

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY 13, 2017**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 13, 2017, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

Also present: Etherton, Fagel, Finan, Geallis, Geddeis, Gravel, Muir, Ptak, Riggle, Swanson, Tarver, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Glenbrook Stories

Moved until after Board and Superintendent Reports.

Recognition of Community Visitors

None.

Board and Superintendent Reports

Dr. Riggle stated that Turnabout season is here and we are quickly moving towards the time for the Variety Shows. Dr. Riggle noted that this year the Variety Shows will be the same week which is unusual, but he explained that Julie Anne Robinson was selected to direct the All State musical.

Dr. Finan noted that they experimented with a new format for the Electives and Student Activities night, which went well. He stated that they had a great crowd.

Ms. Fagel stated that they also had a successful Electives and Student Activities night that was well attended with the largest incoming freshman class in the school's history.

Glenbrook Stories

Ms. Geddeis stated that our Broadcast students put together a short clip telling the powerful story of Tural Erel’s “Road to Success” after returning to his first swim meet since suffering a severe spinal injury in August 2016.

Coach Ziemke stated that Tural has been an inspiration to the swim team and to him personally.

Dr. Riggle stated that it was wonderful to see the positive effect of this devastating situation throughout the school community. He thanked the coach for doing a wonderful job rallying the swim team and wished Tural continued success. He thanked Tural and his family for sharing his story with us.

Motion to Approve Consent Agenda Items

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda;

1. Appointments
 - a) Certified

Name	School	Position	Salary	Degree	Step	FTE	Start Date
Alex Bedoya	GBN	English Teacher	\$28,058	BA	1	1.0	01.23.17
Sari Farekas	GBS	Mathematics Teacher	\$16,834	BA	1	.6	01.23.17
Josh Koo	GBS	Assistant Principal for Student Activities	\$107,291	MA+30 +25%	7	1.0	07.01.17
Melissa Michie	GBN	Mathematics Teacher	\$28,746	MA	3	1.0	01.30.17
Janet Vitale	GBS	English Teacher	\$6,189	MA	1	.2	01.23.17

- b) Support Staff

Name	Building	Position	Calendar	FTE	Start Date	Schedule	Salary	Hourly Wage
Demos, Michael	GBS	Dean’s IA 2.5 hours Part-time	186.5	.22	01.23.17	IA- 2/Step 3	\$26,469	\$18.92
Etwiler, Christopher	GBN	Math IA	186.5	.67	01.30.17	IA- 2/Step 3	\$26,469	\$18.92
Swanson, Jennifer	GBS	Executive Assistant/Student Services	206	.8	08.23.17	EX1- 2/Step 15	Amount based upon 2017-18 Schedule	Amount based upon 2017-18 Schedule
Thorne, Tarah	GBA	Public Relations & Communication	239	.92	02.21.17	T-2/Step 14	\$50,067	\$26.19

		Specialist						
Williamson, Jonathan	GBS	Maintenance Grounds	260	1.0	02.01.17	CU2-3/Step 6	\$52,421	\$20.39

2. Resignations/Terminations

- a) Certified - None
- b) Support Staff

Name	Position	Effective	School
Farekas, Sari	Math IA	01.19.17	GBN
Olson, Ellyce	WL/CLS Department Assistant	01.31.17	GBN
Redfern, Rene	Library Assistant	02.06.17	GBS

3. FOIA

4. Vendor Bills

Description	Amount	Attached register dated
Vendor Checks Nos. 90448 through 90766	\$1,239,436.48	February 6, 2017

5. Payroll - none

6. Imprest

Description	Amount	Represented by checks Numbers
Reimbursement of the Revolving Fund for Employees for the month of January	\$243,601.70	30232-30462

7. Minutes

- January 24, 2017 Special Board Meeting
- January 24, 2017 Special Closed Board Meeting
- January 30, 2017 Finance Committee Meeting

8. Gifts

Gift From	Amount or Item	School	Department	Account
AT&T Corporate Giving Program	\$350.00	GBS	Special Events - Teacher Appreciation	830940
Jo Ann Casali (Berkshire Hathaway/Koenig Rubloff)	\$510.00	GBS	Habitat for Humanity SLP-161	184324
Jaime L. Tan, Jr. & Phoebe O. Co (Berkshire Hathaway/Koenig Rubloff)	\$405.00	GBS	Habitat for Humanity SLP-161	184324

