I acknowledge receipt of a letter of release from further employment at Northfield Township High School, District #225, hand delivered to me by Dr. E. J. Duffy, Principal, on March 30, 1988.

Teacher's Signature

88

Date

P-565 896 727 RECEIPT FOR CERTIFIED MAIL NO INSURANCE COVERAGE PROVIDED NOT FOR INTERNATIONAL MAIL (See Reverse)

Sent Stuart Snow	
Street and No	
P.O., State and ZIP Code	
Postage	\$.22
Certified Fee	.75
Special Delivery Fee	
Restricted Delivery Fee	1
Return Receipt showing to whom and Date Delivered	.70
Return Receipt showing to whom, Date, and Address of Delivory	
TOTAL Postage and Fees	<sup>s</sup> 1.67
Postmark or Date	

### THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

March 29, 1988

Mr. Stuart Snow

Dear Mr. Snow:

We regret that we must inform you that the Board of Education of the Glenbrook High Schools, District No. 225, Cook County, Illinois, pursuant to Section 24-11 of the School Code has determined that you are to be honorably released at the end of the 1987-88 school term and not re-employed for the 1988-89 school term. The reason for your honorable release is the decision of the Board of Education to decrease the total number of teachers employed and reduce particular types of teaching services. Your services to the School District shall be terminated as of June 10, 1988.

Very truly yours,

Board of Education Glenbrook High School District No. 225 Cook County, Illinois

By:\_

By:\_\_\_\_\_\_ Secretary

President

## THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

March 29, 1988

Mr. Stuart Snow

Dear Mr. Snow:

We regret that we must inform you that the Board of Education of the Glenbrook High Schools, District No. 225, Cook County, Illinois, pursuant to Section 24-11 of the School Code has determined that you are to be honorably released at the end of the 1987-88 school term and not re-employed for the 1988-89 school term. The reason for your honorable release is the decision of the Board of Education to decrease the total number of teachers employed and reduce particular types of teaching services. Your services to the School District shall be terminated as of June 10, 1988.

Very truly yours,

Board of Education Glenbrook High School District No. 225 Cook County, Illinois

By:

President

Lillision

#### INDIVIDUAL TEACHER SENIORITY LIST UPDATE

#### 1987-88

	$\leq$		
NAME:	DTU	Drood	(please print)

TO: Director of Personnel

Please change the master seniority list accordingly:

- 1) The number of full-time, full-term, continuous years of service in District #225, including the current year (1986-87) should be 2.
- 2) I have been employed in the following service area(s) in District #225 during the last five years:

	Service Area	Latest Year
a.	ENGLISH	2
b.	BASICETBALL COACH	5
с.	BAJEGALL COACH	5
d.	FOOTBALL / SOLLER PHOTOGRAPHER	5
e.	FACULTY DEJ. Com.	
f.	COMPUTE APPL. COM	1.
	WRITING WORKSHOP	1

3. I have completed at least <u>six</u> quarter hours of college credit approved by the Office of the Superintendent in the service area listed below during the last <u>three</u> years. I have completed the following courses:

Course Title	Quarter Hours Credit	Date <u>Completed</u>

Thank you for your cooperation. Please sign this statement for inclusion in your personnel file.

Signatur

FOIA 00187

I acknowledge receipt of a letter of release from further employment at Northfield Township High School, District #225, hand delivered to me by Dr. Dr. E. J. Duffy, Principal, on March 26, 1987.

Teacher's signature

87 Date

-	Reg.	Fee BS	5 Special Delivery	\$ EN 200	15:10 20 1
Post Office.	Han Cha	dling rge	Return Receipt	\$ 70	1 29 0 20
ost O ompl	Post	age \$ 2	2 Restricted Delivery	\$,	7005
2 Ū	Ree	Sived by	leon	Intl	
		value \$	eclare	With F Insura \$25,0	
- 1	1				
tior	3	THE GLI	ENBROOK H	IGH SCHO	OLS
mpletior runt)	ROM		ENBROOK H		Charles and the
ier Completion ease Print)	FROM		ANDWEHR R		ZIP CODE 60025
stomer Completion (Please Print)	FROM	1835 L/ GLENVII	ANDWEHR R		ZIP CODE
Customer Completion (Please Print)	TO FROM	1835 L/ GLENVII	ANDWEHR RU EW, IL		ZIP CODE

Complete items 1, 2, and 3, Add your address in the "RETURN TO" space on reverse. 3 SENDER: Form 1. The following service is requested (check one.) 3811, Jan. X Show to whom and date delivered..... Show to whom, date and address of delivery ... C RESTRICTED DELIVERY 181 Show to whom and date delivered..... RESTRICTED DELIVERY. Show to whom, date, and address of delivery.\$ (CONSULT POSTMASTER FOR FEES) ARTICLE ADDRESSED TO: 2 RETURN Mr. Stuart Snow RECEIPT. 3. ARTICLE DESCRIPTION: INSURED NO. CERTIFIED NO. REGISTERED NO. | REGISTERED. (Always obtain signature of addressee or agent) I have received the article described above. DAnthorized agent SIGNATURE DAddressee INSURED AND CERTIFIED MAIL nor 4 POSTMARK TEO EEN ADDRESS (Complete ested) 5. CLERK'S UNABLE TO DELIVER BECAUSE: 6. INITIALS TGPO : 1979-300-459

FOIA 00189



Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

March 30, 1987

Mr. Stuart Snow

Dear Mr. Snow:

We regret that we must inform you that the Board of Education of the Glenbrook High Schools, District No. 225, Cook County, Illinois, pursuant to Section 24-11 of the School Code, has determined that you will not be re-employed for the 1987-88 school term. Your services to the School District shall be terminated as of June 12, 1987.

Very truly yours,

Board of Education Glenbrook High School District No. 225 Cook County, Illinois

Branchalden By: President

Wisner By: Secr

#### 1986-87

NAME :	STU	SNOW	(please	nrint)	
NAME :	Sia	JNOW	(picuse	prinoy	

TO: Director of Personnel

Please change the master seniority list accordingly:

- The number of full-time, full-term, continuous years of service in District #225, including the current year (1986-87) should be
- 2) I have been employed in the following service area(s) in District #225 during the last five years:

Service Area	Latest Year
ENGLISH TEACHER	1986-87

3. I have completed at least <u>six</u> quarter hours of college credit approved by the Office of the Superintendent in the service area listed below during the last <u>three</u> years. I have completed the following courses:

Course Title	Quarter Hours Credit	Date Completed
MEDIA + Sou	LIETY 3	8/15/86
CONFLICT, CONFRONT	ATION, COMMUNIC	CATION
	3	8/20/86
		4);
nk you for your coopera your personnel file.	tion. Please sign t	his statement for inc

FOIA 00191



#### STATE OF ILLINOIS

GORDON JOHNSON DIRECTOR

# DEPARTMENT OF CHILDREN AND FAMILY SERVICES

406 EAST MONROE SPRINGFIELD, ILLINOIS 62701-1498

#### ACKNOWLEDGEMENT OF MANDATED REPORTER STATUS

I, <u>STUART Swow</u>, understand that when I am employed as a (Employee name) TERCHER / COACH . I will become a mandated reporter under

<u>TEACHER / COACH</u>, I will become a mandated reporter under (Type of Employment)

the Abused and Neglected Child Reporting Act (Ill. Rev. Stat. 1985, ch. 23, pars. 2051 et seq.) This means that I am required to report or cause a report to be made to the child abuse Hotline number (1-800-25A-BUSE) whenever I have reasonable cause to believe that a child known to me in my professional or official capacity may be abused or neglected. I understand that there is no charge when calling the Hotline number and that the Hotline operates 24-hours per day, 7 days per week, 365 days per year.

I further understand that the privileged quality of communication between me and my patient or client is not grounds for failure to report suspected child abuse or neglect. I know that if I willfully fail to report suspected child abuse or neglect I may be found guilty of a Class A misdemeanor. This does not apply to physicians who will be referred to the Illinois State Medical Disciplinary Board for action.

I also understand that if I am subject to licensing under the Illinois Nursing Act, the Medical Practice Act, the Psychologist Registration Act, the Social Workers Registration Act, the Dental Practices Act, the School Code, or "AN ACT to regulate the practice of Podiatry," I may be subject to license suspension or revocation if I willfully fail to report suspected child abuse or neglect.

I affirm that I have read this statement and have knowledge and understanding of the reporting requirements which apply to me under the Abused and Neglected Child Reporting Act.

Signature of Applicant/Employee



#### State of Illinois DEPARTMENT OF STATE POLICE

111380

#### CRIMINAL HISTORY BACKGROUND INVESTIGATION REQUEST FORM FOR ILLINOIS SCHOOL EMPLOYMENT

**RESPOND TO:** 

\$3.00 SCHOOL ORI: BUREAULOF25SENTIFICATION

Dr. Robert L. Pommerenke

Director	of	Personnel	

The	Glenbrook	High	Schools	#225	
4 44 0					-

1835 Landwehr Rd., Glenview, IL 60025

Does position for which this subject is applying require certification:

INSTRUCTIONS: This, form, must be filled out completely and correct fees attached. <u>Please print all information, except the applicant's signature</u>. Make all attached. Please print ananomation except the applicant o signature. checks payable to the Illinois Department of State Police. Failure to comply with these instructions will result in the return of this request unprocessed. alt in the real and the has identified Tivoa NAME: (last name, first name) RACE: C SEX: M da УГ I authorize the Illinois Department of State Police, pursuant to <u>Illinois</u> <u>Revised Statutes</u>, 1985, to release any criminal history record information which may be identified as a result of this request. I agree to indemnify and save harmless the Department of State Police and its employees from any action arising out of the release of such information. <u>061 091</u> mo da Signature of Applicant DEPARTMENT OF STATE POLICE USE ONLY L In order to complete the processing Based upon the information of this request, the two fingerprint supplied above, no criminal cards which are attached must be record was identified. completed and submitted with a \$22.00 fee. <u>olui 8-11-86</u> mgt 8-12-86 -FOIA 00193

### PERSONNEL OFFICE GLENBROOK HIGH SCHOOLS

August 13, 1986

Mr. James Wisner TO:

Personnel FROM:

di kati ka

Reimbursement of physical examinations for new teachers RE:

Please reimburse the following teacher for a "new teacher physical". The amount of reimbursement for each teacher is fifty dollars (\$50.00). 9

S.S.

SNOW, Stuart

Receipt is attached.

The account to be charged is:

10-5-1130-1--18-000-2403

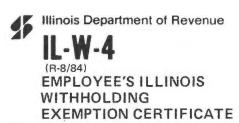
Thank you.

Evelyn Hirth

eh

0. 146	OF PARK	ICAL & SURGICAL AS ARK RIDGE, SERV. C NORTHWEST HWY. KRIDGE, IL 60068 NE 696-3370	ORP. <	15 R.J. 12 W.K 16 E.A. 17 B. B 13 D.L.	SPINE VALDE ERNE, DAHLI PETEF	ATHY, M.C AN, M.D. DLER, M.D. E, M.D. No. M.D. No. INGHAUS	MEDICARE D. No. 4174 No. 441450 D. No. 4430 D. 462740 440750 , M.D. No. No. 715100	20 60	Tax ID No. 36-7 BS No. 016-153 Bookkeeping P Insurance Info	384-69 Phone	692- 692-
atient's Na	me						Phon	e	Birthdate	Sex	
ddress	1	· · ·		24	Subsci	ribers Name	e		Insurance Carrier	1.1	·
					Policý	No.			Group No.		
he unde SIGNED	ersigned ph	ithorize, and request payments of the service describe		benefits	to	furnist SIGNE	ASE: 1 he n any info ED (Patier ent if Mine	rmation requir	ze the undersigned ed to process this cla	physician to aim. _ Date	
CCOUNT 54	66	P MBR. No.	PATIENT'S NA	WE WW	M	1.5	tian	XX	ame	DATE	21
DR#	CPT-4	SERVICE DESCRI	PTION	FE	E	DR#	CPT-4	SE	RVICE DESCRIPTION	F	EE
		OFFICE SERVICE	S	06					UNIZATIONS		
11	90017	Office Visit, New Patient					90724	Flu Vaccine			_
14	90060	Office Visit, Est. Patient		-	15		90732	Pneumonia			
	90020	Complete Physical Exam					90741	Gamma Gl	obulin		
	90080	Complete Physical Exam	Est. Pt.		_		90701	DPT			
	90605	Office Consultation					90702	DT			
	90015	Insurance Exam		1	-		90703	Tet Tox			_
	90040	Surgery Visit	talle	-11	1	- 5	90712	ÓPV	Duballa		
	00005	Prescription		100			907	TB Skin Te	lumps, Rubella	to de	
	90605	Second Opinion					86585 90749	Misc. Immu			
		-					30743	Wilso. Ininite			
-		SPECIAL PROCEDU	IRE				-	LA	BORATORY		
	20600	Joint Aspiration/Injection					85031	CBC			
	19000	Breast Aspiration					80019	Chemistry	Profile		
5, 343	20610	Bursa/Tendon Injection				14	81000	Urinalysis		11	
	90782	Ganglion Injection				1.1	86592	Serology			
	46600	Anoscopy					93000	EKG	1		
	90050	Dressing					88160	Pap Smear			1
	69210	Ear Irrigation					82270	Occult Blø			5.
1 5 1					- 20		87060	Throat Oul		-	-
	2.7 8						87086	Urine Culti			
		OFFICE SURGER	Y		_		87999	Misc. Cultu			
	11	Excision Skin Lesion					86300	Mono Test Prothromb			
	10120	Removal Foreign Body		-	-		85610	T-4			_
	10003 17110	Incision and Drainage Electro Coagulation			-		84435 82947	FBS			-
	1/110	Skin Suture			-		82947	Potassium			-
	90030	Suture Removal					87204	Gram Stair	1		
	00000	Gataro Homovar					93274	Holter Mor			-
							85999	Misc. Labo			
		INJECTIONS		5							
	90788	Antibiotic									
	95125	Allergy Serum									
	20550	Steroid					1.				
	96500	Chemo Therapy				1.1	S				
	90782	Therapeutic B-12									
	90799	Misc. Injection	39								

John lyan Assignment Julia	Days Wks Yrs	
INSTRUCTIONS TO PATIENT FOR FILING INSURANCE CLAIMS	DATES DISABLED Reminde	
<ol> <li>COMPLETE UPPER PORTION OF THIS FORM.</li> <li>SIGN AND DATE.</li> <li>MAIL THIS FORM DIRECTLY TO YOUR INSURANCE COMPANY, YOU MAY ATTACH YOUR OF INSURANCE COMPANY'S FORM IF YOU WISH, ALTHOUGH IT IS NOT NECESSARY.</li> </ol>	TOTAL	1
PLEASE REMEMBER THAT PAYMENT IS YOUR OBLIGATION REGARDLESS OF INSURANCE OR OTHER THIRD PARTY INVOLVEMENT.	CHARGES RECEIVED	H



#### EMPLOYEE:

File this form with your employer. Otherwise he must withhold Illinois income tax from your wages without exemption.

#### EMPLOYER:

Keep this certificate with your records. If you have referred the employee's federal certificate to IRS and IRS has notified you to disregard it, you may also be required to disregard this certificate. Furthermore, even if you are not required to refer the employee's federal certificate to IRS, you may still be required to refer this certificate to the Illinois Department of Revenue for inspection. See Illinois Income Tax Regulations Section 702-2.

; MI	ddress & Zip Code	s Snow			
	·				
			§		
				DLDING EXEMPTION	
1.				LED on your U.S. Form W e computation of federal	1-4
	adjusted gross incom	ne)			/
2.	To claim your full III	linois exemption, er	nter the amount sl	nown on line 1. If you	
	elect to reduce the nu Illinois income tax, e			r purposes of withholding	
3.				necked line 6, U.S. Form	·
	W-4). CAUTION: Th withholding does not			xemption from federal	
	liability for the taxab				. L
				ificate does not exceed the	number
to	which I am entitled of	n my federa incom	e ax return.		
(S	Signed)	at No	~		
		$\mathcal{I}$			
(L	Date)	July		19 86	

Form W-4 (Rev. January 1984) Employee's Withholding Al			OMB No. 1545-0010
1 Type or print your full name STUART LEO SNOW	2 Your soci	al security number	
Home address (number and street or rural route) City or town, State, and ZIP code	_ 3 Marital Status	Note: If married, but lega	ed old at higher Single rate illy separated, or spouse is a check the Single box.
<ul> <li>4 Total number of allowances you are claiming (from line F of the worksheet</li> <li>5 Additional amount, if any, you want deducted from each pay</li> <li>6 I claim exemption from withholding because (see instructions and check a last year I did not owe any Federal income tax and had a right to a b This year I do not expect to owe any Federal income tax and experient the second seco</li></ul>	boxes below tha a full refund of <b>/</b> ct to have a righ ective and ''EXE aimed on this certifi	t apply): ALL income tax withheld t to a full refund of MPT'' here cate, or if claiming exemption for Date 7/776 8 Office 9 Emplo	Year ' Yes No
HIGH SCHOOL DISTRICT # 225 Detach along this line Give the top part of this form to en	t store and contraction	code	

# Teachers' Retirement System of the State of Illinois

P.O. Box 4057, 2815 West Washington · Springfield, Illinois 62708 · 217/753-0311

# Membership Information Record

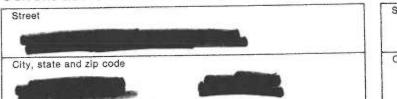
The information provided on this form will become part of the member's permanent record in the Teachers' Retirement System of the State of Illinois.

# Instructions:

This form is to be completed in ink or by typewriter by any new member of TRS or any member or annuitant wishing to change name or address.

Last name	First	Middle	Maiden	Social Sec	urity number
SNOW	STUART	LEO			
		Dist. no. 22	5	Birth date	(mo/day/yr)
employment: County C	OOK			Sex	Marital status
Telephone number: Home (312	967-9694	Work (312	272-6400	M	SINGLE

Current address:



#### Previous address:

Street	
,	
City, state and zip code	

Check appropriate TRS status:

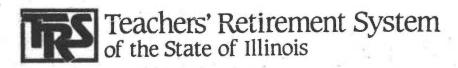
1-1	Member
	INGUIDEI

New member

Annuitant

86 Date\_ Signature

FOIA 00197



P.O. Box 4057, 2815 West Washington Springfield, Illinois 62708

217/753-0311

# Nomination of Beneficiary

The information provided on this form will become part of the member's permanent record in the Teachers' Retirement System of the State of Illinois and will determine distribution of survivor benefits. This designation revokes any prior designation.

#### **Benefits**

**Refund of Accumulated Contributions.** All accumulated contributions made by a member or on a member's behalf are payable to a designated beneficiary or, if no one is designated, to an estate. After retirement, this amount is reduced by the amount of benefit payments made to the member.

Survivor Benefits. In addition to a refund of accumulated contributions, if any, beneficiaries may be paid a lump sum cash settlement OR a monthly benefit. Monthly benefits will be paid ONLY to qualifying dependent beneficiaries or to a trust established for such a dependent beneficiary if the beneficiary is living. A qualifying dependent beneficiary who is a surviving widow or widower may also receive additional monthly benefits because of surviving eligible children. A nondependent beneficiary is entitled only to a lump sum cash settlement. If no beneficiary is designated, the benefit is payable to an eligible dependent or if none, to the member's estate.

#### Definitions

**Dependent beneficiary** is (a) a widow or widower who was married to the member for at least one year prior to the member's death, except where a child is born of the marriage in which case such qualifying period shall not be applicable; (b) an eligible child of a member; and (c) a dependent parent who was receiving from the member at least one-half support for the twelve calendar months immediately preceding the member's death.

Eligible child is a natural or adopted child of a member who is unmarried and under age 18, provided the following conditions are met. An adopted child is eligible only if the adoption proceedings were initiated one year prior to the member's death or date of retirement, whichever occurs first. An unmarried child of any age is eligible only if the child has been adjudged a disabled person pursuant to Article XIa of the Probate Act of 1975 and is not receiving benefits under Article III of the Illinois Public Aid Code.

Nondependent beneficiary is any person who does not qualify as a dependent beneficiary, an organization, estate or trust fund.

#### Instructions

This form is to be completed by any new member of TRS or any member or annuitant wishing to change beneficiary designation. A new designation should be filed if marital status changes; a child is born; or if a spouse or beneficiary dies. It should not be completed by those members changing name or address. To change name or address, contact TRS.

Last name	First	Middle	Maiden	Social Se	ecurity number
SNOW	STUART	LEO	- 301		
Street address			Birthdate	Sex M	Marital status
City and state		zip coo	le Home telephone:	(312)9	67-9694
			Work telephone:		
Check appropriate TI	RS status: 🖸 Me	ember	New member		FOIA 00198 ant

Member Data (Complete in black ink or use typewriter)

# **Nomination of Beneficiary**

**AUTOMATIC DESIGNATION.** In lieu of designating primary and/or alternate beneficiaries in Parts A and B, I ELECT that my dependent beneficiaries (a spouse if married one year; unmarried children under age 18 and unmarried disabled children of any age; or dependent parents), as determined at death, receive a refund of any accumulated contributions and survivor benefits. If no dependent beneficiary survives, benefits will be paid to my estate. If the automatic designation is selected, do not complete Parts A and B.

