

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY 12 , 2018**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 12, 2018, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

Also present: Fagel, Finan, Geallis, Geddeis, Gravel, Petrarca (attorney), Ptak, Raflares, Riggle, Swanson, Tarver, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Glenbrook Stories

Ms. Geddeis shared a video of the journey of two GBN students (Erin Rosenfeld and Max Rollins) who applied their personal stories to that of the winter play, "Tribes."

Julie Ann Robinson, theatre director, stated that this is a great example of students teaching students and teachers, she could not have done enough research to guide a project of this magnitude. It was a great opportunity and turned out really great.

A board member complimented the students for their courage and congratulated Julie Ann Robinson.

In response to questions the students shared their theatre experience and what is next for them.

Dr. Riggle stated it was a great play which brought something special to the community. He stated the students all did a wonderful job.

Recognition of Community Visitors

Community member(s)/students spoke regarding the District's transgender policy:

- Noted that it is sad how people have turned on each other
- Believe the Board is good intentioned
- Asked the Board to consider opinions of the community members who are afraid to speak up
- Shared concerns about the policy
 - Full access to the locker room
 - Protocol for students
 - Safety of all students
 - Misuse
- Stated as an alumni/parent/resident she is part of PFLAG an organization that advocates at the state, local, and federal level for full legal equality for people who are LGBTQ and their families, so all people can work, study, play, pray, and live safely and happily and thanked the Board for their work
- Asked the Board how they will appease those of faith
- Expressed that they do not feel it is in the District's realm
- Shared opposition for the policy
- Shared support for the policy

Board and Superintendent Reports

Dr. Riggle noted that due to inclement weather, all Glenbrook High School District 225 schools and offices were closed Friday, February 9. He noted a message will go out to the community regarding the make-up snow day (an official day of student attendances) scheduled Monday, April 2.

Dr. Finan shared some things happening at GBN:

- Class of 2022 Incoming freshman activity/athletic night open house was on Thursday, Feb. 8 and was well attended
- Turnabout was on Saturday and was successful
- V-show prep is underway
- Boys swim team is going to regionals
- IHSA speech team had 5 finalists and 2 qualified for state
- Trent Williams, GBN junior qualified for state wrestling tournament
- Senior, Kayla Mitter, is the first in the history of GBN, female bowler who has qualified for sectionals

Dr. Fagel stated:

- V-show prep is underway
- The girls gymnastics team has made it to the State competition
- GBS is well into the preparation process

Motion to Approve Consent Agenda Items

Motion by Mr. Doughty, seconded by Dr. Kim to approve the following items on the consent agenda.

The preferred process for the the board approval of accounts payable document was discussed. It was decided the Board will receive the documents in the electronic Board packet and made aware of which Board member is responsible for review.

1. Appointments
 - a. Certified
 - b. Support Staff

<u>Name</u>	<u>Bldg.</u>	<u>Position</u>	<u>Calendar</u>	<u>FTE</u>	<u>Start Date</u>	<u>Schedule</u>	<u>Salary</u>	<u>Hourly</u>
Kuhlman, Kent	GBN	Dean's Para	186.5	.63	2.7.18	Para-1	\$20,252	\$15.50

2. Resignations/Terminations
 - a. Certified
 - b. Support Staff

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Collins, Nicole G	SPED 1:1 Aide	3-9-18	GBN

3. FOIA
4. Approval of Accounts Payable Bills
5. Approval of Payroll Disbursements
6. Approval of Revolving Fund Reimbursement
7. Minutes
 - o January 22, 2018 Regular Board Meeting
8. Gifts

Gift From	Amount or Item	School	Department	Account
AT&T Corporate Giving Program	\$50.00	GBS	Titans Helping Titans	830060
Nexus Holidays Group Inc, D/B/A China Travel Service Chicago Office	\$200.00	GBS	Chinese Club	830260
Carol Hoem Hampshire, IL	\$250.00	GBN	Earl Young Memorial Scholarship	820360
Nan Young Lake Zurich, IL	\$250.00	GBN	Earl Young Memorial Scholarship	820360
John McCormick Flat Rock, NC	\$300.00	GBN	Earl Young Memorial Scholarship	820360
Barbara Young Conover, WI	\$250.00	GBN	Earl Young Memorial Scholarship	820360
Sarah Hudson Barrington, IL	\$250.00	GBN	Earl Young Memorial Scholarship	820360

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: Approval of Audit Firm

The administration:

- Explained the Northfield Township School District No.s 28, 29, 31 and 225 issued a joint Request for Proposal (RFP) for auditing services
- Reviewed the process used to provide a recommendation of an audit firm
- Recommended Lauterbach and Amen, LLP be contracted to perform audit services for the next three years
 - Explained the firm’s qualifications and references
- Noted the administration can cancel contract if not satisfied
- Noted the recommendation was discussed by the Finance Committee
- Stated this item can be placed on the February 26 consent agenda for action

In response to a board member’s question the administration assured the Board that the firm does not need to have access to our accounting program.

Discussion/Action: Approval of Print Center and Courier Services Agreement

The administration:

- Provided background on our print center and courier agreement
- Noted the District can cancel the agreement or renew for a second and/or third year
- Noted cost savings of \$72,646 or 24% savings per year
- Explained the biggest difference in the contract is the change in labor's calendar
 - Noted Xerox will be able to place the current employees at neighboring business for the days they are not contracted with the District
- Stated this item can be placed on the February 26 consent agenda for action

Discussion/Action: School Operating Budgets for Fiscal Year 2018-19

The administration:

- Reviewed the process for approving the school's operating budgets for the upcoming fiscal year
- Noted the purpose of the school operating budget is to provide for the operational needs of the schools
- Explained how school operating budgets have been calculated historically and the process that will be used as we move toward further implementation of a zero-based budget model
- Reviewed the 2018-19 fiscal year recommendation

A member of the finance committee provided additional information on the change in process for Allocation Adjustments:

- Historically additional funds were made available to each school through the collection of course fees
- For the 2018-19 fiscal year, it was determined that these types of expenses should be funded by the school operating budgets, not as individual course fees and the school operating budgets be increased to account for necessary non-tangible course supply expenses.
- Noted that students will continue to be responsible for tangible course supplies

In response to board members' questions, the administration:

- Provided clarification on the fees calculation
- Will provide a new spreadsheet for the February 26 Board meeting with the corrected calculations as discussed at the Finance Committee Meeting

Discussion/Action: Certified Staffing Authorization for the 2018-19 School Year

Mr. Swanson:

- Explained the formula used to calculate the proposed general education FTE for the next school year
- Stated Special Education staffing for 2018-19 will be brought to the Board at a later time
- Reviewed changes in FTE
- Reviewed projected enrollment numbers
- Reviewed the recommended FTE numbers

In response to board members' questions, the administration stated:

- The effects of GBS going to block schedule and FTE
- 2021 has the highest anticipated enrollment numbers for GBS
- Special Education FTE includes Transition and Off Campus:
 - GBS = 33
 - GBN= 25
- Provided information on the percentage of enrolled students who are receiving special education services
- The student/teacher ratio FTE is greater for special education
- The administration will not know the number of FTE needed for Special Education until end of April
- ESL needs are factored into current FTE numbers
- Class size may vary because specific FTE numbers have some built in flexibility based on principal discretion
- Class size numbers between the two schools is equitable
- The collective bargaining agreement provides a good check on class size
- A corrected document will be provided for the consent agenda on February 26 with the correct school year

Miscellaneous Topics

Dr. Riggle stated The Village of Glenview will be hosting a public meeting regarding the proposed Amtrak railroad project on March 12 at the GBS Auditorium.

Review and Summary of Board Meeting

Upcoming Board Meetings:

Monday, February 26, 2018 - 7:00 p.m. - Regular Board Meeting

Motion to Move into Closed Session

Motion by Mr. Doughty, seconded by Mr. Sztainberg to move into closed session at approximately 8:20 p.m.

- to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to

- determine its validity;
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
 - student disciplinary cases;
 - and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
 - (Section 2(c) (1), (2), (9) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 11:08 p.m.

Action Regarding Student Disciplinary Cases

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the recommendation as discussed in closed session for reasons discussed in closed session in respect to student 02-12-18-01.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Adjournment

Motion by Mr. Doughty, seconded by Mr. Sztainberg to adjourn the meeting at approximately 11:10 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

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2/12/18

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION