

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, MAY 21, 2018**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 21, 2018, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

Absent: Taub

Also present: Bretag, Fagel, Finan, Geallis, Geddeis, Gravel, Muir, Ptak, Riggle, Solis, Swanson, Williamson

Approval of Agenda for this Meeting

Motion by Mr. Doughty, seconded by Mr. Glowacki to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Glenbrook Stories

Ms. Geddeis introduced GBS Junior Nicholas Ermolov and his efforts to teach young students about computer science through an online resource he has started called CS Upstart. She shared a short video of Nicolas' story.

Mr. Sinde, Nicholas' teacher stated his goal was to encourage students to want to solve problems.

Nicolas:

- Thanked Mr. Sinde for sparking his interest
- Thanked his parents and the Board for giving him access to the necessary tools and the great programs at GBS
- Shared some of his future plans

Dr. Riggle and board members:

- Expressed how impressed they are with his project and with how he is modeling following ones passion
- Thanked his parents for their support and Mr. Sinde for encouraging him
- Offered words of encouragement and advice
- Wished Nicolas the best of luck in the future

Recognition of Community Visitors

- Asked the Board to consider having separate musicals at the two different schools noting:
 - It would offer more opportunities for musical theatre students
 - Financially it can be accomplished through ticket sales, and fundraising
 - The comparison between sports opportunities (teams at each school) vs. musical theatre opportunities (one show for both schools)
 - An equity issue
 - Is the goal of the musical to have the best show or is it to provide opportunities for our students
 - Discussions on having separate musicals have not been reviewed for a long time and it is time to take a look at this again

The Board president stated this topic can be discussed in the future and the Board appreciates comments from the community.

Board and Superintendent Reports

Dr. Riggle

- Discussed the progress in developing procedures for the Transgender Students policy
- Addressed some minor legal concerns
- Stated the goal is to present the procedures to the Board at the next regular meeting on June 25

The administration provided highlights of events/celebrations at the schools.

Dr. Fagel thanked the Board for their support while she was getting her Doctorate.

Dr. Riggle congratulated both Dr. Fagel and Dr. Pearson for receiving their Doctorate.

Dr. Riggle shared the sad news of Off Campus Program Director, Doug Strong's wife passing last week.

Ms. Hanley noted the Foundation raised more than \$40,000 at A Night of Glenbrook Theatre benefit and thanked the Board members for their support. She also noted the Foundation will have presence at the school's end of year breakfast and next year will be celebrating the Foundation's 10th year.

Motion to Approve Consent Agenda Items

Motion by Mr. Doughty, seconded by Dr. Sztainberg to approve the following items on the consent agenda with the revised document for Support Staff Appointments 06.01b.

1. Appointments
 - a. Certified
 - b. Support Staff

<u>Name</u>	<u>Bldg.</u>	<u>Position</u>	<u>Calendar</u>	<u>FTE</u>	<u>Start Date</u>	<u>Schedule</u>	<u>Salary</u>	<u>Hourly</u>
Kunetka-West, Andrea	GBS	Dept. Asst. PE/DE/Health	203	.78	8.6.18	ID-2	Subject to Negotiations	Subject to Negotiations
O'Connell, Theresa	GBN	Dean's Attendance Secretary	186.5	.67	8.20.18	ID-1	Subject to Negotiations	Subject to Negotiations
Scholl, Jason	GBN	GBN PE IA Swim Pool	186.5	.63	4.16.18	IA-2	\$25,026	\$19.17
Patrick, Mike	GBN	GA Asst. Senior Coach	260	1.0	9.1.18	N/A	Hourly	\$21.00
Iida, Steve	GBN	GA Head Senior Coach	260	1.0	9.1.18	N/A	\$55,000	Salary

2. Resignations/Terminations
 - a. Certified - none
 - b. Support Staff

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Henderson, Sade	Dean's IA	6.7.18	GBS
Iriarte, Miguel	Custodian	5.11.18	GBS
Sullivan, Mary	SPED 1:1 Aide	6.7.18	GBS

3. FOIA - none
4. Approval of Accounts Payable Bills = \$5,835,018.88
5. Approval of Payroll Disbursements = \$8,540,768.96
6. Approval of Revolving Fund Reimbursement = \$100.00
7. Minutes
 - April 23, 2018 Regular Board Meeting
 - April 23, 2018 Closed Board Meeting
 - May 7, 2018 Regular Board Meeting
 - May 7, 2018 Closed Board Meeting
 - May 8, 2018 Finance Committee Meeting
 - May 8, 2018 Closed Finance Committee Meeting
 - May 14, 2018 Regular Board Meeting
 - May 14, 2018 Closed Board Meeting
8. Gifts

