

TO: Dr. Mike Riggle

FROM: Rosanne Williamson

RE: FOIA Requests

**FOIA Response:**

Please see the attached email response. Responsive documents can be found online at <http://il.glenbrook.schoolboard.net/board>. (Responsive documents will not be attached to the all documents pdf, but can be found under the FOIA agenda item.)

**Background:**

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.

LAW OFFICES

**CORBOY & DEMETRIO**  
A PROFESSIONAL CORPORATION

20TH FLOOR  
33 NORTH DEARBORN STREET  
CHICAGO, ILLINOIS 60602

PHILIP HARNETT CORBOY, JR.  
fhc@corboydemetrio.com

TELEPHONE  
(312) 346-3191

FAX  
(312) 346-5562  
corboydemetrio.com

March 8, 2019

Dr. John Finan  
Principal  
Glenbrook North High School  
2300 Shermer Road  
Northbrook, Illinois 60062

**Re: Matthew Gordon , a minor**  
Our File No.: 2019N-0053

Dr. Finan,

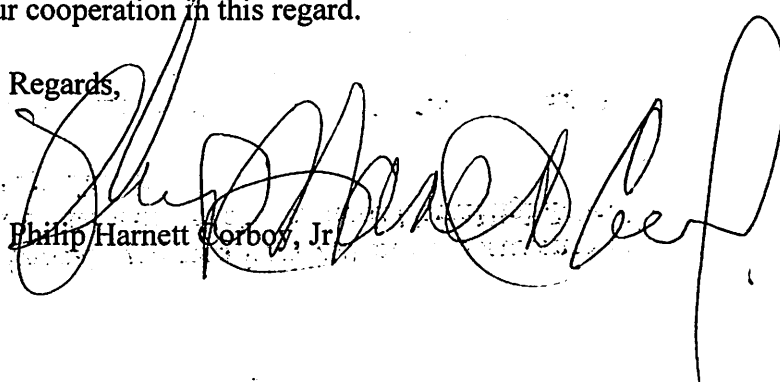
We represent the above-named individual who was involved in an occurrence on February 14, 2019, at approximately 2:15 p.m. on the premises of Glenbrook North High School, 2300 Shermer Road, Northbrook, Cook County, Illinois.

Pursuant to the provisions of the Freedom of Information Act, 5 ILCS 140/1, we ask that you provide us with a copy of any and all still photographs, digital photographs, and digital video/camera/surveillance recordings depicting the incident in question; all records maintained by Glenbrook High School District 225 at the above-referenced location on February 14, 2019.

I understand that the Act, pursuant to 5 ILCS 140/6, permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records, and agree to pay any statutory costs for providing these documents.

I look forward to hearing from you in writing within seven working days, as required by the Act (5 ILCS 140/3). Please contact me or my legal assistant, Karen Cozen, directly, if you need further information. Thank you for your cooperation in this regard.

Regards,

  
Philip Harnett Corboy, Jr.

klc  
**Via Certified Mail**



Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

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**Re: FOIA Request - File #2019N-0053**

1 message

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**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>

Tue, Mar 19, 2019 at 2:25 PM

To: fhc@corboydemetrio.com, kcozen@corboydemtrio.com

Bcc: egeallis@glenbrook225.org

Dear Mr. Gordon,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 3/13/19 we received your request for the following information:

- a copy of any and all still photographs, digital photographs, and digital video/camera/surveillance recordings depicting the incident in question; all records maintained by Glenbrook High School District 225 at the above-referenced location (Glenbrook North High School, [2300 Shermer Road, Northbrook, Cook County, Illinois](#)) on February 14, 2019

**District Response:**

Your request is denied pursuant as it seeks the disclosure of confidential student record information and therefore is exempt from disclosure pursuant to 5 ILCS 140/7(1)(a) and 7.5(r) and 105 ILCS 10/6(a) and 20 U.S.C. § 1232g. Should you believe that this response is an unlawful denial of your request, you may file a request for review with the Public Access Counselor (“PAC”) pursuant to §9.5 of *FOIA*. You can file your Request for Review with the PAC at the Office of the Attorney General, 500 South 2<sup>nd</sup> Street, Springfield, IL 62706 or by calling 1-877-299-FOIA. You also have the right to seek judicial review of your denial by filing a lawsuit in the Circuit Court pursuant to §11 of *FOIA*.”

Sincerely,

Rosanne Williamson Ed.D.  
Assistant Superintendent for Educational Services  
Glenbrook H.S. District 225  
[3801 West Lake Ave.](#)  
[Glenview, IL 60026](#)  
847-486-4701

**Written Request for District Public Records**

All requests to inspect and/or to obtain a copy of a District record must be made in writing. This form is provided for convenience – its use is not required. Please submit all requests to the District’s Freedom of Information Officer. Copying fees, if any, must be paid before copies will be provided. The Freedom of Information Officer can give you an estimate of the copying fees, if any.

<u>Nicholas Stenger</u> <i>Nicholas Stenger</i>			<u>nicholas.stenger@morganstanley.com</u>
Name of individual(s) requesting District records			Email address
<u>2211 York Road #100</u>			<u>1-630-573-9708</u>
Address			Telephone number
<u>Oak Brook</u>	<u>IL</u>	<u>60523</u>	<u>3/20/2019</u>
City	State	Zip	Date of request

Please check if this request of records is being made for a commercial purpose. Section 2 of the Freedom of Information Act states: “*Commercial purpose* means the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events, (ii) for articles of opinion or features of interest to the public, or (iii) for the purpose of academic, scientific, or public research or education. Section 3.1 states: “It is a violation of this Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body.”

Please check if a fee waiver or reduction is being requested. Section 6 of the Freedom of Information Act states: “Documents shall be furnished without charge or at a reduced charge, as determined by the public body, if the person requesting the documents states the specific purpose for the request and indicates that a waiver or reduction of the fee is in the public interest. Waiver or reduction of the fee is in the public interest if the principal purpose of the request is to access and disseminate information regarding the health, safety and welfare or the legal rights of the general public and is not for the principal purpose of personal or commercial benefit.”

Please indicate your reason for requesting a fee waiver: \_\_\_\_\_

\_\_\_\_\_

*Check if you are requesting:*

<b>Record description (Please be specific)</b>	<b>Electronic Copy</b>	<b>Inspection</b>	<b>Copy</b>
A list of all faculty members/teachers retiring at the end of the 2018-2019 school year.	✓		



Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

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**Re: FOIA Request**

1 message

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**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>  
To: "Stenger, Nicholas" <Nicholas.Stenger@morganstanley.com>  
Bcc: egeallis@glenbrook225.org

Tue, Apr 2, 2019 at 8:33 AM

Dear Mr. Stenger,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 3/21/19 we received your request for the following information:

- A list of all faculty members/teachers retiring at the end of the 2018-2019 school year.

**District Response:****Faculty Members/Teachers Retiring at the end of the 2018-2019 School Year**

Richard Chapman

Kris Frandson

Scott Matthews

Kathleen Mitchem

Steven Weissenstein

Jon Robin Walker

Frank Whalen

Sincerely,

Rosanne Williamson Ed.D.  
Assistant Superintendent for Educational Services  
Glenbrook H.S. District 225  
[3801 West Lake Ave.](#)  
[Glenview, IL 60026](#)  
847-486-4701

On Wed, Mar 20, 2019 at 3:30 PM Stenger, Nicholas <[Nicholas.Stenger@morganstanley.com](mailto:Nicholas.Stenger@morganstanley.com)> wrote:

Please see attached.

Regards,

Nicholas Stenger

*Financial Advisor*

NMLS#1667643

The Stenger Devermann Group  
at Morgan Stanley  
Drake Oak Brook Plaza  
2211 York Road, Suite 100  
Oak Brook, IL 60523

630.573.9708 (direct)

*Delivering Clarity & Confidence to Help Secure Your Financial Future*

**[Click here to download The Clarity and Confidence Guidebook](#)**

Visit our homepage: [The Stenger Devermann Group Website](#)



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Elaine Geallis <egeallis@glenbrook225.org>

**3.26.2019 FOIA request from NBC5 Chicago for story on school storm shelters**

1 message

**Deloian, Olivia (NBCUniversal)** <Olivia.Deloian@nbcuni.com>  
To: "foia@glenbrook225.org" <foia@glenbrook225.org>

Tue, Mar 26, 2019 at 12:19 PM

[454 North Columbus Drive](#)

[Chicago, IL 60611-5555](#)

312-836-5555

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[www.nbcchicago.com](http://www.nbcchicago.com)



March 26, 2019

Rosanne Williamson

Freedom of Information Officer

Glenbrook/Northfield Township High School District 225

[3801 West Lake Avenue](#)

[Glenview, IL 60026-1292](#)

Sent via e-mail to [foia@glenbrook225.org](mailto:foia@glenbrook225.org)

Dear Dr. Williamson:

This is a request under the Illinois Freedom of Information Act. I am making this request of more than 350 public school districts in twelve Illinois counties in the greater Chicago area, including Glenbrook/Northfield Township High School District 225, for a news story we are working on at NBC5 about school tornado preparedness.