I HEREBY DESIGNATE in Parts A and B, beneficiaries to receive any accumulated contributions and survivor benefits.

Last name	First	Middle	Birthdate	Relationship					
- Address	Address								
Last name	First	Middle	Birthdate	Relationship					
2									

**PART B. Survivor Benefits.** If no beneficiary is designated, the benefit is payable to an eligible dependent or, if none, to the member's estate. I UNDERSTAND that if more than one person in each part (primary or alternate) is designated, benefits will be paid on a share and share alike basis or to the survivor unless otherwise specified. I understand that if more than one person in each part is designated and either person, by law, is determined to be a nondependent beneficiary, all persons so designated shall share equally in the lump sum cash settlement only, preventing payment of monthly benefits to otherwise dependent beneficiaries.

	hary Beneficiary	First	Middle	Birthdate	Relationship
-	Address		•3		
	a garante a				
	Last name	First	Middle	Birthdate	Relationship
	Address				
	L Depeticient			P	
Π	rnate Beneficiary		Middle	Birthdate	Relationship
	Last name	First	Mildus		
•					
3.					
·					

#### TEACHER MEDICAL EXAMINATION RECORD GLENBROOK HIGH SCHOOLS

Twow I hereby certify that I have examined

and find him/her physically fit for employment in the Northfield Township High School District #225.

Physican's remarks (exceptions, conditions, recommendations)

leold. 2=27 Date: Signature TT, M.D. Stre WEST HWY. PARK RIDGE, ILL. 60068 696-3370 State

City

Telephone Number

Please return to:

Dr. Robert L. Pommerenke Director of Personnel Glenbrook High Schools 1835 Landwehr Road Glenview, Illinois 60025

GLENBROOK	HIGH	SCHOOLS
-----------	------	---------

Glenview, Illinois 60025

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AUTOBTOGRAPHY FORM

,

(For Publicity Releases) Date <u>L/22/86</u>
Traching Subject(s) at Glenbrook ENCLISH
Minor(s)
CALISTATA HICH SCHOOL
Name and location of secondary school graduated from CANISTOTA, Source DAKOTA
Name and location of college or university where you received your
Bachelor's degree UNIVERSITY OF NOTRE DAMO
Master's degree
Doctor's degree
If you have done graduate work but have not completed an advanced degree, give name(s) and location(s) of school where work was done
Inversity of ILLINDIS - CHICAGO
111 student teaching
Norré DAME HILH DEHOOL - NILES 1-
List all previous teaching experience (begin with your most recent experience)
School Location Dates Subject(s)
1. JOHN HERSEY HICH SCHOOL SPRING 1985-1986 ENCLISH
1. JOHN HERSEY HICH SCHOOL STRUCTURE 1984 ENGLISH
2. NOTRE DAME HICH SCHOOL NILES - 1968-1984 ENGLISH
3.
4.
Military Record: Where - What Branch - When
Military Record: Where - What Dienon
Professional activities and societies: Please indicate if you have held office, participate in institutes, clinics, conferences, panels, etc. List articles published in professional journals and dates. NATIONAC CONNECC TEACHERS OF ENGLISH, ILLINOIS
HILH SCHOOL BASKETBALL COACHES ASSOC.
Marital status: <u>Sinclé</u> Name of spouse
Names and ages of children:
Names and ages of children No If so, where (address)
Number of semester hours: Undergraduate 124 Graduate 28 FOIA 00201

#### OFFICE OF THE SUPERINTENDENT GLENBROOK HIGH SCHOOLS Glenview - Northbrook, Illinois

TO: Members of the Board of Education

FROM: Jean B. McGrew

RE: Contract for Board of Education Approval

#### STUART SNOW

English - Glenbrook North High School Replacement for Deborah Middleton, Cynthia Billington, and Lisa Koc (all have received 2/5 Special Leaves of Absence)

Native of South Dakota, 42 years old, single

- BA University of Notre Dame (1963-68)
  - Northwestern University
  - Loyola University
  - University of Illinois, Chicago

Experience: Sixteen (16) years Notre Dame High School, Niles (1968 - 83) Arlington Heights, District #214 (1985 - 86)

Dr. E. J. Duffy and Mr. Jim Bloch, write, "We are extremely pleased that you were able to add Mr. Snow to our teaching staff for the upcoming school year. As you know, Mr. Snow has coached at North for three years and has had a significant impact upon our student/athletes and program. He has earned a great deal of respect from kids, parents and staff through his sincere and honest approach. He has been a superb role model and an excellent contributor. Having him here on a "full-time" basis is a tremendous asset to our school and community. Thanks for going and getting him."

Mr. John Glavin, Instructional Supervisor, English, Glenbrook North High School, states, "This letter is an endorsement of Stu Snow who is recommended for the faculty of Glenbrook North in general, and the English department in particular. Stu Snow would be an excellent faculty member because he cares for people and dedicates his talents to the group. He would be a valuable teacher in the English department because he communicates his skills in the areas of writing and word processing to the individual student. I have known Stu Snow for several years; the words "calm integrity" and "teaching by example" would describe him as a person and as a teacher. Our school district would be strengthened and renewed by a person of the caliber of Stu Snow."

Salary:\$26,831.00 BA Level, Step 7

# THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

June 17, 1986

Mr.	Stuart	Snow	

Dear Mr. Snow:

The Board of Education of Northfield Township High School District #225 has approved your contract as a teacher in the Glenbrook High Schools for the 1986-87 academic year. You have been approved as an instructor in our English department. Accordingly, I am enclosing a signed copy of the contract for your files.

We are happy to have you as a colleague and will do everything we can to make your transition and acclimation to a new environment a smooth, pleasant, and personally rewarding one.

Sincerely,

Robert L. Pommerenke, Ph.D Director of Personnel

RLP/eh Encl.

Note: If you have not already done so, we would suggest that you take care of the requirements for your personnel file as quickly as possible.



#### JAMES BLOCH COORDINATOR, ATHLETICS

#### MARILYN BRADLEY ASST. COORDINATOR ATHLETICS

ROBERT ALBRIGHT INSTR. SUPVR. P.E.

## GLENBROOK NORTH HIGH SCHOOL

Northfield Township High School District 225

2300 SHERMER ROAD NORTHBROOK, ILL. 60062

TO: Dr. Pommerenke

FROM: Jim Block (48)

DATE: June 11, 1986

RE: Mr. Stuart Snow

1 we

A am extremely pleased that you were able to add Mr. Snow to our teaching staff for the upcoming school year. As you know, Mr. Snow has coached at North for three years and has had a significant impact upon our student/athletes and program. He has earned a great deal of respect from kids, parents and staff through his sincere and honest approach. He has been a superb role model and an excellent contributor. Having him here on a "full-time" basis is a tremendous asset to our school and community. Thanks for going and getting him. //

JB/hc

#### STUART SNOW - HEAD BASKETBALL INTERVIEW

#### THURSDAY, APRIL 19, 1984

10:00	am	 Dr.	Pommerenke
11:00	am	 Mr.	Fuller
12:00	pm	 Dr.	Duffy
12:45	pm	 Mr.	Bloch



SNOW

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APR 3 1984

3/26/84

Dr. Robert Pommerenke Director of Personnel Blenbrook School District #225 1835 Landwehr Rd. Glenview, Il. 60025

Dr. Pommerenke,

As you may know I have been coaching basketball and baseball on a part time basis at Glenbrook North during the present school year. I would at this time like to make formal application for the head basketball coaching position that has opened at Glenbrook North.

I have an application on file with the district office, but I would like to know if there are any further steps that I should take. I have an updated resume prepared if one is desired. Please let me know if there is any other information needed or forms to be filled out.

Stu Snow astalled

Will be here on roaday at 3:30 To aga a contract -

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## THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

June 9, 1986

Mr. Stuart Snow

Dear Mr. Snow:

It is with pleasure that I extend to you an offer of employment with the Glenbrook High Schools. This contract places you on the BA Level, Step 7, and is for the 1986-87 academic year. Please sign both copies of the contract.

After the Board of Education has approved your contract, we will return one signed copy to you for your files.

We look forward to your joining our staff, Stu, and I extend a warm welcome to you as a colleague.

Sincerely,

Robert L. Pommerenke, Ph.D. Director of Personnel

RLP/eh Encl.

Note: Enclosed is a list of the file requirements for your personnel file. We would suggest that you take care of these requirements as quickly as possible.

INTERVIEW RECORD

Bloch

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Stuart Snow

Personal Data:

Age	Gran and	and the second s	
Marital	Status	Single	
Height	5' 11"	Weight	210
Health	Excelle	ent	

Education History:

High School College Canistota Public, Canistota, S. D. Bachelor of Arts Degree (English Major) University of Notre Dame Notre Dame, Ind. (1968)

Post-graduate & Education credits

Loyola University Northwestern University University of Illinois - Chicago Circle National College of Education

Illinois High School Teaching Certificate (6-12) # 237285

Work History:

Notre Dame High School for Boys 7655 Dempster Niles, Il. 60648 1968-1983 Department of English

Academic Involvement:

'Six years of middle level senior composition/world literature (a course I helped to structure directed toward preparation for college comp courses)

\*Five years of lower level senior composition/literature (again a course I helped to structure that is directed to the student who may not be college bound, but can use the composition skills)

\*Five years of sophomore composition/film study (a course in which the basics of composition were presented through a relationship with film language)

'Four years of freshman English

Single course in film study and documentary film

FOIA 00210

#### Athletic Involvement:

Basketball 1968 - 1983

'Six years as head basketball coach (81-81)

"Three IHSA Regional Championships - 1978 - 1982 - 1983

'Two Luther North Christmas Tournament Championships - 1979 - 1981

'Nine years as varsity assistant (under Coach Ralph Hinger)

Nine years as freshman coach

\*Established the Notre Dame High School Summer Basketball Camp in 1971. The camp now teaches approximately 125-150 grammar school boys each summer.

'I have been one of the major coaching recruiters for Notre Dame for the past ten years.

\*Member of the Illinois High School Basketball Coaches Association

'Treasurer (since its inception) of the East Suburban Catholic Conference Basketball Coaches' Association

Baseball 1968 - 1983

Assistant varsity coach - five years

'Two IHSA Regional Championships

'One ESCC Conference Championship

One summer league distric championship

·Sophomore Coach - eight years

'Three conference championships

'Freshman Coach - two years

Football:

Sophomore Coach - two years 1969-70
Undefeated season - 1969

Conference Champions - 1969

Freshman Coach - 1968

Cross Country 1975 - 1977 (I took on this job when no coach was available for the 1975 school year, and relinquished the position when I took on the duties as head basketball coach in 1977.)

Recommendations on request.