Donor	Type of Donation (Monetary or Property)	Description of Donation	Purpose of Donation	Admin. Contact	Account Number
Dr. Jim Shellard	Monetary	\$50.00	Goodspeed Scholarship	Josh Koo	830848
Intrinsic Landscaping	Monetary	\$250.00	Fishing Club	Josh Koo	830110
Mr. Steve Vago, Auto Cars Imports	Property	2003 Volkswagen Jetta GL, VIN # WVVRE61J33W 187349 and Illinois title X1280679085	CTE/Autos	Lauren Fagel	N/A
AT&T Corporate Giving Program	Monetary	\$50.00	Titans Helping Titans	Lauren Fagel	830060
Mr. & Mrs. George Pappamihiel	Property	1999 Cadillac DeVille, VIN# 1G6KD54Y1XU72 1024 and Illinois title T2046114004	CTE/Autos	Lauren Fagel	N/A

Mr & Mrs David Prosperi	Monetary	\$1000.00	ZAC Scholarship	Mike Tarjan	821337
Glenbrook Education Assoc.	Monetary	\$1,500.00	Scholarships	Mike Tarjan	820854
Discover You Care, We Share Program	Monetary	\$100.00	Titans Helping Titans	Lauren Fagel	830060
Anonymous	Monetary	\$4,000.00	Model UN	Mike Tarjan	820723
John Vickery, DDS	Monetary	\$1,000.00	Ha-Vickery Scholarship	Mike Tarjan	820849
Mary Ha, DDS	Monetary	\$1,000.00	Ha-Vickery Scholarship	Mike Tarjan	820849

9. Capital Projects Funded by FY 2018-19 School Operating Budgets
10. Photography Request for Proposal
11. GBN Speech National Tournament
12. GBN FCCLA Trip to Nationals in Atlanta, GA
13. GBS FCCLA Trip to Nationals in Atlanta, GA
14. 2017-2018 School Year Closing Date
15. Establishment of the Revolving Fund for FY 2018-19
16. GBN Study Abroad Program, Costa Rica
17. Rehires: Certified

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Discussion/Action: Draft of the 2019-2020 School Year Calendar for Review

The administration reviewed the procedures to determine the possibility of transitioning from a traditional to a collegiate calendar. The calendar committee recommended the District transition from a traditional to a collegiate calendar for the 2019-2020 school year.

Dr. Riggle stated if the Board is agreeable to move to a collegiate calendar their would need to be some additional discussions with the teachers' union to make sure a published calendar is finalized.

In response to board members' questions, the administration:

- Stated our feeder districts have said they will try to make their calendars within range of the high schools, but there are no guarantees
- Explained semesters are unequal, but explained why it is not concerning
- Noted many other schools have gone to the collegiate calendar and they too have December programming so we can learn from them, but there may be some growing pains
- Shared that the concept of final exams is being reviewed
- Answered clarifying questions regarding the calendar document and this is the Illinois State Board of Education form
 - Have one calendar for both schools, which is why the time is 8:00-3:15
 - 188 days, because we need to build in 10 emergency days
 - The code G is for Glenbrook Day
- Will begin working on the school calendars much earlier with the change and will work together to make it the best calendar for our students and staff
- Shared that survey results show the collegiate calendar is preferred for positive impact on our students and the negative comments were more personal
- Discussed timelines for student grades and teacher grading
- Stated the parents were surveyed last time, but we did not survey parents again because we prepared to answer their concerns

Board members stated:

- They preferred this version of collegiate calendar (with a difference of only one week)
- Importance of community input
- December programming needs to be addressed
- Important to communicate how program adjustments will be made
- Would prefer to give the community time to give us feedback
- The calendar change be communicated in D225 communications and parent meetings

This item is eligible for further revision and we will wait until the July board meeting for discussion and approval.

Discussion/Action: Special Education FTE Recommendation

The administration:

- Recommended no increase to the overall special education staffing for the 2018-2019 school year
- Is recommending that a school psychologist position be added at both schools, which is a 2.0 FTE increase because of the significant increase in the number of 504 students who require special services and accommodations
 - Most of the increase is attributed to changes in qualification criteria at the federal level and the number of students with 504 plans coming to us from the feeder districts continues to increase

In response to board members' questions, the administration:

- Reviewed current FTE for psychologist and social workers and noted we are below the recommended ratio
- Explained the reasoning for a psychologist vs. a social worker
- Explained the criteria used to determine FTE and the rationale; not always related to student enrollment but rather students' needs

The administration asked for approval at this meeting in order to complete the rehiring and hiring processes for next year.

Motion to Approve Special Education FTE Recommendation

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve agenda item # 8 the special education FTE recommendation.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Discussion/Action: District Office FTE Recommendation for 2018-2019

Mr. Swanson:

- Recommended no increase to the administrative staffing level (9.8 FTE) that currently exists at the District Office
- Recommended a 2.4 FTE reduction in current (35.0 FTE) non-certified district staffing - reduced from 5 staff members to 2 staff members

The administration is asking that the recommended staffing level be approved at this meeting to allow the administration to move forward with contracts for the 2018-2019 fiscal year, which begins on July 1.

Motion to Approve District Office FTE Recommendation for 2018-2019

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the FTE for administrative staff and support staff as recommended in agenda item # 9.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Discussion/Action: Learning Spaces Update

The administration:

- Stated it is an exciting, inspiring and challenging process
- Provided an overview of the process for the Learning Spaces project and the results indicated significant improvement in several aspects of student learning
- Presented an overview of the findings and discussed the next steps for the project
 - Shared pedagogical drivers
 - Well-being dimensions
 - Intersection of what and why
 - Testable prototypes
 - Prototype impact - An increase in:
 - Motivation to learn 59%
 - Feeling connected 48%
 - Moving 103%
 - Creativity 63%
 - Collaboration 35%
 - Critical thinking 34%
 - Communication 30%
 - Path forward
 - Encourage conversations to continue
 - Refining
 - Scaling up with more classrooms

In response to board members' questions, the administration:

- Answered concerns regarding sofas in the classroom
- Noted there will be more testing of audio and video setups
- Stated the whiteboards have been very impactful
- Will provide additional survey information and will share survey and comments (both positive and negative)
- Stated teachers are looking forward to the change
- Explained the scale of the rollout
- Shared the different options of classroom setups

- Agreed furniture and learning spaces are finally catching up to the teaching strategies being taught over the last decade
- Acknowledged it will take time for all teachers to embrace the change
- Noted in the business world office space is not set up like our current classrooms, instead they look a lot like these new classrooms and this helps prepare our students for the real world

Board members:

- Asked that when we communicate to the community that we make sure changes are explained in concrete terms
- Stated the thoughtfulness of the process and forward thinking is very evident and they are very pleased

Discussion/Action: Approval of Cohort Furniture Purchase

The administration stated:

- This request is to purchase the furniture used for the cohort
- The cohort furniture would go back to Forward Space if the Board does not agree to the purchase
- This furniture is priced at a reduced rate because it is now considered used furniture and there is no requirement to bid this furniture
- The price we are being quoted to purchase this “used” furniture is a good deal
- They are comfortable with the price and the process

In response to board members’ questions, the administration:

- Stated new furniture will be bid based on our specifications
- Explained the process used to verify the price on similar furniture
- Noted the recommended option is to keep the cohort furniture at a reduced price
- Stated Steelcase is the manufacturer
- Explained that we only looked at Steelcase because this is what our research says meets our needs
- Discussed being able to get alternate based bids which will allow us to specify certain criteria and not lock us into the lowest bidder
- Stated this is an effort to impact every student, but not in every classroom
- Shared the reality that uniformity is not really achievable
- Stated the furniture has a 25 year lifetime warranty
- Explained what furniture maybe switched out
- Reviewed the next steps in the furniture process; expected to be a 3 year total roll out
- Explained the normal replacement schedule is to buy in April and hopefully have furniture delivered by August
- The three year purchase roll out would provide a jumpstart on furniture replacement and then over time it could be covered within each school’s budget

An updated document will come back for discussion/action at the next board meeting with further details on the items.

Discussion/Action: Resolution Authorizing Permanent Inter-Fund Transfers for Capital Project Purposes

The administration:

- Introduced the concept of transferring funds from the Operating and Maintenance Fund to the Capital Projects Fund for targeted purposes
- Explained this would provide the Board the flexibility to authorize expenditures for projects such as Learning Spaces and Safety and Security without timeline restrictions
- Stated this is not a commitment to any project
- Recommended the transfer to allow for pay as you go programs
- Noted the transfer is simply an accounting function
- Stated projects would still go to facility and/or finance committee and then to full board before any money is expended

In response to board members' questions, the administration explained:

- The interest level the district received in the different accounts is approximately the same level and possibly slightly higher by transferring the funds
- There is no timeline to using this money
- The amount being transferred is not based on any special project

Discussion/Action: Class of 2022 Chromebook Purchase

The administration:

- Recommended the purchase of Lenovo 500e Chromebooks with the Google Chrome Management License from CDWG
- Noted the re-bid yielded even better results, with a reduced bid price of \$268.94 from CDW
- Stated the price of technology continues to drop
- Explained student fees might be reduced for students from 4 years to 3 years
- Requested the Board act today

Dr. Kim and Mr. Shein momentarily stepped out of the meeting.

Action on Class of 2022 Chromebook Purchase

Motion by Mr. Doughty, seconded by Mr. Glowacki to approve the recommended Chromebook purchase.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Sztainberg

nay: none

Motion carried 4-0.

Discussion/Action: Approval of Multifunctional Copier Purchase

The administration:

- Shared a strategy for replacing multi functioning printers that have reached their life expectancy
- Described the options and parameters currently available on the lease
- Reviewed the RFP process in selecting new devices under a lease
- The RFP was sent to 13 different companies that represented 7 different devices
- Described the criteria used to test the devices
- Recommended the purchase

This item will be placed on the June 25 consent agenda for action.

Discussion/Action: Approval of GBS Furniture Bid for Lyceum Chairs -

The administration stated:

- The Finance Committee reviewed the bid results for the purchase of new chairs for the Lyceum at GBS from the building budget
- The bid for the 250 chairs came in under the estimated amount of \$50,000
- The current chairs are 29 years old
- The GBN parent association will be funding chairs for the Spartan Conference Room; this gift will be brought to the next board meeting

In response to board members' questions, the administration stated:

- Approximately 15 chairs were compared
- Old chairs go through the asset disposal process

This item will go on consent agenda at the next regular board meeting.

Discussion/Action: Approval of Bookstore Managed Services Agreement

The administration:

- Reviewed the current contract with Beck's for the operation of the bookstores at the two schools
- Made note that besides running the bookstores, Beck's also assists with the Chromebook program and repairs
- Recommended the three-year contract extension

In response to board members' questions, the administration:

- Explained the increase in cost is due to receiving more value from Becks, including:
 - Book sale no longer needed

- Online book store which includes free shipping
- Digital textbooks

This item can be placed on the June 25 consent agenda for approval.

Discussion/Action: Approval to Bid Main Entrances Security Enhancements

The administration:

- Stated the Finance Committee reviewed the enhancement recommendations to the main entrances of each building along with the estimated cost of each
- Recommended the projects be approved to be placed out for bid
- Explained the reasoning for targeting the main entrance

In response to a board members' questions, the administration:

- Provided clarification on costs
- Stated the project is within our budgeted limits

Discussion/Action: Resolution Designating Interest Earnings for FY 2017-18

The administration explained this is a yearly resolution that is required. This will be brought back for action at next regular board meeting.

Discussion/Action: Resolution Establishing the Prevailing Wage Rates for FY 2018-19

The administration explained this is a yearly resolution that is required. This will be brought back for action at next regular board meeting.

Miscellaneous Topics

Dr. Riggle shared a handout regarding an inquiry from a Homeowners' Association in unincorporated Glenview wanting to join D225. The administration's recommendation is it is not our desire to allow additional homes within the bounds of District.

Review and Summary of Board Meeting

Upcoming Board Meetings:

Monday, June 25, 2018 - 7:00 p.m. Regular Board Meeting
 Tues, May 29, 2018 - 7:30 a.m. Special Board Meeting

Motion to Move into Closed Session

Motion by Mr. Doughty, seconded by Mrs. Hanley to move into closed session at

approximately 10:36 p.m.

- to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees;
- the placement of individual students in special education programs and other matters relating to individual students;
- (Section 2(c) (1), (2) and (10) of the Open Meetings Act).

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

The Board returned to open session at 11:35 p.m.

The administration:

- Stated that a press release will be issued outlining the terms of the GEA contract
- Described the terms and the process
- Recommended the Board adopt the GEA contract
- Stated the Board would need to authorize the president, secretary and superintendent to sign the agreement
- Explained the ratification vote and the process to finalize contract language
- Acknowledged Mr. Whipple and credited him with the agreement reached with the GEA.

Action Regarding GEA Contract Approval

Motion by Mr. Doughty, seconded by Mrs. Hanley to approve the GEA contract.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Mr. Whipple:

- Thanked the Board and expressed that this contract was the best he was ever involved in negotiating

- Stated there were some things that needed to be done to bring greater health to the community
- Noted the GEA took time to explain it clearly
- Acknowledged the administrative bargaining team and the trusting relationship that was existing and further grew with the new team and noted this was shared with the buildings as well

Action Regarding Special Education Agreement

Motion by Mr. Doughty, seconded by Dr. Sztainberg to approve the settlement agreement discussed in closed session.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Action Regarding Non-Certified Staff Member Retirement Agreement

Motion by Mr. Doughty, seconded by Mr. Glowacki to accept the non-certified retirement agreement for Elizabeth Levchenko discussed in closed session.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

nay: none

Motion carried 6-0.

Adjournment

Motion by Mr. Doughty, seconded by Mr. Glowacki to adjourn the meeting at approximately 11:46 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 6-0.

* Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION