

OFFICE OF THE PRINCIPAL  
GLENBROOK NORTH HIGH SCHOOL

To: Dr. Mike Riggle

From: Dr. John Finan



Re: GBN Varsity Baseball Trip

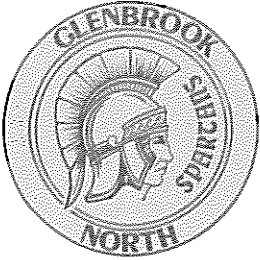
Date: February 1, 2017

Attached is a request from John Catalano, Athletic Director at GBN, for the GBN Varsity Baseball Team to participate in a series of games in Murfreesboro, TN, March 27 through April 1, 2017. Included documents are: Mr. Catalano's trip rationale, routine district travel request forms, and board policy 7230, Student Trips.

I fully support this tournament.

JF:rp

enc.



# Glenbrook North High School Athletics

2300 Shermer Road • Northbrook, Illinois 60062-6722 • [www.glenbrook225.org/gbn](http://www.glenbrook225.org/gbn)

HOME OF THE  
SPARTANS

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**PAUL VIGNOCCHI**  
*Assistant Athletic Director*  
847.509.2469

**MATT PURDY**  
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To: Dr. John Finan  
From: John Catalano *J.C.*  
Re: Spring 2017 Varsity Baseball  
Date: 2-1-2017

The Glenbrook North Varsity Baseball Team has been invited to play in the Warrior Spring Classic Baseball Tournament hosted by Riverdale High School in Murfreesboro, TN. They will be playing from Monday, March 27, thru Thursday, April 1, 2017. Five Varsity games, 3 JV games and five practices have been scheduled. They will be departing via Coach Bus as a group on Monday at approximately 6:00 am, and will be returning to Northbrook Thursday evening. Coaches Dom Savino, Dave Lindley and Ryan Graham will be traveling with the team as well as several parents. The athletes will pay approximately \$600.00 for the trip. I am requesting your approval for this trip and asking that you forward this for any additional approval. Thanks.

cc: Dom Savino

1/31 (KL)

## GLENBROOK HIGH SCHOOLS

### Travel Requests Requiring Board of Education Approval

**I. School**    GBN    X    GBS    \_\_\_\_\_    GBE    \_\_\_\_\_    GBOC    \_\_\_\_\_    District

**II. Initiator**    John Catalano    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    Phone    2601

**Position**    Athletic Director    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    Date of Submission    2-1-2017

**III. Date and Times of Leave/Return**

Total Number of School Days Missed per Person    0

Departure Date/Time    3/27/17    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    Return Date/Time    4/1/17

**IV. Name of Individuals Participating in Tour:** (Attach list if necessary.)

Teachers and Staff    Dom Savino, Ryan Graham, Dave Lindley, Dan Scott

Students    Varsity and JV Players

**V. Description, Destination, and Reason for Trip**

Opportunity for Varsity and JV Baseball Team to play 8 games over 5 days.

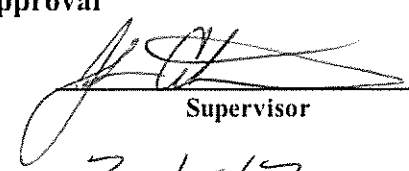
Murfreesboro, TN.

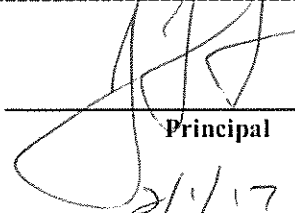
**VI. Cost of Trip**

Was this trip included in your    Dept.    \_\_\_\_\_    Bldg.    \_\_\_\_\_    District    \_\_\_\_\_    Budget?    \_\_\_\_\_

	Total Amount	Per Person	Account #
Registration	<u>Please see</u>	_____	_____
Lodging	<u>attached</u>	_____	_____
Meals (Advance)	<u>document for</u>	_____	_____
Judging	<u>breakdown of</u>	N/A	_____
	<u>expenses</u>	_____	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	_____	_____	N/A

