

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MARCH 21, 2016**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 21, 2016, at approximately 7:04 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also present: Fagel, Finan, Geddeis, Ptak, Riggle, Siena, Swanson, Tarver, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis introduced the students and staff who participate in Glenbrook United.

Mr. Joshi explained the purpose of the Glenbrook United team. The team goes beyond athletics, it is about being a young adult, being responsible and building friendships. He thanked the parents and assistant coaches for their leadership.

Dr. Riggle thanked Glenbrook United for their work with the students.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that there will be no school on Monday April 4 because this was a designated emergency day.

Dr. Riggle mentioned Wednesday evening is the GSO spring concert. Some theater students will be involved to celebrate the 400th birthday of William Shakespeare. Dr. Riggle invited the Board to attend the GSO concert.

A board member attended the choral concert at Techny on Sunday and stated that he was proud of the students.

In response to a board member's question regarding the game "paranoia" the administration stated that there are limits to what can be done when students are not in school.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda with the additional item carried in on 6.1a listed below.

- 1. Appointments
 - a) Certified - carried in.

Name	Position	Salary	Start Date	FTE
Dr. RJ Gravel	Asst. Sup. For Business/CSBO	MA+60, Step 13	07.01.16	1.0

- b) Support Staff

Name	Building/Position	Calendar FTE Start Date	Salary	Hourly Wage
Bezanes, Julie	GBS Executive Assistant/Principal	239 .92 07.01.16	EX2-3/Step 21 \$52,861 (FY15-16) (FY16-17) (FY16-17)	\$27.65 (FY15-16) (FY16-17) TBD)

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2. Resignations/Terminations

- a) Certified - none
- b) Support Staff - none

3. FOIA - none

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 71293 through 71534	\$1,121,192.26	March 8, 2016
Vendor Checks Nos. 71535 through 71643	\$668,848.06	March 15, 2016

5. Payroll

the issuance of checks and electronic wire transfers for net payroll earnings, payroll taxes, pension contributions, insurance and other payroll liabilities.

February Totals:

Check Register: \$ 196,749.59

Direct Deposit Register ACH: \$3,808,521.25

Wire Transfer (EFT) Register: \$2,206,498.76

6. Imprest - none

7. Minutes

- March 8, 2016 Special Board Meeting
- March 8, 2016 Special Closed Board Meeting

8. Award of Summer 2016 Construction Bid

9. Building Operating Budgets

10. FY 16/17 Capital Outlay Requests

11. FY 16/17 Small Building Requests

12. Award of Custodial Supply Bid

- 13. Non-tenured Certified Staff Members to be Released or Rehired
- 14. IHSA Membership
- 15. Gifts

Gift From	Amount of Item	School	Department	Account
AT&T Corporate Giving Program	\$50.00	GBS	Special Events	830940
Knights of Columbus	\$3000.00	GBS	Special Olympics	810900
Mrs. Lynn Berk	Minolta XG7 with lenses, Canon AE1 with lenses, Vivitar lense	GBS	CTE/Photography	N/A

- 16. GBS Business Professionals of America National Leadership Conference
- 17. GBN Choir and Theater Educational Tour 2017
- 18. Special Leave Request for the 2015-16 School Year

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Dr. Riggle commented on Dr. Gravel's strengths and what he has brought to the district. Dr. Riggle thanked Mrs. Siena for her work and continued support.

DISCUSSION/ACTION: POWERSCHOOLFEE PLUGIN AND PAYMENT PROCESSING VENDOR

Dr. Riggle introduced Dr. Gravel to present a fee plugin and payment processing vendor.

Dr. Gravel:

- Provided a brief history of our current point of sale system.
- Explained the payment processor system that can process credit card payments and electronic checks.
- Reviewed and explained the user experience for fees and obligations.

- Stated that optional fees may also be paid in this system.
- Explained how refunded fees are applied to the student's account.
- Noted that data can be pulled from the system to determine who has paid fees and track accounts.

In response to board members' questions Dr. Gravel/administration explained:

- Testing would be done with senior accounts.
- The system would be open for book sale.
- The goal of the system is that parents would pay fees prior to book sale.
- The system allows for better tracking and communication regarding outstanding fees.
- The cost of the system will be much less than the current system and will save the district money.
- The burden on the dean's office to collect outstanding fees.
- Parents can still pay in person.
- Districts in Wisconsin and Indiana are successfully using the system.
- PowerSchool may eventually allow for lunch payments.
- The cost of the parking management system is a percentage of fees.
- RevTrak would still need to be used for transportation given that bus registration is underway right now. The district will look to expand the system
- The attorneys are still working with the user agreements and will be ready for the systems to be approved at the April 11 board meeting.

Dr. Riggle stated we will be prepared to approve the convenience fee at the April 11 board meeting.

DISCUSSION/ACTION: DISCIPLINE REPORT

In response to a board members' questions the administration explained:

- The game "paranoia" and the history of past incidents at GBN.
- That if the game is going on at GBS it's happening at GBN.
- Students are advised to talk to their parents about the game and to make good choices.
- Students are spoken to who are making bad choices in the community.

3/21/16

- The deans do not know the number of students participating in the game.
- GBN also addressed the leaders of the group through the police liaison officer.
- There have not been incidents at school.
- The school can only get involved under circumstances that would be connected to the school or occur at the school.

Dr. Riggle put the discipline report into context with additional legislation related to student discipline/behavior. The legislation reduces the total number of days that students can be suspended. Dr. Riggle provided additional highlights of the legislation which calls for a tiered intervention approach to student discipline.

Dr. Riggle explained that a policy will be created. This will be part of the student wellness initiative from a safety standpoint and an individual standpoint to provide an intervention at the root cause of the behavior.

Dr. Riggle introduced discipline statistics.

DISCUSSION/ACTION: APPROVAL OF AUDIT FIRM

Dr. Riggle explained considerations to be taken into account when deciding on the audit firm for the district:

- Township audit firm (for all 6 township districts)
- Pleased with their service
- Continuity during transition to new business managers at multiple districts

Mrs. Siena stated that it has been 10 years since the township went out to bid. She provided the history of the bid/audit firm and reviewed the recommendation. She noted that this is a professional service and the district is not required to go out to bid.

The administration:

- Discussed the pros and cons of changing audit firms
- Discussed the possible effect on the district's rating with Standards & Poor's.
- Explained how audit standards change yearly.
- Explained that the district's CAFR is being used as a model for the state.
- Discussed the integrity of the firm and their experience in schools.
- Reviewed the awards the district has won on our budgets.

Board members discussed their happiness with the firm and agreed to vote on a one-year contract at the April 11 Board meeting.

MISCELLANEOUS TOPICS

Developer Reduction in Fee Update

Dr. Riggle provided the Board with an update on the developer who requested a reduction in fee. The project was rejected. He provided an update of the next steps in the process.

Board members discussed the process and their role.

Facility Rental

Dr. Riggle stated that Board Policy 8050 allows the district to rent the buildings to non-profit entities. He explained that he was approached by a Northbrook resident who is involved in film making and would like to use our building for their low budget film. He explained that the Board is the only one that has authority to give approval.

Dr. Riggle provided some background regarding timelines, preliminary review of the script and past practice.

Board members discussed their opinions on profit vs. non-profit usage and possible additional revenue. The Board discussed pros and cons of the rental.

Mrs. Siena explained the insurance aspect of the rental.

The Board expressed their disinterest in renting the building.

Calendar

Possible dates for the Board retreat were discussed. The purpose and need for a Board retreat were reviewed. The administration will provide possible suggested dates at the next board meeting.

Technology Committee

Dr. Riggle asked committee members' availability and agenda items to be discussed at the next technology committee meeting.

Consensus was to hold the next technology committee meeting on Thursday, April 14.

REVIEW AND SUMMARY OF BOARD MEETING

The Board president stated that the following items will be on the consent agenda at the next Board meeting:

- PowerSchool fee
- Audit firm

He noted that the next Board meeting is on April 11th and that there will be no action coming out of closed session this evening.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Doughty move into closed session at approximately 9:27 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Section 2(c) (1) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 9:47 p.m.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 9:47 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Mon., April 11, 2016 7:00 p.m.

Regular Board Mtg.
(District Office Public Mtg.
Rm. 100A)