James Larson (Berkshire Hathaway/Koenig Rubloff)	\$250.00	GBS	Habitat for Humanity SLP-161	184324
Brandy Isaac (Berkshire Hathaway/Koenig Rubloff)	\$185.00	GBS	Habitat for Humanity SLP-161	184324
William W. & Jill K. Egan (Berkshire Hathaway/Koenig Rubloff)	\$176.00	GBS	Habitat for Humanity SLP-161	184324
Mary Kathleen Butler (Berkshire Hathaway/Koenig Rubloff)	\$160.00	GBS	Habitat for Humanity SLP-161	184324
Michael A. & Ann A. Mazzei (Berkshire Hathaway/Koenig Rubloff)	\$100.00	GBS	Habitat for Humanity SLP-161	184324
Patricia M. Vaughan (Berkshire Hathaway/Koenig Rubloff)	\$100.00	GBS	Habitat for Humanity SLP-161	184324
GV Title Company (Berkshire Hathaway/Koenig Rubloff)	\$100.00	GBS	Habitat for Humanity SLP-161	184324
Miehlke Inspection Service Inc. (Berkshire Hathaway/Koenig Rubloff)	\$100.00	GBS	Habitat for Humanity SLP-161	184324
James J. & Ellen H. Morley (Berkshire Hathaway/Koenig Rubloff)	\$85.00	GBS	Habitat for Humanity SLP-161	184324
Brian & Sharon Z. Rieger (Berkshire Hathaway/Koenig Rubloff)	\$85.00	GBS	Habitat for Humanity SLP-161	184324
Peter R. & Kristen B. Canalia (Berkshire Hathaway/Koenig Rubloff)	\$75.00	GBS	Habitat for Humanity SLP-161	184324
Ellen Stern & Jan Nussbaum (Berkshire Hathaway/Koenig Rubloff)	\$65.00	GBS	Habitat for Humanity SLP-161	184324
Tom S. Streff (Berkshire Hathaway/Koenig Rubloff)	\$61.00	GBS	Habitat for Humanity SLP-161	184324
Ludmila Likover (Berkshire Hathaway/Koenig Rubloff)	\$52.00	GBS	Habitat for Humanity SLP-161	184324
Joan M. Papadopoulos (Berkshire Hathaway/Koenig Rubloff)	\$50.00	GBS	Habitat for Humanity SLP-161	184324

10. GBN Varsity Boys Lacrosse Trip

11. GBN Varsity Baseball Trip

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Discussion/Action: Curriculum Reports

Dr. Williamson provided an overview of the process and highlighted common threads. She noted that the Associate Principals Cameron Muir (GBS) and Eric Etherton (GBN) and the Instructional Supervisors are in attendance to help address Board questions regarding the curriculum reports.

The administration answered clarifying questions regarding:

- The schools' approach of working together on curriculum
- Commonalities in standards, but slight differences in approach
- The GBS Computer Science course
- Essential questions in the Health and P.E. courses
- Alignment of course review in the Science department at both schools
- Hebrew enrollment
- World History Honors concern over stress and explained how the guidelines on homework will help the teachers take note of the quality and quantity of homework
- PLTW program efforts to bring more woman and underrepresented groups of students into the program
- Language Departments interest in additional languages or declining enrollment numbers and students' interest in sitting for the Seal of Bi-literacy exam
- GBN's Orchestra concern on declining skills of freshman
- GBN's French class with no textbooks and the benefits of designing their own curriculum

Dr. Riggle thanked the Instructional Supervisors for their hard work. He stated the importance of sharing best practices and how appreciative he is of their efforts in working together.

Board members discussed the great work that is being done at the schools and thanked the administration for their hard work reviewing the curriculum and their thoughtfulness in initiatives and curricular changes.

Dr. Riggle noted that Josh Koo is here this evening for a class that he is taking where he needs to observe a board meeting. Dr. Riggle stated that he was happy that it is the meeting that the Board approved him as the Assistant Principal for Student Activities at GBS.

Discussion/Action: Certified Staffing Authorization for the 2017-18 School Year

Dr. Riggle stated that the administration underwent a very detailed process to determine the necessary certificated staffing level for the 2017 - 2018 school year. He explained the staffing formula, some slight variations, and the reasoning for these. He explained how the formula allows us to make equitable changes to both schools in hard economic times.

In response to board members' questions the administration:

- Answered clarifying questions regarding the formula and variations
- Stated that going forward, they could provide more detailed information on the current year FTE that would explain the FTE breakdown including; social workers, counselors, etc.
- Explained the large increase in FTE in 2014-15 occurred because GBS moved to the block schedule
- Stated that there are many factors which affect tax increases, one being higher enrollment

The recommended certificated staffing level for the 2017-2018 school year will be placed on the February 27 meeting consent agenda for approval.

Discussion/Action: Transportation Bid Update

The administration reviewed the bid process:

- First bid – discussed and reviewed options (no action taken)
- Second bid – in an effort to reduce costs changed bid requirements
- Reviewed bid results
- Reviewed recommendation of accepting second bid
- Discussed long term options to be evaluated

In response to board members' questions, the administration:

- Explained how their expectations varied from the second bid actual results
- Noted that the biggest savings is in the charter cost
- Reviewed contract language that allows the bus company to charge us more if buses are not shared, but they have not done that in the past
- Stated that our costs are still below neighboring districts
- Explained that long-term solutions to reduce transportation costs will be reviewed at a future Finance Committee Meeting
- Stated that long-term options are already being investigated by staff
- Explained charter services
- Explained the loop effect for transportation

Dr. Riggle stated that he has had community members asking about a later start time and this bid allows us to quantify the costs of starting later and discussed different options that can be discussed going forward.

The principals stated that they have had very little communication from parents asking for a later start time or a change in the calendar.