**VII. Approval**

  
 \_\_\_\_\_  
 Supervisor  
 \_\_\_\_\_  
 Date    2-1-17

  
 \_\_\_\_\_  
 Principal  
 \_\_\_\_\_  
 Date    2/1/17

\_\_\_\_\_  
 Superintendent  
 \_\_\_\_\_  
 Date



## SPRING TRIP 2017

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<b>SUBMITTED BY</b>	Dominic Savino (Head Varsity Baseball Coach)
<b>ATHLETIC TEAM</b>	Glenbrook North High School Varsity Baseball Team
<b>DESTINATION</b>	Murfreesboro, TN
<b>TOURNAMENT</b>	2017 Warrior Spring Classic (hosted by Riverdale High School)
<b>DEPARTURE DATE</b>	Monday, March 27, 2017
<b>RETURN DATE</b>	Saturday, April 1, 2017
<b>TRANSPORTATION</b>	Charter Bus
<b>HOTEL ACCOMODATIONS</b>	Hampton Inn and Suites (Murfreesboro, TN)
<b>INCLUDED MEALS</b>	Breakfast / Lunch / Dinner

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<b>CHARTER BUS</b>	\$6200
<b>HOTEL</b>	\$8045
<b>FOOD</b>	\$5550
<b>REGISTRATION</b>	\$550
<b>TOTAL EXPENSES</b>	\$20345
<b>COST PER PLAYER (34)</b>	\$598.38

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The purpose of this trip is to provide the Glenbrook North High School Varsity Baseball Team with the following opportunities:

- 1. Establish and improve team camaraderie and chemistry.** One of the goals of this trip is to help our players learn to grow as a team. Having the opportunity to travel together, eat meals with one another, practice on a daily basis, and compete in a tournament will accelerate the process of coming together.
- 2. Compete in the Warrior Spring Classic Baseball Tournament.** This tournament features a field of teams that includes many of the top high school baseball programs from the state of Tennessee. Our team will have the chance to play in this tournament as well as additional junior varsity games during this trip.
- 3. Play and practice in improved weather conditions.** The week of spring break provides our team and players with the chance to focus on improving their performance level. The average daily temperature in Nashville, TN is 15 to 16 degrees greater when compared to daily average temperatures in Northbrook, IL for the respective dates of travel.

Date	Northbrook, IL	Murfreesboro, TN	Difference
March 27	49° F	65° F	+ 16° F
March 28	50° F	66° F	+ 16° F
March 29	50° F	66° F	+ 16° F
March 30	50° F	66° F	+ 16° F
March 31	51° F	67° F	+ 16° F
April 1	51° F	67° F	+ 16° F

March 28 – Varsity vs. Riverdale (TN) at 7:00 P.M. (at Riverdale)  
 March 30 – Varsity vs. Shelbyville (TN) at 5:00 P.M. (at Shelbyville)  
 March 31 – Varsity vs. Shawnee (OH) at 12:30 P.M. (at Blackman)  
 March 31 – Varsity vs. Blackman (TN) at 5:30 P.M. (at Blackman)  
 April 1 – Varsity vs. Wilson Central (TN) at 11:00 A.M. (at Stewart Creek)

March 30 – JV vs. Oakland (TN) at 3:00 P.M. (at Oakland)  
 March 31 – JV vs. Collierville 2 (TN) at 10:00 A.M. (at Barfield)  
 March 31 – JV vs. Collierville 1 (TN) at 12:30 P.M. (at Barfield)

The Head Varsity Baseball Coach (Dominic Savino) and the Assistant Varsity Baseball Coaches (Dan Scott and Dave Lindley) will serve as the primary chaperones for the Glenbrook North Varsity Baseball Team and its members. The baseball coaches, in conjunction with Glenbrook North Athletic Director John Catalano, will enforce the expectations for appropriate behavior and conduct. The policies of Glenbrook

North High School, including the Code of Conduct, will be in effect at all times. All measures taken on this trip are in place to reduce risks and increase safety.

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All Glenbrook North High School Baseball players will be expected to adhere to all team standards at all times. A violation of these standards will result in a loss of privileges or punishments as deemed appropriate by the Head Varsity Baseball Coach (Dominic Savino). The loss of privileges or punishments may include, but are not limited to:

- reduced curfew time
  - reduction in playing time
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A gross violation of school policy, including the Code of Conduct, may result in having the player sent home at the expense of his parents. Examples of gross violations include, but are not limited to:

- use or possession of tobacco
  - use or possession of illegal drugs
  - consumption or possession of alcohol
  - breaking the law (local, state, or federal)
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This spring trip will help the members of the Glenbrook North Varsity Baseball Team maximize their potential as individuals, as students, as athletes, and as a team. This trip will serve as the springboard in helping our team close the gap between the team they are and the team they are capable of being. Spending a week with one another will provide some very fun and exciting moments while creating memories that last a lifetime.

## Glenbrook High School District #225

### BOARD POLICY: STUDENT TRIPS

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#### Section A - Introduction

The Board of Education believes that structured learning should not be limited to the classroom. Valuable experiences for Glenbrook students exist within and outside the boundaries of District #225. The Board also realizes that additional responsibilities arise whenever students are taken from the school premises. Staff, parents, and students should be aware of these responsibilities and the necessity for reasonable administrative procedures. The physical welfare of our students and staff must always be paramount in our considerations. It shall be the policy of this Board of Education to maintain insurance for the liability of the district, its board members, its employees, and authorized volunteers as a result of student injury, property loss and general liability coverage on student trips. It shall also be the Board's policy to encourage the maintenance of adequate personal automobile liability and medical insurance by our staff members.

#### Section B - Definition of Student Trips

A student trip shall be considered to be a school-sponsored activity away from the school premises usually falling within two major areas.

##### 1. Instructional Field Trips and Extended Classroom:

Instructional field trips provide experiences out of the classroom that are normally carried on during regular class hours and are related to the planned curriculum. In some instances pre- and post-school hours may be utilized.

- a. A field trip implements and/or augments group classroom instruction. Transportation for field trips is restricted by The School Code to Illinois or adjacent states.
- b. An "extended classroom" allows individual students to pursue their studies in various work-related, volunteer, or observation activities outside the classroom.

## **BOARD POLICY: STUDENT TRIPS**

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### 2. Student Activity Trips:

Student activity trips are connected with regularly sponsored in school or post-school programs and may include but not be limited to the following:

- a. An activity trip as part of an extracurricular activity
- b. A contest (or practice for a contest) between students representing Glenbrook and another secondary school, or between participants in intramural sports (contestants, cheerleaders, marching band, etc.)
- c. A performance or exhibition displaying special talent by an individual or group of students (e.g., band, chorus, etc.)
- d. A convention or workshop in which an individual or group of students representing Glenbrook participate (e.g., student council convention or workshop)

### Section C – General Parameters

1. All student trips must be approved by and will be subject to the procedures set forth by the school principal or the designated representative.
2. Recommendation of the principal and approval of the superintendent shall be required for all overnight student trips. Recommendation of the principal and the superintendent and approval of the Board shall be required for all student trips conducted outside the State of Illinois or adjacent states.
3. Funding for student trips shall be in accordance with the guidelines adopted by the Board.
4. No student shall be penalized for non-participation in a class field trip. No student shall be penalized for participation in a class field trip or student activity trip.
5. Reasonable administrative care should be taken to ensure safety and orderly behavior on all student trips. Staff members shall accompany all field trips except "extended classroom" trips.
6. All Board and school policies, procedures and regulations regarding student conduct apply for students on student trips.



**BOARD POLICY: STUDENT TRIPS**

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7. Transportation on all student trips should be by district-owned vehicles or by commercial vehicles, whenever practical. Occasionally, because of a limited number of participating students, private transportation is permissible when approved by the principal or the designated representative. In these instances, travel may be by private automobile, if the driver is a Glenbrook staff member, parent, or student.
8. Students participating in student trips must travel to and from the trip's destination in the school-sponsored mode of transportation unless an exception for good cause is made by the trip's sponsor for the student to be transported by the student, his/her parent or guardian.
9. The Parental Permission Slip and Field Trip Request Application, as specified in the procedures to this policy, shall be used in complying with this policy.

Source: School Code; Section 10-20.19  
10-22.22,  
10-22.29b  
29-3.1

Revised: February 6, 1978  
Revised: September 10, 1984  
Revised: October 28, 1996  
Revised: May 29, 2001  
Revised: July 10, 2006