

OFFICE OF THE PRINCIPAL
GLENBROOK NORTH HIGH SCHOOL

To: Dr. Mike Riggle

From: Dr. John Finan

Re: GBN Varsity Baseball Trip

Date: October 1, 2018

Attached is a request from John Catalano, Athletic Director at GBN, for the GBN Varsity Baseball Team to participate in a series of games in Orlando, FL, March 25 through March 29, 2019. Included documents are: Mr. Catalano's trip rationale and routine district travel request forms.

I fully support this tournament.

JF:rp

enc.

To: Dr. Finan
From: John Catalano
Re: Spring Trip 2019 – **Varsity Baseball**
Date: 10-5-18

The Glenbrook North Varsity Baseball Team has been invited to play in a series of games in Orlando, Florida. The team will be competing at the Wide World of Sports Complex located in the Disney Sports Complex. They will be playing from Monday, March 25, through Friday, March 29, 2019. Five Varsity games, five JV games and additional practice time have been scheduled.

To give families the option to save on expenses, the athletes will be traveling to the Disney Resort either with their family or as part of the team. If requested the program will book flights for the team members and the players and coaches will travel via Southwest Airlines together. All athletes will be expected to be onsite at 1:00 pm on Monday, March 25th for orientation. Following orientation, the athletes will be under the supervision of the coaches for the remainder of the week.

The first games will be played that evening. The final game of the week will be completed by 1:00 pm on Friday, March 29th, all team members will be able to depart after 3:00 pm that day. Group flights for the return trip with the coaches can be arranged if desired. Coaches, Dom Savino, Ryan Graham, Dan Scott and Justin Weiner will be coaching and chaperoning the trip.

The athletes will pay \$900.00, covering the cost of hotels, food, tournament fees, ground transportation and the remainder of the expenses have been donated. I am requesting your approval for this trip and asking that you forward this for any additional approval. Thanks.

cc: Dom Savino



Field Trip Request for Overnight Trips

Revised: December 2017

Trip Description

Type of Field Trip: Instructional Student Activity / Co-Curricular

School: Glenbrook North Glenbrook South Other: _____

Sponsor(s): _____ Extension: _____

Activity / Class Name: _____

Description: _____

Date(s) of Trip: _____

Number of Chaperones: _____ Number of Students: _____

Names of Chaperones: _____

Transportation Information

Departing from: _____ date: _____ at: _____ AM PM

Traveling to (complete address): _____

Returning from (complete address): _____ date: _____ at: _____ AM PM

Returning to: _____ date: _____ at: _____ AM PM

Students released from class (indicate time or blocks): _____

Permission Slip Needed? Yes No Waiver Slip Needed? Yes No Should the bus remain with the trip? Yes No

Car(s): _____ Bus(es): _____ D225 Van(s): _____ Other: _____

Financial Information

Does this trip require money to be collected from students? Yes No

Begin Collection on: _____ End Collection on: _____

Cost Per Student

Cost per Student*: \$ _____

* See attached cost allocation worksheet for additional expense detail.

Accounting Details

Instructional / Course Field Trip Student Activity / Co-Curricular Field Trip

Account Number: GBN: 10L200 4850 0000 00 000000 _____

GBS: 10L300 4850 0000 00 000000 Please write account number above.

For Business Services Department Use

Bank Cash Account: Cash Receipts Agency Fund

Approval

Requestor: _____ Date: _____
Instructional Supervisor _____ Date: _____
or Assistant Principal*: _____
Associate Principal: _____ Date: _____

* Instructional field trips require the signature of an Instructional Supervisor; Student Activity field trips require the signature of the Assistant Principal.

Superintendent and Board of Education Approval *

Principal: _____ Date: _____
Superintendent: _____ Date: _____
Board of Education: _____ Date: _____

* Board Policies 7050 (Educational Travel Experiences) and 7230 (Student Trips) require the recommendation of the Principal and approval of the Superintendent for all overnight student trips. Approval of the Board of Education is required for all student trips conducted outside of the State of Illinois or adjacent states, as well as educational tours requiring one day or more of student absence.

For School Office Use

Date Request Received: _____
Date Trip Approved: _____
Date Bus Ordered: _____
Date D225 Van Reserved: _____
Cost of Transportation: _____
Request Sent to Business Services Department: GBN: gbnfeesetup@glenbrook225.org Date: _____
GBS: gbsfeesetup@glenbrook225.org

For Business Services Department Use

Fee Setup Activities: Master Fee Roster PowerSchool e~Funds for Schools
 Notice to Bookstore Notice to Faculty Sponsor and Department Assistant

GLENBROOK NORTH HIGH SCHOOL BASEBALL PROGRAM



SPRING TRIP PROPOSAL 2019

BASIC INFORMATION

SUBMITTED BY	Dominic Savino (Head Baseball Coach)
TEAM	Glenbrook North High School Varsity Baseball Team
DESTINATION	Orlando, FL
TOURNAMENT	Disney High School Baseball Spring Training
START DATE	Monday, March 25 (arrive by 1:00 P.M.)
END DATE	Friday, March 29 (leave by 3:00 P.M.)

PURPOSE OF REQUEST TO TRAVEL OUT OF STATE

The purpose of this trip is to provide the Glenbrook North High School Varsity Baseball Team with the following opportunities:

- 1. Establish and improve team camaraderie and chemistry.** One of the goals of this trip is to help our players grow as a team. Having the opportunity to travel together, eat meals with one another, practice on a daily basis, and compete in a series of games will accelerate the process of coming together. The bonds we form and strengthen on this trip will provide the foundation and springboard for future team achievement.

2. **Compete in Disney's High School Baseball Spring Training.** This series of games features a field of teams that includes many of the top high school baseball programs from throughout the country. Our team will have the chance to play in this series of varsity games as well as additional junior varsity games during this trip.

3. **Play and practice in improved weather conditions.** The week of spring break provides our team and players with the chance to focus on improving their team and individual performance levels. The average daily temperature in Orlando, FL is 30 - 31 degrees greater when compared to daily average temperatures in Northbrook, IL for the respective dates of travel.

Average Daily Temperatures			
Date	Northbrook, IL	Orlando, FL	Difference
March 25	48° F	79° F	+ 31° F
March 26	49° F	79° F	+ 30° F
March 27	49° F	79° F	+ 30° F
March 28	49° F	80° F	+ 31° F
March 29	50° F	80° F	+ 30° F

COST

TRANSPORTATION

Illinois → Florida = On Your Own

Travel Days = Saturday, March 23 and Sunday, March 24

Florida → Illinois = On Your Own

Travel Days = Saturday, March 30 and Sunday, March 31

HOTEL ACCOMODATIONS

Disney's Pop Century Resort

MEALS

Two Meals per Day

ADDITIONAL FEES

Registration / Laundry

COST PER PLAYER

\$835 - \$900

TENTATIVE GAME SCHEDULE

Monday, March 25

Junior Varsity Game

Varsity Game

Tuesday, March 26

Junior Varsity Game

Varsity Game

Wednesday, March 27

Junior Varsity Game

Varsity Game

Thursday, March 28

Junior Varsity Game

Varsity Game

Friday, March 29

Varsity Game

SUPERVISION

The Head Varsity Baseball Coach (Dominic Savino) and the Assistant Varsity Baseball Coach (Ryan Graham) will serve as the primary chaperones for the Glenbrook North Varsity Baseball Team and its members. The baseball coaches, in conjunction with Glenbrook North Athletic Director John Catalano, will enforce the expectations for appropriate behavior and conduct. The policies of Glenbrook North High School, including the Code of Conduct, will be in effect at all times. All measures taken on this trip are in place to reduce risks and increase safety.

VIOLATION OF STANDARDS

All Glenbrook North High School Baseball players will be expected to adhere to all team standards at all times. A violation of these standards will result in a loss of privileges or punishments as deemed appropriate by the Head Varsity Baseball Coach (Dominic Savino). The loss of privileges or punishments may include, but are not limited to:

- reduced curfew time
- reduction in playing time

CONCLUSION

This spring trip will help the members of the Glenbrook North Varsity Baseball Team maximize their potential as individuals, as students, as athletes, and as a team. This trip will serve as the springboard in helping our team close the gap between the team we are and the team we are capable of being. Spending a week with one another will provide some very fun and exciting moments while creating memories that last a lifetime.