Discussion/Action: Transportation Fee for the 2017-2018 School Year

Dr. Gravel explained the differences in the original and the revised memo.

Dr. Gravel described the current mechanism used for determining the bus fee and outlined recommended changes that were discussed with the Finance Committee.

The administration recommended the following:

- The current online discount should be eliminated. There is no longer a need for this incentive.
- The early purchase discount should be eliminated.
- A deadline for bus transportation registration should be established for students registered to attend next year. A late fee should be imposed for registering after the deadline. The late fee should be waived for students who transfer into the district (outside our feeder schools) after the established deadline.
- The sibling discount should be continued for next year. It is not a large expenditure for the district and it will help maintain our current ridership levels.

Dr. Gravel reviewed estimated fixed expenses for FY2018 school transportation.

Board members discussed:

- The suggested fee increase is equivalent to a \$1.00 per day increase
- The financial challenges the district faces
- The suggested increase is in line with the cost increase

Dr. Gravel:

- Provided the Board with different potential subsidy scenarios based on student fees
- Reviewed the recommended transportation fee for 2017-2018
- Requested that this item go on the consent agenda at the next meeting
- Stated that the memo also provides comparative local elementary and high school transportation fees and budget structure

Board members discussed:

- All of the unknown economic challenges that the district faces and the importance of fees not being subsidized by the district
- The possibility of reduced ridership based on an increase in fees
- The possibility that reduced cost could increase ridership and reduce bus costs per student
- Pros and cons of different fees
- Possible rerouting buses or rethinking routing
- Rethinking transportation as a whole
- If we as a community want transportation
- Safety concerns
- Limited parking spaces
- Not wanting to penalize families that do not have other transportation choices
- Some cost should be passed along to the riders
- Increasing the late fee

In response to board members' questions, the administration stated:

- We do not have projections on how a possible increase in price would affect ridership
- There is the possibility of having a payment plan for transportation fees

- The need to get an accurate count of actual ridership vs. subscription counts
- Their recommendations
- There is a precedent for the Board to subsidize the cost and increase fees slowly

Board members agreed to the administration's recommendation of transportation fees, which will go on consent at the next board meeting.

Discussion/Action: Parking Fee for the 2017-2018 School Year

Dr. Gravel thanked his staff for their additional analysis of data this year.

Dr. Riggle answered clarifying questions.

The administration recommended no change in the parking fee.

Discussion/Action: Chromebook Fee for the 2017-2018 School Year

In response to board members' questions Dr. Gravel:

- Explained the reason for the increase in battery repairs
- Stated there is no benefit to the district to have the student pay for their Chromebook in full
- Answered clarifying questions regarding fees

Discussion/Action: Student Fees for the 2017-2018 School Year

Dr. Gravel:

- Summarized the student fees being recommended for approval
- Answered questions on preschool fees
- Discussed the breakeven point on credit card fees and challenges of collecting these fees

The administration will review restrictions on credit card convenience charges and bring back additional information at the next meeting.

Discussion/Action: Glenview Park District Proposal

Dr. Riggle shared historical information on discussions with the Glenview Park District regarding the present size of the Glenview Ice Center and their inability to meet the documented needs of the community in that facility. District 225 previously discussed a possible land swap, but based on the cost to the District, our plan to renovate the building for use by Off Campus and GBE, and the changing economy, we decided to no longer pursue a land swap.

Dr. Riggle stated that the Park District is currently developing a new strategic plan and he met with representatives to discuss a new proposal. This one involves a shared parking lot between an expanded Ice Center and the 1835 Landwehr facility.

Dr. Riggle shared his discussions and wanted to make sure that they are a proper reflection of the Board's view.

Dr. Riggle reviewed suggested parameters that would be important to the District in order to move forward with what the Park District is proposing.

In response to board members' questions, Dr. Riggle:

- Shared the concerns that he will be discussing with the Park District
- Answered questions regarding retention
- Stated that a land swap is not on the table
- Noted that the Park District would like to share a parking lot
- Discussed our current parking capacity and current usage

A board member shared his part in past discussions with the Park District regarding this topic.

The Board is in agreement with the parameters Dr. Riggle presented.

Miscellaneous Topics

In response to a board member's question Dr. Riggle stated that Smart Choice MRI can be discussed in Cost Containment.

Review and Summary of Board Meeting

Upcoming Board Meetings:

Tues., February 21, 2017	7:30 a.m.	Facility Committee Mtg. (District Office Public Mtg. Rm. 100A)
Mon., February 27, 2017	7:00 p.m.	Regular Board Mtg.

Motion to Move into Closed Session

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 10:07 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; student disciplinary cases. (Section 2(c) (1) and (9) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 10:55 p.m.

Action Regarding Student Discipline

Motion by Mr. Boron, seconded by Mr. Doughty to accept the recommendation of the administration as modified in closed session regarding student 02-13-17-01.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

nay: none

Motion carried 7-0.

Adjournment

Motion by Mr. Boron, seconded by Mr. Doughty to adjourn the meeting at approximately 10:55 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Doughty, Hanley, Kim, Martin, Shein, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION