

GLENBROOK HIGH SCHOOL DISTRICT 225

FINANCE COMMITTEE MINUTES

January 30, 2017 7:30 AM - 8:55 AM

Administration Building - Public Meeting Room 100A

Members Present: Doughty, Fagel, Finan, Frandson, Freund, Gravel, Martin, Ptak, Riggle, Swanson, Taub

Also Present: Geddeis, Geallis

Members Absent: Tarver

Agenda Item #1: Call to Order

A regular meeting of the Finance Committee was held at the Glenbrook High School District 225 District Office on January 30, 2017. The meeting convened at 7:33 AM.

Agenda Item #2: Review of the Overall Transportation Budget

Dr. Gravel presented a brief review of the transportation budget. He explained that in the past transportation costs were funded through the general operating fund plus user fees. In addition, the District has levied \$500,000 each year for transportation expenses, which has been allocated to cover free and reduced students, as well as some special education transportation costs.

Agenda Item #3: Review of Options for Student Transportation Services

Dr. Gravel explained in order to ensure bus transportation for the 2017/18 school year, the District has two options:

- A. Short Term Option #1:
 - Award a 3 year contract to First Student
 - Option to terminate agreement by April 1st
 - Daily Route Rate: \$81.76 (Year 1)
 - Hourly Charter Rate: \$50.31 (Year 1)
 - Overall cost increase: 31%
- B. Short Term Option #2:
 - Issue a new bid for a 3 year contract

- Option to terminate agreement by April 1st
- Relax the Average Age Requirement for the Fleet: None older than 12 years, average age of 8 years
- Estimated Daily Route Rate: \$62.00 - \$95.00
- Estimated Hourly Charter Rate: \$50.31
- Possibility to lower daily route rate
- This bid can be solicited prior to rejecting current bid (option #1)

In addition, Dr. Ptak and Dr. Gravel shared an overview of various long term options, which could be further evaluated during the spring and fall, and potentially implemented in school year 2018/19 or later. The committee agreed to hold off on discussing these options in detail until later in the early fall of 2017. These long term options include, but are not limited to:

- Hybrid Model
- Operate In-House
- Partial In-House Charter Services
- Route Options
- Continue to Outsource Services
- Consortium

The committee through consensus recommended moving forward with issuing a new bid for a 3-year contract the week of January 30, 2017, to be opened mid-February.

Agenda Item #4: Review of the Transportation Fee Structure and Market Analysis

Dr. Gravel reviewed several financial documents with the committee. He started with the District's projected transportation expenses for the current school year, and compared them with next school year's estimated expenses based on the current bid received. He also explained the formula for calculating the cost of a bus pass, which involves taking the total amount of purchased services expenses (route costs) divided by the number of estimated riders. The committee discussed the current formula, and also reviewed existing early purchase, online processing, and sibling discounts, and whether they should be maintained in future years.

The committee agreed that the cost of a 2017/18 bus pass will be discussed in greater detail when presented to the full Board of Education at an upcoming regular meeting.

Agenda Item #5: Other

No other business was discussed.

Agenda Item #6: Adjournment

The meeting adjourned at 8:55 AM.

The next Finance Committee Meeting will be selected in consultation with the committee members.