturally at an even deeper level. In order to be eligible for participation in this program, students must be enrolled in Spanish levels 363, 373, 463, 473, 563, 573 or 583.

Logistics: The following are logistical details regarding the proposed experience:

* Students would not miss any school days; travel will take place from June 22 – July 8, 2018

* Sol Abroad and Academia Buenos Aires is the organization and school, respectively, that coordinate most aspects of the program (arrival/departure; classes; cultural excursions; homestay provisions; etc.)

* The approximate cost of the trip is \$4,300 per student; this covers 40 hours of classroom instruction, international airfare, bus tickets, museum and site/event entrance fees, housing and all meals throughout the trip.

* As per Board Policy 7050, all students who participate will have accident and health insurance coverage. Coverage is provided by Sol Abroad.

Board Approval: I am seeking board approval for a variety of reasons. This is an educational tour supported, but not financed, by the district. The Sol Abroad study program has direct relevancy to the world language curriculum at Glenbrook North, and participation will build on students' cultural knowledge of the Spanish-speaking world while increasing their confidence and ability to successfully communicate in that world. Please reference the attached itinerary for details regarding classes, excursions, evening activities and more.

GLENBROOK NORTH HIGH SCHOOL & SOL ABROAD

Program Calendar - Buenos Aires, Argentina

Summer 2018 (June 23 - July 6)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY JUNE 22	SATURDAY JUNE 23
					DEPART FROM THE USA	PROGRAM BEGINS Airport Pickup Meet your host family! LUNCH W/ HOST FAMILY DINNER W/ HOST FAMILY
24	25	26	27	28	29	30
BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY	BREAKFAST W/ FAMILY
<p>CULTURAL ACTIVITY & PROGRAM ORIENTATION: City Tour including Puerto Madero neighborhood, La Boca & San Telmo Meet: 10:00 AM Walking tour of one of Buenos Aires' most popular street festivals - held every Sunday. Its an antiques fair mainly with curiosities from all over the world. We will have a lunch together</p>	<p>FIRST DAY OF CLASSES Academia Buenos Aires Orientation Meet: 8:45 AM Spanish Language Class 9:30 AM - 1:30 PM</p> <p>LUNCH (included at a café by school) 1:30 PM - 2:30 PM</p> <p>CULTURAL ACTIVITY: Argentine Maté & Dulces Meet: 4:00 PM Callao metro station (D Line) (corner of Córdoba & Callao) Learn to drink the famous Argentine Maté & delicious sweets at Cumaná café</p>	<p>SPANISH CLASSES 9:30 AM - 1:30 PM</p> <p>LUNCH 1:30 PM - 2:30 PM</p> <p>CULTURAL ACTIVITY: Visit La Boca and Boca Jrs Stadium Meet: 2:30 PM Romamor restaurant</p> <p>CULTURAL ACTIVITY: Maté Club (Spanish conversation club & maté) Meet: 6:00 PM Córdoba y Callao</p>	<p>SPANISH CLASSES 9:30 AM - 1:30 PM</p> <p>LUNCH 1:30 PM - 2:30 PM</p> <p>CULTURAL ACTIVITY: Visit historical tunnels in San Telmo (El Zanjón de Granados) Meet: 2:30 PM Romamor restaurant</p>	<p>SPANISH CLASSES 9:30 AM - 1:30 PM</p> <p>LUNCH 1:30 PM - 2:30 PM</p> <p>CULTURAL ACTIVITY: City Tour: Barrio Recoleta & Cemetery Meet: 4:00 PM Avenida Callao & Córdoba Callao station Subte "D"</p> <p>CULTURAL ACTIVITY: (optional) Maté Club (Spanish conversation club & maté)</p>	<p>SPANISH CLASSES 9:30 AM - 1:30 PM</p> <p>LUNCH 1:30 PM - 2:30 PM</p> <p>CULTURAL ACTIVITY: Tango Performance: Tango Show (Bien de Tango) Meet: 7:15 PM Avenida Córdoba y Florida</p>	<p>EXCURSION: Argentina Cowboy Ranch - Horseback riding - Traditional Argentine Asado (included) - Folklore Dance - Gaucho Horseback show - Mate & snacks - Bus ride back to Buenos Aires</p> <p>DINNER ON YOUR OWN (not included)</p>
DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY	DINNER W/ HOST FAMILY

JULY 1	2	3	4	5	6	7
BREAKFAST W/ FAMILY EXCURSION: El Tigre: River Boat Ride, Old Market & Asado Meet: 10:00 AM Avenida Callao & Santa Fe - Private Bus to El Tigre - Boat Ride Tour - Traditional Argentine Asado (included) - Visit the Old Market - Visit San Isidro Cathedral & Artisan Market DINNER W/ HOST FAMILY	BREAKFAST W/ FAMILY SPANISH CLASSES 9:30 AM - 1:30 PM LUNCH 1:30 PM - 2:30 PM CULTURAL ACTIVITY: Tango Dance Class Meet: 5:45 PM Av. 9 de Julio & Av. Corrientes (Corner Mc. Donalds) DINNER W/ HOST FAMILY	BREAKFAST W/ FAMILY SPANISH CLASSES 9:30 AM - 1:30 PM LUNCH 1:30 PM - 2:30 PM CULTURAL ACTIVITY: Visit to the Opera House Teatro Colón Meet: 4:30 PM Estación Tribunales (Subte D) CULTURAL ACTIVITY: (optional) Maté Club (Spanish conversation club & maté) Meet: 6:00 PM Córdoba y Callao DINNER W/ HOST FAMILY	BREAKFAST W/ FAMILY SPANISH CLASSES 9:30 AM - 1:30 PM LUNCH 1:30 PM - 2:30 PM CULTURAL ACTIVITY: Bike Riding Ecological Reserve Meet 2:30 PM Romamor restaurant DINNER W/ HOST FAMILY	BREAKFAST W/ FAMILY SPANISH CLASSES 9:30 AM - 1:30 PM LUNCH 1:30 PM - 2:30 PM CULTURAL ACTIVITY: Traditional Cooking Class (& dinner) Meet: 6:00 PM Córdoba y Callao DINNER W/ HOST FAMILY	BREAKFAST W/ FAMILY SPANISH CLASSES 9:30 AM - 1:30 PM FAREWELL LUNCH 1:30 PM - 2:30 PM FREE AFTERNOON PROGRAM ENDS Airport Dropoff DINNER W/ HOST FAMILY	ARRIVE IN THE US

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BOARD POLICY: EDUCATIONAL TRAVEL EXPERIENCES

7050

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Section A - Introduction

The Board of Education believes that structured learning should not be limited to the classroom. Valuable experiences for Glenbrook students exist within and outside the boundaries of District #225. The Board also realizes that additional responsibilities can arise when students are taken from the school premises. Staff, parents, and students should be aware of these responsibilities and the necessity for reasonable administrative procedures. The physical welfare of our students and staff must be paramount in our considerations and judgment. It is the policy of the Board of Education that such travel experiences should not be scheduled to conflict with normal student attendance days. Under extraordinary circumstances, the Board may approve exceptions to this policy.

Section B - Educational Tours: Travel Conducted, but Not Financed, by the District

1. The Board of Education is authorized by Illinois statute to conduct educational tours as a supplement to particular courses of instruction, within or without the district, the State of Illinois, or the United States.
2. Recommendation of the principal and approval of the superintendent shall be required for all educational tours involving an overnight stay prior to submission to the Board for approval.
3. No student may participate in an educational tour unless he or she has accident and health insurance coverage protecting against bodily injury or death while participating in the tour. Cost of said insurance, when not otherwise existing, shall be assumed by the organization conducting the tour. Demonstration of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs as a condition of and prior to Board approval.
4. The Board of Education is not authorized to use district funds for any expenditures incurred on such a tour for meals, lodging, or transportation costs. However, the Board may authorize the compensation of necessary personnel while on tour if the personnel are performing duties in the ordinary course of their employment.
5. All school rules and regulations regarding student and employee conduct shall apply for students and employees participating in educational tours.
6. The Board of Education reserves the right in its sole discretion to cancel any previously approved trip whenever it believes that the safety of the participants may be at risk. Should a trip be cancelled, the Board of Education will assume no legal responsibility or financial liability for monetary losses or other damages incurred by the participants. Participants should be aware that travel insurance may be available at the participant's expense through the sponsoring agency or another insurance source.

Section C - Educational Travel: Travel Not Sponsored, Supported, or Conducted by the District

1. The Board of Education authorizes the superintendent to approve requests submitted by an employee or a private agency that have been recommended for approval by the principal, to use school facilities without rental charge to inform students and parents of educational travel programs within any of the fifty United States or any foreign country that, in the discretion of the principal and the superintendent, have educational significance for the district's students. Such use may be granted only with the clear understanding that the program is not sponsored, supported, or conducted by the Board of Education and that the Board of Education assumes no legal responsibility or financial liability related to the program. Further, all materials used by the sponsoring employee or agency in publicizing the program must contain a statement to this effect, the language of which has been approved in advance by the superintendent. These same materials must also carry the name, address and phone number of the sponsoring employee or agency.

2. No student may participate in educational travel unless he or she has accident and health insurance coverage protecting against bodily injury or death while participating in the educational travel. Cost of said insurance when not otherwise existing shall be assumed by the student or private agency financing the educational travel. Demonstration of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs as a condition of and prior to superintendent approval.

Section D - Use of Equipment, Materials, or Supplies to Promote Educational Travel

District equipment, materials or supplies, including stationery, shall be used for educational tours under Section B of this policy only, and shall not be used for any educational travel that is not district sponsored.

Section E - Student Trips Exclusion

Student trips as outlined in Board Policy #7230 are not included within the provisions of this policy.

Section F – Parameters for Vendors

All vendors seeking consideration as an educational tour provider must work with the Director of Operations to provide proper documentation and agree to parameters developed by the district administration as outlined in this policy and its procedures. The monetary values of the student insurance requirements as listed in the student travel parameters in the procedures to this policy may be adjusted as necessary by the Superintendent without further action by the Board of Education.

Approved: April 12, 1971
Revised: February 5, 1973
Revised: December 1, 1975
Revised: February 6, 1978
Revised: January 23, 1984
Revised: September 10, 1984
Reviewed: November 14, 1988
Revised: October 28, 1996
Revised: November 27, 2000
Revised: January 25, 2016