Please provide me with documents showing which school buildings in your district each have a storm shelter that meets the minimum requirements of the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500) [published jointly by the International Code Council and the National Storm Shelter Association and available at [https://codes.iccsafe.org/content/ICC5002014?site\\_type=public](https://codes.iccsafe.org/content/ICC5002014?site_type=public)], including the location of each shelter relative to its assigned school building.

For those school buildings in Glenbrook/Northfield Township High School District 225 that do not have a storm shelter that meets the minimum requirements described above, please provide me with documents showing how and where the children in each of those school buildings are to be sheltered, in case of a tornado emergency, including the location of each shelter relative to its assigned school building.

Please send all material to me at [olivia.deloian@nbcchicago](mailto:olivia.deloian@nbcchicago). If for some reason you cannot send these records electronically, please contact me so that I can make other arrangements to get these documents from you. And if there is any way at all that I can help you gather this material, I would be most happy to do so.

Because these records are in the public interest, I ask that you waive any reproduction fee. And if you deny this request, please tell me on what grounds, and to whom I should appeal.

If you have any questions concerning this request or need any additional information, please don't hesitate to contact me. Thank you so much for your time and consideration in this matter.

Sincerely,

Olivia Deloian

Researcher, NBC5 Investigates





Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

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**Re: 3.26.2019 FOIA request from NBC5 Chicago for story on school storm shelters**

1 message

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**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>  
To: "Deloian, Olivia (NBCUniversal)" <Olivia.Deloian@nbcuni.com>  
Bcc: egeallis@glenbrook225.org

Tue, Apr 2, 2019 at 2:18 PM

Dear Ms. Deloian,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 3/26/19 we received your request for the following information:

- Documents showing which school buildings in your district each have a storm shelter that meets the minimum requirements of the ICC/NSSA Standard for the Design and Construction of Storm Shelters (ICC-500) [published jointly by the International Code Council and the National Storm Shelter Association and available at [https://codes.iccsafe.org/content/ICC5002014?site\\_type=public](https://codes.iccsafe.org/content/ICC5002014?site_type=public)], including the location of each shelter relative to its assigned school building

**District Response:** There are no parts of any of our facilities that contain storm shelters per the code referenced. That requirement was not adopted by Illinois, with Illinois Public Act 098-0883 (HB 2513) until January 1, 2015. So you are aware, the requirement is triggered only for the construction of a new school facility, or an addition to an existing school facility of over 50% of its existing size.

- For those school buildings in Glenbrook/Northfield Township High School District 225 that do not have a storm shelter that meets the minimum requirements described above, please provide me with documents showing how and where the children in each of those school buildings are to be sheltered, in case of a tornado emergency, including the location of each shelter relative to its assigned school building

**District Response: Please see attached.**

Sincerely,

Rosanne Williamson, Ed.D.  
Secretary, Board of Education  
Assistant Superintendent for Educational Services  
[Glenbrook High School District 225](#)  
[3801 West Lake Avenue](#)  
[Glenview, IL 60026](#)

On Tue, Mar 26, 2019 at 12:21 PM Deloian, Olivia (NBCUniversal) <[Olivia.Deloian@nbcuni.com](mailto:Olivia.Deloian@nbcuni.com)> wrote:

[454 North Columbus Drive](#)

[Chicago, IL 60611-5555](#)

[312-836-5555](#)

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March 26, 2019

Rosanne Williamson

Freedom of Information Officer

Glenbrook/Northfield Township High School District 225

[3801 West Lake Avenue](#)

[Glenview, IL 60026-1292](#)

Sent via e-mail to [foia@glenbrook225.org](mailto:foia@glenbrook225.org)

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Sincerely,

Olivia Deloian

Researcher, NBC5 Investigates

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### 3 attachments



**GBS Relocation - Severe Weather.pdf**

99K



**GBN 2018 Relocation Plan.pdf**

97K



**GBS Map of Tornado Exit Plan.pdf**

360K