

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, SEPTEMBER 24, 2018**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 24, 2018, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Hanley, Kim, Shein, Sztainberg, Taub

Absent: Glowacki

Also present: Bretag, Fagel, Finan, Geallis, Geddeis, Gravel, Ptak, Reyes, Riggle, Swanson, Tarver, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 6-0.

**Glenbrook Stories**

Ms. Geddeis introduced GBN English Department Instructional Supervisor Ms. Karen Cunningham. Ms. Cunningham was selected as one of DePaul University's Celebrated Teachers. Class of 2015 graduate, Sebastian Garzon, nominated Ms. Cunningham as an instructor whom he felt significantly impacted his life.

Ms. Geddeis shared a short interview video with Sebastian Garzon.

Ms. Cunningham introduced her father, a Northbrook resident. She stated she was a GBN graduate. Noted that GBN did so much for her as a student and shaped who she is. She is happy to work with a very supportive district.

A Board member stated that he has heard over the years that Ms. Cunningham was a truly amazing student and is also an amazing teacher.

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### **Recognition of Community Visitors**

Community Members:

- Provided opinions on proposed calendar changes
  - Asked why are we having the discussion of a change from traditional to a collegiate calendar
  - Who will benefit from a change
  - Why not wait until a new superintendent is in place
  - Concerned that survey has not taken place yet
  - Wants to know the motivation for the change

### **Board and Superintendent Reports**

The administration provided highlights of events/celebrations at the schools.

### **Approval of Consent Agenda Items**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the following items on the consent agenda:

1. Appointments
  - a. Certified

| <b>Name</b> | <b>Position</b> | <b>School</b> | <b>Salary</b>       | <b>Start Date</b> |
|-------------|-----------------|---------------|---------------------|-------------------|
| Sean Brandt | PE Teacher      | GBN           | BA, Step A, 1.0 FTE | 09.04.18          |

- b. Support Staff

| Name               | Bldg | Position             | Calendar | FTE    | Start   | CAT | Step | Salary   | Hourly  |
|--------------------|------|----------------------|----------|--------|---------|-----|------|----------|---------|
| Corrigan, Alyssa   | GBS  | English IA           | 186.5    | .67    | 9.11.18 | II  | 1    | \$26,213 | \$18.74 |
| Gutierrez, Sergio  | GBS  | 10-Mo. Day Custodian | 203      | .78    | 9.6.18  | 1   | 2    | \$39,874 | \$19.17 |
| Holzkopf, Nicholas | GBN  | SPED IA              | 186.5    | .67    | 9.24.18 | II  | 1    | \$26,213 | \$18.74 |
| Larson, Kristin    | GBN  | GA Coach             | 260      | Hourly | 9.1.18  | S-2 | 3    | n/a      | \$16.50 |

|                  |     |                        |       |         |         |      |     |          |                   |
|------------------|-----|------------------------|-------|---------|---------|------|-----|----------|-------------------|
| O'Bryan, Thomas  | GBN | GA Coach               | 260   | Hourly  | 9.1.18  | S-2  | 1   | n/a      | \$15.50           |
| Petkova, Donka   | GBN | SPED IA                | 186.5 | .67     | 9.17.18 | II   | 1   | \$26,213 | \$18.74           |
| Scott, Heather   | GBS | Dean's Para/ SPED IA   | 186.5 | Hourly  | 9.11.18 | 1 II | A 1 | n/a      | \$15.51 / \$18.74 |
| Szatko, Bogdan   | GBS | 12-Mo. Evng. Custodian | 260   | 1.0     | 9.6.18  | II   | 2   | \$40,269 | \$19.36           |
| Schroeder, Jarod | GBN | Head Boys Swim Coach   | NA    | Stipend | 9.24.18 | II   | 8   | \$12,211 | NA                |

2. Resignations/Terminations  
a. Certified

| Name     | Position          | Effective | School |
|----------|-------------------|-----------|--------|
| Jon Voss | Head Debate Coach | 09.28.18  | GBS    |

b. Support Staff

| Name     | Position          | Effective | School |
|----------|-------------------|-----------|--------|
| Jon Voss | Social Studies IA | 09.28.18  | GBS    |

3. FOIA
4. Approval of Accounts Payable Bills - \$1,811,285.43
5. Approval of Payroll Disbursements - \$7,532,092.24
6. Approval of Revolving Fund Reimbursement - \$5,743.55
7. Minutes
  - a. September 11, 2018 Regular Board Meeting
  - b. September 11, 2018 Closed Board Meeting
  - c. September 17, 2018 Special Board Meeting
  - d. September 17, 2018 Special Closed Board Meeting
8. Administrative Compensation Reporting Requirement (P.A. 96-0434)

- 9. Academic Attainment
- 10. Gifts

| Donor                   | Type of Donation | Description of Donation | Purpose of Donation  | School and Department  | Account Number * |
|-------------------------|------------------|-------------------------|--|--|------------------|
| Northwestern University | Furniture        | 20 standing tables      | The purpose is to use these tables to enhance large learning spaces within both GBN and GBS. | District Office<br>- used at GBN in Math Resource Center<br>- used at GBS in the Adams Resource Center | N/A              |

\* Monetary donations will be deposited into the account designated, after approval by the Board of Education; property donations do not require an account number.

- 11. GBE Faculty Contracts/Salary Structure
- 12. GBS Varsity Girls Lacrosse Trip to San Diego, CA
- 13. GBN Math Team Competition to Boston, MA

Upon calling of the roll:

aye: Doughty, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 6-0.

**Discussion/Action: Adoption of the Final FY2018 Budget**

The administration:

- Reviewed the budget process
- Shared the changes between the tentative and final budget (pgs. 37-39)
  - Noted a balanced budget was achieved for FY 2019
- Stated by State Code, the District is required to adopt an official budget

In response to board members' questions, the administration:

- Provided more detailed information on changes from the tentative to the final budget
- Provided clarification on:
  - Reporting of salary and benefits percentages based on fund; noted suggested revision will be made before submitting the final budget
  - Monies received budget line
- Highlighted the district's per capita spending per student vs. contiguous districts
  - Stated a discussion will be had at the Finance Committee meeting on how best to compare and advertise
- Stated we have received all categorical funds for FY17
- Noted audit findings will be shared in October, but no internal control issues

- Explained bond sales entries
- Shared outstanding debt information is detailed on page 20 of the budget book
- Stated pending tax appeals will be discussed at a Finance Committee meeting

### **Approval of the Adoption of the Final FY2018 Budget**

Motion by Mr. Doughty, seconded by Mr. Taub to approve the adoption of the final FY2018 budget.

Upon calling of the roll:

aye: Doughty, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 6-0.

### **Discussion/Action: School Calendar Survey Update**

The administration:

- Explained why the calendar survey has not been released yet
- Reviewed the process
- Stated the survey and release date will be extensively advertised prior to and during the survey period
- Noted October 9 as the target release date for the survey to the school community and will close on October 23
- Reviewed the expected timeline and stated results should be to us at the beginning of November

In response to board members' questions, the administration:

- Stated both Hanover, the district and feeder districts will send reminders about the survey
- Is confident with the current email list
- Will research the idea of adding the link to the website, but the survey will only allow one entry per email address
- Explained that it is difficult to reach out to alumni
- Noted staff will have the same survey process as other groups
- Provided clarification on survey questions

### **Discussion/Action: Learning Spaces Update**

The administration:

- Provided a short overview of the Learning Space Project

- Shared steps taken to ensure State Code requirements are met during the bid process
- Reviewed the furniture RFP (request for proposal) process
- Noted only a \$3,000 difference in prices per classroom between vendors
- Outlined the next steps in the process

In response to board members' questions, the administration:

- Provided clarification on the RFP process
  - Not committed to purchase
  - Can reject bids
  - Allows choices of design options
  - Alternate bid options reviewed
- Provided clarification on the next steps in the process
  - Purchasing for 32 classrooms
  - Will review feedback before purchasing additional furniture
- Reviewed the feedback from teachers on prototypes
- Explained the process for decision making for each department
- Noted the limitations of the survey data and metrics for measurement
- Stated the district currently has three million dollars budgeted for learning spaces (approximately 100 core classrooms) - Includes all related costs
- Discussed proposed/expected timeline
  - Asking approval to advertise the bid this evening
  - Approval of bids at the October 22 meeting
  - Purchasing
  - Installation
  - Classrooms ready by the start of second semester
  - Start next cohort
- Stated in-house maintenance will install furniture
- Explained the buildings will decide on who will paint the classrooms
- Noted this might be one of the most important changes in learning process and wellness the district has taken part in

Board members discussed:

- The Board's role in the pedagogical decision making on this purchase and the concern that it is not in the Board's purview
- Concerns with the data

### **Discussion/Action: Board Policies:**

#### **1. 7420: Grading and Promotion**

The administration:

- Reviewed the policy and process
- Explained possible reasons for changing grades

In response to a board member's question, the administration:

- Provided clarification on the process
- Noted instances that are escalated beyond an I.S. level are very rare
- Stated the recommended language change will be made prior to going on the consent agenda for the next board meeting

## **2. 8490: Teen Dating Violence Prohibited**

The administration explained the purpose of this policy is to bring awareness to the topic through state code.

In response to board members' questions, the administration:

- Noted state code does not define abuse
- Explained the administration will have to use their best judgement in determining what is "abuse"
- Stated this policy is mandated by the state
- Stated the recommended language change will be made prior to going on the consent agenda for the next board meeting

## **Miscellaneous Topics**

In response to a board member's question, the administration stated there is discussion regarding black box theatres scheduled for January.

## **Motion to Move into Closed Session**

Motion by Mr. Doughty, seconded by Dr. Kim to move into closed session at approximately 9:13 p.m.

- to consider the security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or the public property
- (Section 2(c) (8) of the Open Meetings Act).

Upon calling of the roll:

aye: Doughty, Hanley, Kim, Shien, Sztainberg, Taub

nay: none

Motion carried 6-0.

The Board returned to open session at 10:15 p.m.

## **Adjournment**

Motion by Mr. Doughty, seconded by Mr. Taub to adjourn the meeting at approximately 10:15 p.m.

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Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Doughty, Hanley, Kim, Shien, Sztainberg, Taub

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION