



TO: Dr. Mike Riggle

FROM: Rosanne Williamson

RE: FOIA Requests

**FOIA Response:**

Please see the attached email response. Responsive documents can found online at <http://il.glenbrook.schoolboard.net/board>.

**Background:**

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.



Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

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**Re: FOIA Request**

1 message

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**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>

Fri, Dec 15, 2017 at 3:08 PM

To: Cole Lauterbach &lt;clauterbach@ilnews.org&gt;

Bcc: egeallis@glenbrook225.org

Dear Mr. Lauterbach,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 12/14/17 we received your request for the following information:

- An itemized list of all the Glenbrook School District 225 expenses related to the 2017 Illinois Association of School Boards conference held Nov. 17-19 in Chicago, including registration, hotel, travel, food, entertainment and any other expenses related to the conference for all school district staff and elected officials who attended.
- A total amount that the district spent on the conference, and information on whether this expense number is complete or whether more expenses remain outstanding.

**District Response: Please see attached.**

Sincerely,

Rosanne Williamson Ed.D.  
Assistant Superintendent for Educational Services  
Glenbrook H.S. District 225  
3801 West Lake Ave.  
Glenview, IL 60026  
[847-486-4701](tel:847-486-4701)

On Wed, Dec 13, 2017 at 3:55 PM, Cole Lauterbach <[clauterbach@ilnews.org](mailto:clauterbach@ilnews.org)> wrote:

This is a request under Illinois' Freedom of Information Act.

Please submit an itemized list of all the Glenbrook School District 225 expenses related to the 2017 Illinois Association of School Boards conference held Nov. 17-19 in Chicago, including registration, hotel, travel, food, entertainment and any other expenses related to the conference for all school district staff and elected officials who attended.

Please also include a total amount that the district spent on the conference, and information on whether this expense number is complete or whether more expenses remain outstanding.

A digital copy of these records is preferred.

As we are a media outlet and we are requesting these records for news purposes, we ask that you waive any fees associated with our FOIA request.

If you have any questions about this request, please reply via email or call me at the number below.

Also, please reply to acknowledge you have received the request.

Thank you for your attention to this matter.

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Cole Lauterbach  
Multimedia Reporter  
[Illinois News Network](#)  
[\(815\)383-5100](#)



**Triple 1 Conference Expenses - Sheet1 (1).pdf**

52K

<b>Triple I Conference Expenses - note expenses are complete</b>					
		<b>Registration</b>	<b>Training Session for new Board Members</b>	<b>Travel</b>	
Dr. Mike Riggle	Superintendent	\$465	n/a	\$44	\$509
Dr. R.J. Gravel	Assistant Superintendent of Finance	\$465	n/a	\$327	\$792
Peter Glowacki	Board Member	\$465	\$280	n/a	\$745
Skip Shein	Board Member	\$465	n/a	n/a	\$465
Sonia Kim	Board Member	\$465	\$280	n/a	\$745
Marcelo Sztainberg	Board Member	\$465	\$280	n/a	\$745
		\$2,790	840	\$372	<b>\$4,002</b>