NOTRE DAME HIGH SCHOOL / 7655 Dempster St. / Niles, III. 60648/(312) 965-2900

#### April 20, 1983

Dear Sirs,

This letter is to serve as a recommendation for Stu Snow. In my capacity as English teacher and department chairman of Communication Arts, I have known Stu for the past thirteen years.

Stu is a competent, articulate, and resourceful instructor, and his experience is evident in the effective creation and implementation of our English curriculum. Stu has demonstrated expertise in the instruction of both literature and composition to remedial and college preparatory students.

Stu is an effective motivator whose respect for the personhood of the students he serves is commendable. Stu is dedicated to the total development of personality of the students and is an effective role model.

I am confident that Stu will be an asset to your faculty academically, socially, and spiritually.

Sincerely,

Surch

David L. Vanden Busch Chairman, Communication Arts Dept.



# NOTRE DAME HIGH SCHOOL / 7655 Dempster St. / Niles, III. 60648/ (312) 965-2900

#### 22 April '83

Dear Sir:

It is my pleasure to write you recommending Stu Snow for a position on your staff. I have known Stu for 12 years, and in that time he has proven himself an outstanding teacher/coach, the type of person you are looking for.

Personally, Stu is intelligent, a positive thinker, innovative, highly enthusiastic and dedicated to improving himself and helping others. I have know few people more dedicated to what he is doing with an appreciation of what loyalty is about. He is a gentleman, most generous with both time andtalent and finally a positive representative of himself and his school.

As a teacher/coach I have found Stu to be cooperative and one who follows the ideals of the program in which he works. He is always willing to attend clinics and seminars to improve himself. I feel his rapport with all members of the coaching staff; the positive image he presents in practice, games, and other public appearances; knowledge in his given area; and his willingness to incorporate new ideas are his most noteworthy professional attributes. His concern for his players goes beyond the basketball court and classroom, and he encourages his players as both athletes and students.

I recommendStu Snow to you. I feel he would be a positive contribution to your staff.

Sincerely,

Bill Casey Athletic Director



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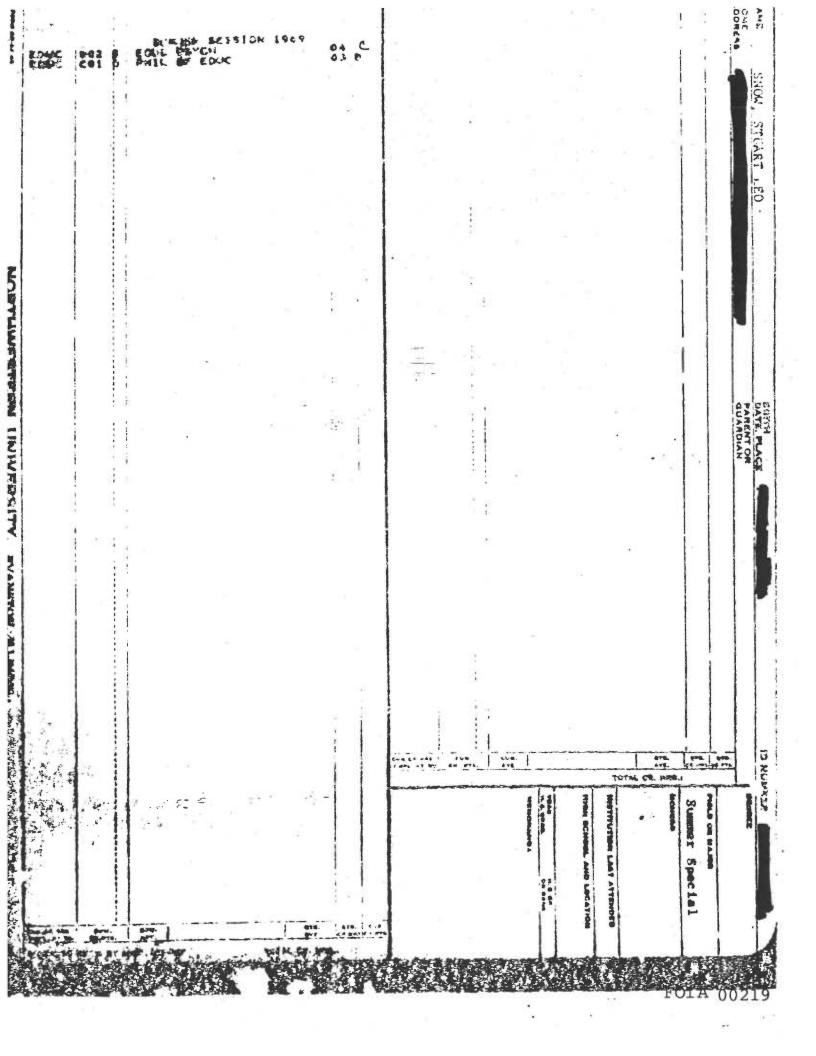
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#### **ILLINOIS MUNICIPAL RETIREMENT FUND**

100 South Wacker Drive, Chicago, Illinois 60606

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#### NOTICE OF TERMINATION OF I.M.R.F. PARTICIPATION

(DO NOT SUBMIT FOR DISABILITY CLAIM)

PIE	ASE	PRINT	OR	TYPE

		PLEASE PRINT OF	TYPE		
1. EMPLOYER NAME		2. EM	PLOYER NUMBER (S	TATE SSA NUMBER)	
NORTHFIELD TOWNS	HIP HIGH SCHOO	L DIST 225			
			033 1 5	31	
3. NAME OF EMPLOYEE		4. SO	CIAL SECURITY NUM	BER	
STUART SNOW					
5. DATE OF TERMINATION OF EMPL	OYMENT	(MONTH)		(DAY)	(YEAR)
03-29-85					
6. <b>FI</b>	NAL EARNINGS AN			FORM 3.11	
	(INCLUDI	NG FINAL PAY, VAC.	ATION PAY, ETC.)		31 J.¥
		4-30-85			
A) Date of employ	yee's final check		(	DATE)	
	icipating Employee Report	(Form 3.11) on whic	h you will list	APRIL ]	1985
final check ea	rnings and deductions.			(MONTH AN	
7.	EMPLOYEE CO				
(COMPLETE	THIS SECTION ONLY IF 1	THE EMPLOYEE OWE	ES IMRF CONTRIBUT	ONS TO THE EMPLO	DYER)
The	employee owes \$ ged to the employer. This	for employ amount will not be	vee IMRF contribution collected by the empl	is which have beer over; therefore, please	n e
dedu	uct it from the employee's ben	efit and credit the empl	loyer's account.		
8.	REASON FOR	TERMINATION	OF PARTICIPA		
Resignation or Dismissal				articipating to non-participan 600 hours per year.	ating; job will
Elected Official whose te	rm ended.		Change from I system.	MRF to state teacher's retu	rement
Retirement			Military Leave		
			Other - Explain		
	le employment relationship exi				
of termination in no.	5 should be the same as the	date of death			
9. WORK	MEN'S COMPENSA (COMPLETE	TION OR OCC	UPATIONAL DIS	SEASE BENEFI	TS
A) Was deceased employe	ee receiving Workmen's C	ompensation or Occi	upational Disease Ber	nefits?	YES NO
B) Has a survivor of the d Workmen's Compensa	leceased employee filed (o tion or Occupational Disea	r do you expect a su ase Benefits?	rvivor to file) a claim	for	YES NO
THIS FORM IS NOT AN FROM PARTICIPATING	APPLICATION FOR ANY E SERVICE. BENEFITS MU	BENEFIT. IT SERVES JST BE CLAIMED	ONLY TO OFFICIAL	LY NOTIFY I.M.R.F. ATE CLAIMS FORM	OF A SEPARATION 15 AS FOLLOWS:
	PENSION - APP DEATH - APP DISABILITY EMF PHY	PLICATION FOR SEPA PLICATION FOR RETIIN PLICATION FOR DEA PLICATION FOR DISA PLOYER'S CERTIFICA SICIAN'S STATEMEN	REMENT ANNUITY, TH BENEFIT, BILITY BENEFITS, ATE OF DISABILITY, NT,	#5.10 #5.20 #5.30 #5.40 #5.41 #5.42	

KEEP SECOND COPY - RETURN THIS COPY

IMRF COPY

## THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

May 7, 1984

Mr. Stuart Snow

Dear Mr. Snow:

This letter is to inform you that the Head Basketball Coaching position at Glenbrook North High School, for which you made application, has been filled. The decision was an extremely difficult one to make because we had so many outstanding candidates.

We appreciate the time and effort you expended in entering your name as an applicant for the position. Should additional vacancies occur in your area of preparation, please rest assured that your application will receive every careful consideration.

Thank you again for your interest in the Glenbrook High Schools and best wishes for every continued success in the education profession.

Sincerely, futt. Hommen

Robert L. Pommerenke, Ph.D. Director of Personnel

RLP:1h .

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JUL 1 6 1984

15 July 1984

Ale e Jule

Dr. Pommerenke,

As I promised, this is an update of my situation following my interview with the representative at Northwester University. There is some good news and some bad news in what he explained to me.

The bad news is centered in the fact that the program Northwestern offers is a one year course, as I knew, but there is a required course that is non-credited and is offered only in the summer session. It is a concentrated introduction to the program that will follow. It is possible to take some of the regular program courses during this coming year, but I could not get in to the Masters program per se without taking this summer program. This would indicate that the whole program is now to be seen as a two year course of studies rather than the one originally projected. This might allow for my not being a full time student, but that would have to be decided by the department as a part of the acceptance procedure.

The good news, from the point of view of making the program viable for District 225 is that the direction a student takes for the Masters is almost completely up to the student. That is to say that if things can be worked out to the point where I do enroll in the Masters program offered by Northwestern, I will be able to formulate my courses around the area which I feel is most important to me. I mentioned to the representative that my desire was to teach the media as on hands experience on the secondary level, and he seemed to think that there was a great deal that could be done within courses offered. My feeling at this time is to contact the person you have chosen to head the program and discuss with him/her what directions would be best for the program as it will be offered in the system. Since we might be dealing with the program as a new concept, it would seem to be somewhat of an advantage to be able to direct the course of studies of one of the instructors.

Finally, in all fairness to the district, to you, and to myself, I want you to know that this is not the only avenue I am pursuing at this time. I am all too well aware of the fact that I am striving for something that is very nebulous. However, I am also aware that a possibility exists, and I am not yet ready to admit to the fact that the final answer is no. I would like to get together with you and discuss the possibilities - not as a prospective employer / employee, but rather as two parties interested in a developing program.

As usual I thank you for your time, and I will get in touch with you this week to see if or when you would like to discuss the possibilities further.

Sa Joa

FOIA 00222

#### OFFICE OF THE SUPERINTENDENT

## GLENBROOK HIGH SCHOOLS

## Glenview - Northbrook, Illinois

# TO: <u>Members of the Board of Education of District #225</u>

FROM: Jean B. McGrew

RE: <u>Non-Certificated Resignations</u>

NAME	POSITION	EFFECTIVE	SCHOOL
ALLSOP, Irene	Paraprofessional (Social Studies Resource Center)	4-12-85	SOUTH
FOGAL, Julie	Secretary-Assoc. Principal/Curric- ulum	4-26-85	SOUTH
SNOW, Stuart	Paraprofessional (Supervision)	3-29-85	NORTH

#### 4-12-85

DISTRICT SOUTH XX NORIH CERTIFICATED SUPPORT CLERICAL/SECRETARIAL XX PARAPROFESSIONAL CUSTODIAL/MAINTINANCE CAFETERIA	GLENBROOK HIGH SCHOOLS PAYROLL DIFECTIVE	ATTACHMENTS W-4 (Federal) W-4 (State) Insurance Cards* IMRF*
STUART SNOW	TERMINATION ANNUAL MONTHLY FOURLY	
Name Area of Assignment	Teles	Effective
RATE CHANGE Name	ANNUAL MONTHLY HOURLY Rate Date	Effective
	y paycheck for leave without pay. paycheck for days in excess of s	ick leave allowance.
TERMINATION OF EMPLOYMENT STUART SNOW Name	NOT ELIGIBLE TO AC March 2 Final Wo	29, 1985 rking Day
FOR BUSINESS OFFICE USE CHARGE TO: INSURANCE: ADD DROP	$\frac{3}{-29}$	of Personnel - 55 Y MAILED TO SIS.)
INITIAL	*Insurance Requirement -	

# S.I.B.S. - NOTICE OF EMPLOYEE TERMINATION

Employer:	The Glenbrook District #225	High Schools	Date:	April, 1985
-----------	--------------------------------	--------------	-------	-------------

		SOCIAL SECURITY	TERMINATION DATE
7	EMPLOYEE NAME	 NUMBER	
5	Irene Allsop		April 12, 1985
	Stuart Snow		March 29, 1985
			t
2			
			-
			10 20
		54	
			FOIA 00225

# NOTICE OF EMPLOYEE SEPARATION

		*
<b>INSTRUCTIONS</b> <u>completely</u> and <u>accurately</u> the inf Inc. at the mailing address provide	ormation requested herein, and forwar	eparation of any employee, record d this form to R. E. Harrington,
IDENTIFICATION	NAME Stuart Snow	
FIEST DAY September 4, 1 WORKED LAST DAY WORKEDMarch 29, 1985	CETA FUNDED D OTHER SPECIAL FUNDS	rofessional
REASON FOR SEPA	Check one and exp	ain under remarks)
01 - LACK OF WORK  0100 No other information 0101 Reduction in force 0102 Job eliminated 0103 Reorganization 0106 End of temporary employment 0107 End of seasonal employment 0108 Project completed 0111 Partially unemployed reduced hours 0116 Temporary 0300 Reesson unknown 0301 Abandoned job 0302 Walked off job 0303 Did not return from leave 0304 Did not return from leave 0305 Personal—not job related 0306 Relocate 0308 Relocate 0309 Family obligations 0316 Accept another job 0316 Go into own business	04-DISCHARGE         0400       No other information         0401       Insubordination         0402       Violation of rules or policies         0403       Violation of safety rules         0404       Reported under influence of alcohol         0405       Reported under influence of drugs         0410       Destruction of property—willful         0411       Destruction of property—carelessness         0412       Fighting         0413       Leaving work station         0415       Falsification of employment application         0415       Falsification of employment application         0416       Dishonesty—falsified records         0417       Dishonesty—monetary theft         0418       Dishonesty—other         0426       Absenteeism—excessive and/or unauthorized         0426       Absenteeism—excessive and/or unauthorized         0436       Quality of work         0438       Poor performance         0439       Probationary—not qualified for job         0439       Probationary—not qualified for job         0441       Lack of technical knowledge         0451       Inability to work—illness	07 - LEAVE OF ABSENCE
<ul> <li>0316 Go into own business</li> <li>0320 Illness</li> <li>0321 Maternity</li> <li>0326 Enter military</li> <li>0330 Dissatisfaction—work hours</li> <li>0331 Dissatisfaction—working conditions</li> <li>0332 Dissatisfaction—working conditions</li> <li>0333 Dissatisfaction—performance review</li> <li>0334 Dissatisfaction—supervisor</li> <li>0335 Dissatisfaction—policies</li> </ul>	06 - LABOR DISPUTE 0600 No-6ther information 0601 Member of striking union 0602 Refused to cross picket line 0603 Strikeother union 0605 Unsanction strike	9000 No Information whatseven 9001 Refusal to work 9004 Disciplinary suspension 9099 Death
REMARKS	1	

		DATE	URGENT
CERI	IFICATION	DATE	MAIL IMMEDIATELY UPON SEPARATION OF ANY EMPLOYEE
PREPARED BY	Dr. Robert L.	Pommerenke	To: R. E. HARRINGTON. INC.
	Director of Pe	rsonnel	1100 JORIE BLVD. SUITE 153
AGENC'	The Glenbrook	High Schools	OAKBBOOK IL 60521
DEPT. NO .	∘HON	ENO 998-6100	ORDER ADDITIONAL SUPPLIES OF THIS TORN OT 26 THE ABOVE ADDRESS.

(N)

19 March 1985

Mr. Rich Cicciu Dean of Students Glenbrook North High School

Rich,

I would like to take this opportunity to offer you official notification of my decision to leave my position as a paraprofessional assigned to your office. My last day would be Friday, March 29.

As per our discussion, I will be available after the sixth of June if there is any way I can be of service to you or your office during the final days of school at GBN.

Finally, I would like to express my gratitude to you, first for finding room on your staff so that I could continue to work in education in general, and GBN in particular. I have enjoyed the relationship a great deal, and I sincerely hope there is opportunity in the future for us to work together again.

Respectfully Stu Snow

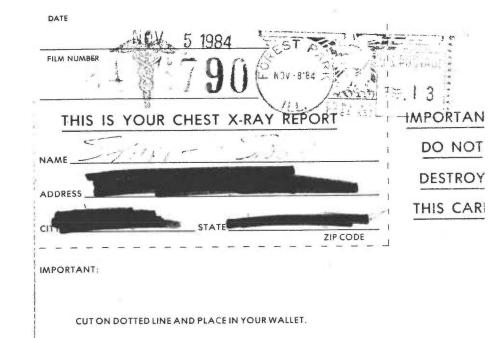
#### cc Dr. Duffy, Dr. Pommerenke

DR. POMMERENKE -

IT WOULD PROBABLY BE AN OVERLY OBVIOUS STATEMENT TO SAY THAT I WOULD LIKE MY FILE KEPT ALTIVE - FOR BOTH PRESENT AND FUTURE CONSIDERATIONS.

ALSO A STRONG THANK YOU FOR YOUR COMMENTS TO DR. CUDNEY OF DIST. 214. GETTING BACK TO A 'REAL' TEACHING SITUATION FEELS GOOD.

THERE IS STILL A STROWL INTEREST IN THE RADIOFORT 00227



Right ber Show

## THE SUBURBAN COOK COUNTY TUBERCULOSIS SANITARIUM DISTRICT

A GOOD REPORT 7556 W TODAY IS NO GUARANTEE FOR This

7556 West Jackson Blvd. Forest Park, Illinois 6 FOrest 6-5000

This tax supported District provides its residents cost-free care for tuberculosis.

You will be glad to know that in the opinion of chest specialist the recent X-ray of your chest appear satisfactory.

THIS HEALTH REPORT IS IMPORTANT . . . KEEI

The **Sanitarium District** thanks you for your cooperation and welcomes opportunity to work with your **family physician**, **hospital** and cooperc **official** and **voluntary health** and **welfare agencies** in this program wipe out tuberculosis.

GUARANTEE FC THE FUTURE. HAVE A PERIODIC

X-RAY

## FOIA 00229

ILLINOIS MUNICIPAL RETIREMEN	
NOTICE OF PARTICIPATION I	N IMRF
EMPLOYEE DA (PLEASE PRINT OR TYPE	TA
THE EMPLOYEE'S SOCIAL SECURITY NUMBER IS REQUIRED TO REPORT COVERED WAGES TO EMPLOYEE'S SOCIAL SECURITY NUMBER TO IDENTIFY EMPLOYEE'S ACCOUNTS AND FILES.	THE SOCIAL SECURITY ADMINISTRATION. IMRE ALSO USES THE
1. EMPLOYEE NAME LAST FIRST MIDDLE INITIAL SNOW STUART L. 3. EMPLOYEE ADDRESS STREET OR ROUTE	2. SOCIAL SECURITY I.D. ATTACH A COPY OF EMPLOYEE'S SOCIAL SECURITY CARD HERE, OR PRINT SOCIAL SECURITY NUMBER (LINE 1) AND NAME (LINE 2) EXACTLY AS THEY APPEAR ON THE SOCIAL SECURITY CARD.
CITY STATE ZIP CODE	SOCIAL SECURITY ACCOUNT NUMBER
4. BIRTHDATE MONTH DAY YEAR 5. BIRTH PLACE CITY STATE	HAS BEEN ESTABLISHED FOR D STUART SIGNATURE FOR ILLUSTRATION ONLY AND NOT TOX DSE AS A SOCIAL SECURITY CARD
6. SEX MALE SINGLE DIVORCED FEMALE MARRIED WIDOWED	IF THE NAME IN BOX # 1 IS NOT THE ONE SHOWN ON THE SOCIAL SECURITY CARD, THE EMPLOYEE SHOULD TAKE EVIDENCE TO SUBSTANTIATE THE CHANGE OF NAME TO A LOCAL SOCIAL SECURITY OFFICE, SO THAT A NEW CARD MAY BE ISSUED.
I CERTIFY THAT THIS INFORMATION IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELL EMPLOYEE SIGNATURE *	EF DATE: 9 6 84 MONTH DAY YEAR
EMPLOYER DA (PLEASE PRINT OR TYPE)	T.A
8. EMPLOYER NAME	9. EMPLOYER NUMBER (STATE SSA NUMBER)
NORTHFIELD TOWNSHIP HIGH SCHOOL DISTRICT 225	69-033 1 5 8 1
10. TITLE OF EMPLOYEE'S POSITION	11. DEPARTMENT
SUPERVISORY PARAPROFESSIONAL	NORTH
12. DATE EMPLOYEE BEGAN PARTICIPATION IN IMRE MONTH DAY YEAR 09-04-84	13. DATE EMPLOYED MONTH DAY YEAR 09-04-84
14. IF DATE EMPLOYEE BEGAN PARTICIPATION IS LATER THAN DATE EMPLOYED, PLEASE EXPLAIN.	15. IS EMPLOYEE: A. ELECTED OFFICIAL OR APPOINTED TO FILL OFFICE? B. CITY HOSPITAL WORKER? IF "YES" EITHER BOX, ATTACH FORM 6.2]
I CERTIFY THIS INFORMATION IS CORRECT TO THE BEST OF MY K SON NAMED ABOVE IS EMPLOYED IN A POSITION NORMALLY REG ING 600 HOURS OR MORE PER YEAR AND WAS UNDER AGE 60 ABOVE EMPLOYER OR WITH A PREVIOUS IMRE EMPLOYER.	AT DATE OF IMRE PARTICIPATION WITH THE
AUTHORIZED AGENTS SIGNATURE *	WRITE OF NOT THE OR PRINT
	CODY TO LANDE

KEEP SECOND COPY - RETURN THIS COPY TO I M R F

	100 S. WACKER DRI DESIGNATI (DIRECTIONS AND (	CIPAL RETIREMENT VE CHICAGO, ILLINOIS ON OF BENEFICIAR CONDITIONS ON REVERSE	60606 Y	
NAME OF MEMBER OR PERSON F TYPE OR LAST PRINT Sniow	STURCT	MIDDLE INITIAL		
ITY BENEFITS OR ON IMRE AL		DOPTIVE RELATIVES. IN	PATING STATUS (EMPLOYED, DRAWING DISAB POUSE FROM DEATH BENEFITS PROVIDED THI ACTIVE AND RETIRED MEMBERS (INCLUDI) ES.	
PART I - REGULAR DES	IGNATION			
A. SPOUSE (PRIMARY BENEFICI	ARY UNLESS EXCLUDED IN PAR	T II)		
SPOUSE'S NAME	<u>FIRST</u>	MIDDLE	MAIDEN (if applicable)	
PLACE OF MARRIAGE	The second second		DATE OF MARRIAGE (MO-DAY-YR)	
B. DESIGNATION OTHER THAN FIRST NAMED BENEFICIARY(IES IF NO SPOUSE SURVIVES OR IF S	5) (BENEFIT WILL BE PAID TO THE POUSE IS EXCLUDED)	TY MATCH AND	FICIARIES SHARE TO EACH (WILL SHARE EQUALLY IF NO SHARES SPECIFIED)	
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sign HERE	+ Sura	na in an	DATE 9/6/81	
PART II - OPTIONAL EX	CLUSION OF SPOUSE	ENGINEERS ENDERINGER		
(DO NOT FILL OUT IF YOU WAN I HEREBY EXCLUDE MY SPOU	T SPOUSE AS BENEFICIARY) ISE NAMED BELOW FROM DEAT HER NAMED SURVIVING BENE ITING STATUS AT DEATH AN		IMRF. I UNDERSTAND (1) THAT THIS EXCLUSI PART I-B IS A BLOOD OR ADOPTIVE RELAT BE ENTITLED TO NEITHER A LUMP SUM DEA	
SPOUSE'S NAME	FIRST	MIDDLE	MAIDEN (if applicable)	
SIGN HERE		The Barry of the States	DATE	
*			FOLD ASSA	E LIE
	VRITE, DO NOT TYPE OR PRINT)	ARE DIVORCED OR SPOL	FOIA 0023	1
FILE A NEW	DESIGNATION IF YOU MARRY	, ARE DIVORCED ON SPOU	Station of the local of the state	67.5

PERSONNEL OFFICE GLENBROOK HIGH SCHOOLS

SEPTEMBER, 1984

S CAR

DILLART EMPLOYEE NAME	(please	
NORTH		San Ale

SCHOOL (North-South-District)

#### SUMMARY

The items listed below require some kind of action on your part; a decision, completion of a form or card, or both. Please review these items, complete all necessary forms and <u>return this sheet with the forms to the</u> <u>Personnel Office immediately</u>.

그는 것이 아이는 것이 같아요. 그는 것이 같아요.	Check here if you wish coverage and are eligible	Form Returned (Office Use Only)
SCRIPTION	ng fan 'e her fan de f	
HEALTH INSURANCE		
Single (SIBS) Coverage (BOARD PAYS) Family (SIBS) Coverage (\$141.00/month)	<u></u>	
ALTERNATE HEALTH (HMO) PLANS (OPTIONAL)		Section 2
PRUCARE - Single Coverage (\$30.99/month PRUCARE - Family Coverage (\$184.83/mont		
H.A.P Single Coverage (\$24.29/month H.A.P Family Coverage (\$167.81/mont		
LIFE INSURANCE	Sala Part and	
<pre>\$10,000 term insurance (BOARD PAYS) Additional term insurance (.32¢ per thousand)</pre>	<u> </u>	<u> </u>
DENTAL INSURANCE		
Single Coverage (BOARD PAYS) Family Coverage (\$14.00/month)	<u></u>	
FEDERAL & STATE WITHHOLDING FORMS		~
ILLINOIS MUNICIPAL RETIREMENT FORMS		~
EVERGENCY CARD		
TUBERCULIN EXAM* (REQUIRED FOR ALL NEW EMPLOYEES)		
<b>PHYSICAL EXAMINATION</b> (Cafeteria & Custodial Employees Only)		
have reviewed the options available to sted above. *Return this form even if we not been completed.		

(14

(initials)

Employee's Signature - Date

FOR OFFICE USE

Date 9-10-84 Received and forwarded to payroll.

## THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025

September 4, 1984

TO: Mr. Stuart Snow

. S . . R

- FROM: Dr. Robert L. Pommerenke
- RE: Your Employment as a Paraprofessional at Glenbrook North

This communication is to confirm your employment with the Glenbrook High Schools as a Supervisory Paraprofessional, effective September 4, 1984.

#### CONDITIONS OF EMPLOYMENT

SALARY: \$5.80 per hour for a 7.5 hour day, school year employment only.

PROCEDURES FOR PAYMENT: You will receive payment on the 15th and 31st of each month, or the working day closest to these days.

- HOURS: 7:30 a.m. to 3:30 p.m. with 1/2 hour for lunch.
- SICK LEAVE: 11 days sick leave per year cumulative to 90 days, accrued at 1.1 days per month worked.
- HEALTH, LIFE & DENTAL INSURANCE: The Board of Education provides you paid hospitalization and major medical insurance, individual dental insurance, and \$10,000 life insurance.
- DEDUCTIONS: Illinois Municipal Retirement Fund, Social Security, and State and Federal Income Tax.
- TB X-RAY: You should furnish my office with evidence that you are free from active tuberculin at your earliest convenience.

IMMEDIATE SUPERVISION: Mr. Richard Cicciu, Assistant Principal-Dean of Students, will afford you daily supervision.

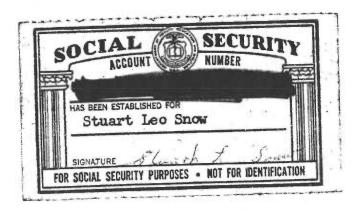
Robert ommerenke

RLP:1h cc: Mr. Cicciu Mr. Fuller Mr. Wisner Payroll File,/

DISTRICT SOUTH XX NORTH CERTIFICATED SUPPORT CLERICAL/SECRETARIAL XX PARAPROFESSIONAL CUSTODIAL/MAINTENANCE CAFETERIA	GLENBROOK HIG PAYROLL DI		ATTACHMENTS W-4 (Federal) W-4 (State) Insurance Cards* IMRF*
REPLACEMENT/ADDITION TO STAFF Stuart SNOW Name Supervisory Paraprofessi Area of Assignment	\$5.80 Rate onal	ANNUAL MONTHLY HOURLY	September 4, 1984 Date Effective at for: Linda Neaylon - replaced Pat Fernandes in the attendance office.
RATE CHANGE	Rate	ANNUAL MONTHLY HOURLY	Date Effective
days from days from DATES:	paycheck for paycheck for		ut pay. ess of sick leave allowance.
TERMINATION OF EMPLOYMENT			
Name FOR BUSINESS OFFICE USE		Na	Final Working Day hut to mmen he Director of Personnel
CHARGE TO: INSURANCE: ADD DROP INITIAL	*Ins *IMF	aurance Recul	Date DATE COPY MAILED TO SIS.) Trement - 30 hours per Week 00234 at - 600 hours per year

ILLINOIS MUNICIPAL RETH 100 S. WACKER DRIVE CHICAGO DESIGNATION OF BEN (DIRECTIONS AND CONDITIONS O	O, ILLINOIS 60606
NAME OF MEMBER OR PERSON RECEIVING PENSION TYPE OR LAST FIRST MIDDLE IN SNOW STUART L	T-
BY LAW, A SURVIVING SPOUSE IS THE BENEFICIARY. HOWEVER, MEMBERS ITY BENEFITS OR ON IMRE AUTHORIZED LEAVE OF ABSENCE) MAY EXCLU NAME AS BENEFICIARY OR BENEFICIARIES, BLOOD OR ADOPTIVE REL ANNUITANTS RETURNING TO PARTICIPATING STATUS) CANNOT EXCLUDE T	ATIVES. INACTIVE AND RETIRED MEMBERS (INCLUDIN
PART I - REGULAR DESIGNATION	
A. SPOUSE (PRIMARY BENEFICIARY UNLESS EXCLUDED IN PART II)	* n. 240 miles (22.00004)
SPOUSE'S FIRST MIDDLE	MAIDEN (if applicable)
PLACE OF MARRIAGE	DATE OF MARRIAGE (MO-DAY-YR)
B. DESIGNATION OTHER THAN SPOUSE	
FIRST NAMED BENEFICIARY(IES) (BENEFIT WILL BE PAID TO THIS BENEFICIAR IF NO SPOUSE SURVIVES OR IF SPOUSE IS EXCLUDED) NAME	RY OR BENEFICIARIES SHARE TO EACH (WILL SHARE EQUALLY IF NO SHARES SPECIFIED)
ELIZABETH SNOW	DISTER
MARY CATHERINE OSWALD	SISTER
CONTINGENT BENEFICIARY(IES) (BENEFIT WILL BE PAID TO THIS BENEFICIAR SPOUSE SURVIVES OR SPOUSE IS EXCLUDED AND NO FIRST NAMED BENEFICIA NAME	RY OR BENEFICIARIES, IF NO ARY SURVIVES) RELATIONSHIP NO SHARE SPECIFIED
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	ten sources Adresses Restricts
* Steart Stor (WATTE, DO NOT TYPE OR PRINT)	DATE 9/6/84
PART II - OPTIONAL EXCLUSION OF SPOUSE	
(DO NOT FILL OUT IF YOU WANT SPOUSE AS BENEFICIARY) I HEREBY EXCLUDE MY SPOUSE NAMED BELOW FROM DEATH BENEFITS PA IS APPLICABLE ONLY IF OTHER NAMED SURVIVING BENEFICIARY(IES) AND I AM IN A PARTICIPATING STATUS AT DEATH AND (2) MY SPOUSE PENSION.	NAMED IN PART 1-B IS A BLOOD OR ADUPTIVE RELATI
SPOUSE'S <u>FIRST</u> <u>MIDDLE</u>	MAIDEN (if applicable)
SIGN HERE	DATE
WRITE, DO NOT TYPE OR PRINT)	FOIA 00235
FILE A NEW DESIGNATION IF YOU MARRY, ARE DIVORCE	
MRF 6.11 (Rev. 10/81) MEMBER (	EST PLANES

1



#### RECEIPT

I hereby acknowledge receipt of my copy of the Handbook for Paraprofessional Personnel for the Glenbrook High Schools. This handbook outlines my privileges and obligations as an employee of District #225. I will familiarize myself with the information in this handbook and refer to it while an employee of this organization. I understand that it constitutes many of the current personnel policies germane to my position as adopted by the Board of Education and that my employment is governed by these policies.

I understand that the information contained in this handbook is necessarily subject to change without prior notice by action of the Board and that any change in the policies as contained herein may modify, supersede or eliminate the policies in this handbook. Every effort will be made to communicate any change in policy with those employees affected.

of Employee

Signature

FOIA 00237

#### OFFICE OF THE SUPERINTENDENT

#### GLENBROOK HIGH SCHOOLS

## Glenview - Northbrook, Illinois

# TO: Members of the Board of Education of District #225

## FROM: Jean B. McGrew

# RE: <u>Recommendations for Employment (Non-Certificated)</u>

NAME	POSITION	EFFECTIVE	SCHOOL	SALARY
ASPINALL, Ethel (Rep. Betty Bogdanski)	Paraprofessional (Supervision)	9-4-84	SOUTH	\$5.80/hr.
BAAR, John (Rep. Mark Braun)	Paraprofessional (Microcomputer)	8-30-84	SOUTH	\$5.80/hr.
CABOT, Cathy (Rep. Cathy Bachar)	Paraprofessional (Swimming Aide)	9-4-84	SOUTH	\$6.80/hr.
DEROSA, Diane (Rep. Shirley Pinches)	Paraprofessional (Supervision)	9-4-84	NORTH	\$5.80/hr.
GEORGE, Patricia Ann (Rep. Susan Price)	Paraprofessional (Special Education)	8-31-84	NORTH	\$5.80/hr.
GIANORIO, Patricia (Rep. Carol Moellers)	Paraprofessional (clerical)	9-5-84	OFF-CAMPUS	\$5.80/hr.
GOLDSTEIN, Irving (Rep. Patrick Boothe)	Paraprofessional (Boys' Locker Room)	9-4-84	SOUTH	\$5.80/hr.
HODGES, Rebecca (Rep. Alice Sonnenberg- transferred to GBS)	Chapter I Aide	8-30-84	NORTH	\$6.40/hr.
MOORE, Georgeanne (Rep. Lorraine Kroll- in house transfer)	Library Specialist	8-22-84	NORTH	\$936/mo.
NEAYLON, Linda (Rep. Patricia Fernandes)	Paraprofessional (Attendance Office)	9-4-84	NORTH	\$6.00/hr.
SNOW, Stuart (Rep. Linda Neaylon- in house transfer)	Paraprofessional (Supervision)	9-4-84	NORTH	\$5.80/hr.
SOBEL, Andrea (Rep. Tom Bujnowski)	Paraprofessional (Supervision)	9-4-84	SOUTH	\$5.80/hr.
SONNENBERG, Alice (Rep. Susan Pritz)	Chapter I Aide	9-4-84	SOUTH	\$6.60/hr.
WECKERLIN, Gayle (Rep. Hillary Hirsch)	Paraprofessional	9-4-84	OFF-CAMPISA	0\$52\$68/hr.

BOARD OF EDUCATION PAGE 2

13

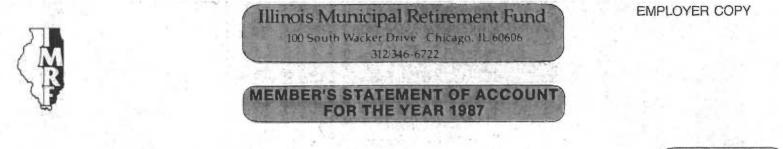
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## **RESIGNATIONS:**

NAME	POSITION	EFFECTIVE	SCHOOL
BREUER, Deborah	Attendance Office Specialist	9-14-84	NORTH
FERNANDES, Patricia	Paraprofessional (Attendance Office)	6-7-84	NORTH

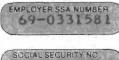


GLENBROOK SD 225

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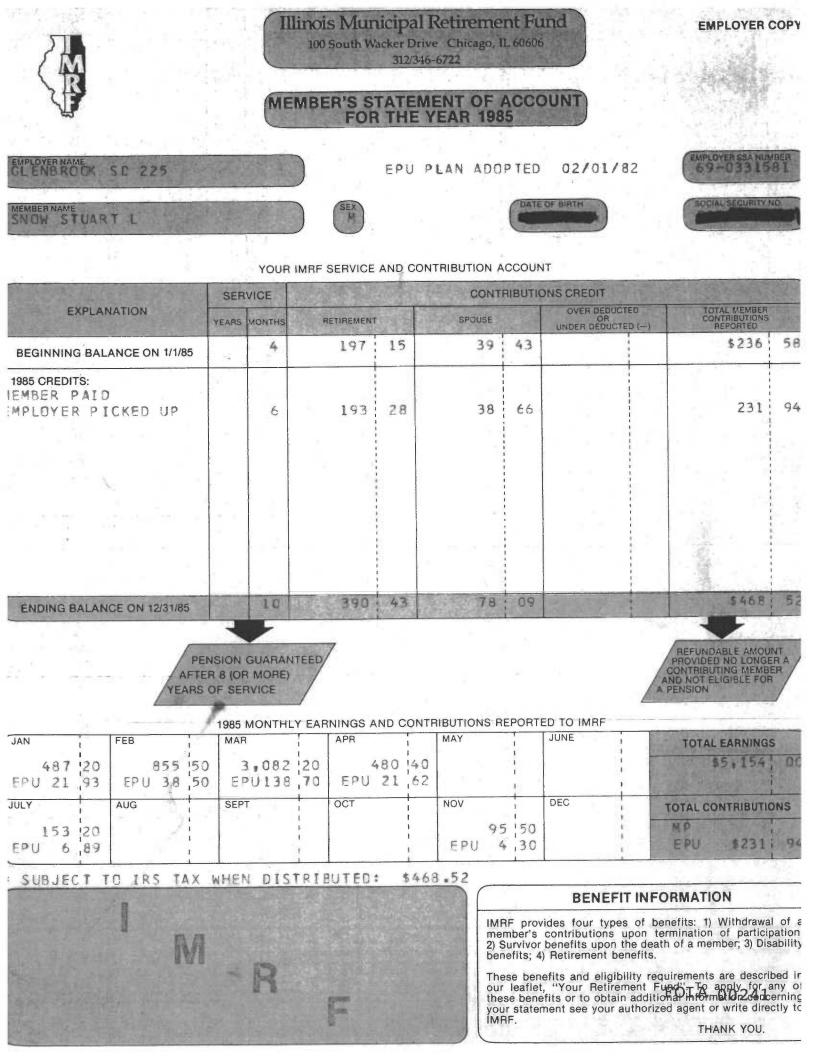
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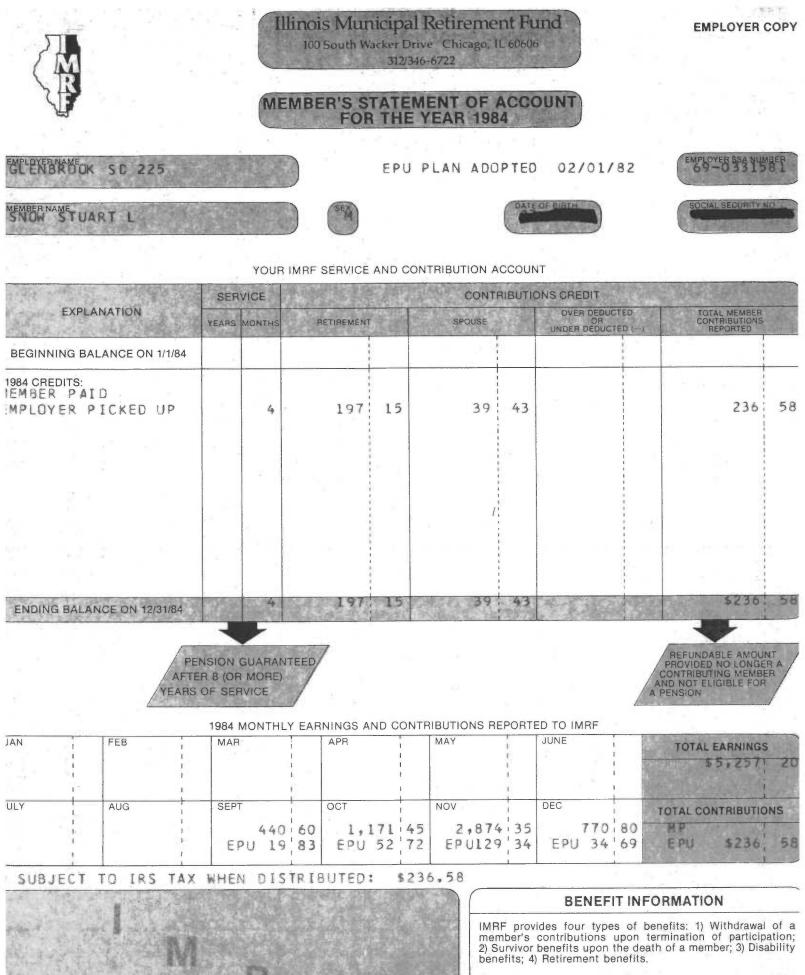
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SNOW STUART L C/O JAMES A WISNER BUS MGR

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These benefits and eligibility requirements are described in our leaflet, "Your Retirement Furth Trans for any of these benefits or to obtain additional information concerning your statement see your authorized agent or write directly to IMRF.

## AN EQUAL OPPORTUNITY EMPLOYER

Dr. Forrest S. Sheely, Superintendent step " Northfield Township High School District #225 Glenbrook High Schools 1835 Landwehr Road Northfield Township High School Glenview, Illinois 60025 Code 312 729-2000 District #225 is an equal opportun-(Serving villages of Glenview and Northbrook) ity employer and actively recruits and hires the best qualified candi-(Office use only) dates for positions without regard 6 1983 MAY Received\_\_\_\_ to sex, race, religion, color, na-Received References Requested\_ tional origin, age or marital status. \_Received\_ Credentials Requested \_\_\_\_\_ Interview 4-19-84 Interview Requested \_\_\_\_ Follow, Up\_ Jan 1985-86 COAR BA Step PROFESSIONAL APPLICATION OF Name STUART LEO SNOW (Print or Type) Present Address City State \_ Until\_\_\_\_\_19\_\_\_\_ Phone Area Code Permanent Address\_\_\_\_\_\_State\_\_\_\_\_\_Zip\_\_\_\_\_ Area Code Phone\_\_\_\_\_ & Basket bace POSITION DESIRED ENCLISH TEACHER (WITH COACHING IF POSSIBLE) (1st Choice) (2nd Choice) Date 2 MAY 1983 Signature of Applicant INSTRUCTIONS: Great care should be exercised in completing this form. Information given that is incorrect will constitute sufficient cause for contract review. All items - especially the academic record - must be completed even though transcripts and credentials from placement offices will show identical information. This gives us a complete academic picture of your candidacy in a single document.

FOIA 00243

## EDUCATION/

					LANGL	AGE A	RTS	FORE	IGN LA	NGUAGE
NAMES AND LOCATIONS OF SCHOOLS ATTENDED CAN STOTA S.D.	DATES INCLUSIVE	TITLE OF DEGREE IF ANY	MAJOR	MINOR	ENCLISH JOURNAL	SPEECH LIM	FRENCH	LATIN	SP AULOH	HIST AMERIC
High School: CANISTOTA PUBLIC		XXX	XXX	XXX	12/2/	3/	12/2	5/3/	3	115/14
Colleges :										
LINIVERSITY OF NOTRE DAME	1963-68	B-A	ENCLISH		43					
WORTHWESTERN U.	Summer L9									
LOYOLA LIWIVERSITY	Sumpler 70 + 78							1		
LOF 1 CHICAGO CIRCLE	SUMMER 82								-	

INSTRUCTIONS: In the appropriate column, list the total COLLEGE SEMESTER HOURS in your MAJOR AND MINOR academic areas only. (Multiply term hours or quarter hours by 2/3 to convert to semester hours.) For example, with an English major and a French minor, only the LANGUAGE ARTS and FOREIGN LANGUAGE columns need be completed. If your major

COURSES IN PROFESSIONAL EDUCATION. List title of courses with semester hours earned. Include general and educational psychology, philosophy and history of education, methods, tests and measurements, mental hygiene, etc. Include student or practice teaching hours as well as courses in which you are currently enrolled.

TITLE OF COURSE	SEMESTER HOURS CREDIT	DATE	NAME OF COLLEGE OR UNIVERSITY
TECH OF TCH IN SEC SCHOULS	3	Sum-69	Loyoun U.
STUDENT TCHINS / SUPERVISION	6	18-79	LOYOLA U
STUDY IN PRACTICE OF GROUP			
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## PREPARATION

CIAL SCIENCE	NATURAL SCIENCE	COMMERCIAL SUBJECTS	VOCATIONAL SUBJECTS	OTHER AREAS
12/2/2/2	BOTAWY CHEWSTRY PHYSICS EARTH SCIENCE 2001.001 SCIENCE BUC ACCT	POLICE LAW SHORTCES LAW SHORTCES SHORTC	Second Contract	PECIAL IN PECIAL IN SPECIAL ED

is NATURAL SCIENCE, fill in the semester hours you have in MATHEMATICS, especially if you are a CHEMISTRY or PHYSICS major. P.E. majors who are certified in DRIVER EDUCATION and HEALTH should also complete these columns. Use your judgement as to what other completed columns would enhance your candidacy.

List all SUBJECT MATTER COURSES in your MAJOR academic area only. If your choice of a position as indicated on the front page is in a MINOR area, those courses should be listed instead. Courses in which you are now enrolled should also be listed. Use addendum pages if necessary.

TITLE OF COURSE	SEMESTER Hours Credit	DATE	NAME OF COLLEGE OR UNIVERSITY		ΤY	
RHET + COMP 1	3	63/64	INIVERSITY	OF	Norne	DAME
RHET + COMP 11	3	63/64				
INTRO LIT 1	3	15/14				
INTRO LIT 11	3	25/26				
WRIT + TCH FIET	3	15/14				
MODERN FICTION 1	3	44/47				
VICTORIAN POETRY	3	66/17				
MODERN FICTION 11	3	66/67				
SHALLES PEARE	3	67/68				
MAJ. Am. WRITERS 1	3	67/68				
MODERN AM DRAMA	3	67/18				
LATE 196 BRIT LIT	3	67/68				
MAJ AM WRITERS IL	3	17/18				
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OR BEGINNING						
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Locatio	on of School				- 4105	
Class	nic area assiant	ment(s)				
If not, where and w	<u>hen</u> do you expe	ct to compl	ete it?			
Expec	ted academic are	ea assignm	ent	abrook High	Schools?	
Have you had an ir	nterview with a	representat	ive from the Gle	norook ringh		
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## PERSONAL DATA

For consideration, all questions must be answered

	Place of birth SLOUX FALLS S. D. Social Security No.
2.	Condition of health during last two years <u>EXCELCENT</u> In the last 12 months how many days have you lost from work or school because of illness? <u>2</u> DA4S
3.	Any defects in sight or hearing? <u>NOWE</u> Any other physical defects? <u>NOWE</u>
4.	Organizations to which you belong (Professional and Social)
5.	Do you have a teaching certificate? <u>YES</u> Give exact title and grade of certificate(s) <u>HICH SCHOOL L-12 TEACHING</u> If just out of school have you made application for Illinois Certification?Another State?
6.	Check any of the following which you feel you can coach or direct successfully: Circle any to show college participation: FootballBasketballBaseballTrackCross CountryWrestlingSoccer GymnasticsSwimmingTennisGolfDanceCheerleadersOrchestra BandVocal MusicDebateSpeech ActivitiesDramaticsStudent Council School NewspaperSchool AnnualPhotography Club Others not listed in the above
7.	List college activities engaged in prior to graduation STUDENT COJERNMENT (SEMINARY) DOLUNTEER - CHILDREN'S HOSPITAL - TEACHING PROLAM FOR HEARING IMPAIRED - DOLUNTEER COACHING IN LOCAS HIGH SCHOOL-
8.	Could you come for interview? YES When? WEEKDAY AFTER 2 P.M.
9.	If elected and conditions prove satisfactory, have you any present plans which would prevent your teaching here at least two years? <u>NowE</u>
10.	Have you ever failed of re-election in a position? <u>LEACHING - NO</u> If so, give reasons INABILITY ON MY PART TO ACCEPT PROBATIONARY ACREEMENT FOR APPOINTMENT
11.	Are you a citizen of the United States? YES If not, do you have a working visa? Yes No
12.	Have you ever been convicted of a misdemeanor, a felony, or any offense involving moral turpitude? No
13.	Indicate how you heard about our high schools LIVING IN THE AREA FRIENDS ON STAFF
14.	Give the date of your availability for a teaching contract 7/83
15.	In the event it is necessary to contact you while you are away from your home on trips, vacations, holidays, etc. please give the name and address and telephone number of parents, relative or person who would know how and where to reach you:
	MR. + MRS. TERRY HONAW

FOIA 00247

#### **TEACHING EXPERIENCE** (List Chronologically)

DATES	NAME OF SCHOOL	LOCATION	TEACHING ASSIGNMENT(s)	NO. YEARS TAUGHT ANNUAL SALARY
1968-1983	NOTRE DAME H.S.	7655 DEMPSTER	ENGLISH -	15 \$18,000
		NILES, IL.	YRS 9-12	
·				
N				

#### NON-TEACHING WORK EXPERIENCE

FIRM OR ORGANIZATION	ADDRESS	DATES	TYPE OF WORK	SALARY
NOTRE DAME H.S.		1971-1982	BEGINNINC AND	170 05
			WORKING WITH A	CROSS OF
			SUMMER BASICETBALL	STUDENTS
			CAMP.	ENROLLED.
			A	

#### REFERENCES

If you are registered with a College Placement Office or Professional Agency and your credentials are up-to-date, indicate where they

are available:

2 N

Have you requested your Placement Office to forward your papers to our Office? Yes\_\_\_\_\_ No\_\_\_\_

If you have teaching experience, list supervisors, department heads, principals and superintendents who are familiar with your educational experience.

If you have had no teaching experience, list as references your college supervisors, critic teachers, or others who are familiar with your educational, professional training and student teaching. Include at least two references who have taught you in your subject matter specialties.

Indicate with an asterisk (\*) those references listed below which will be found in a set of your credentials from the source given above.

NAME	COMPLETE ADDRESS ARLINGTON H.S. ARLINGTON 16-			Telephone No. Office/Residence	Position of Reference When He Knew of Your Work			
Jim Wickcawo					DEPT HEAD / ENCLE		ENCLISH	
DAUE VAN DEN BUSCH	NOTRE DA	ME H.S.	WILES	11.	965-2900	11	L.	r (
BILL CASEY	es e.	en és es es es		11	ATH. DIRECTOR.			
							FC	)IA 0024



Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025-1289 PHONE: (847) 998-6100

January 12, 2001

Mr. Stuart Snow

Dear Mr. Snow:

Enclosed please find your final paycheck and the payout summary as I shared with you in my communication of January 10, 2001.

Please contact my office if you have any questions.

Sincerely,

Helander Heiser itas

Victoria Helander-Heiser Director of Human Resources

## ACKNOWLEDGMENT OF THE STATUTORY REQUIREMENT THAT SCHOOL PERSONNEL REPORT SUSPECTED CASES OF CHILD ABUSE AND NEGLECT, AS SET FORTH IN THE ILLINOIS ABUSE AND NEGLECTED CHILD REPORTING ACT. <u>ILL. REV. STAT.</u> 1985 CH. 23, PAR. 2051 ET SEQ.

Any school personnel, including teachers, administrators, nurses, social workers and psychologists, who have reasonable cause to believe a child, known to them in their professional capacity, may be an abused or neglected child are <u>required</u><u>by law</u> to immediately report the cause to the *Department of Child and Family Services (DCFS)*. An "abused child" is one whose parent, or immediate family member, or other person responsible for the child's welfare, or any individual residing in the same home, or a paramour of the child's parent, inflicts upon or creates a substantial risk of physical or emotional injury to the child, commits a sex offense against the child. A "neglected child" is one whose parent of other person responsible for the child's some whose parent of other person responsible for the child's neglected child with the necessary care and support, such as nourishment, medical care, education as required by law, clothing and shelter, or who is abandoned. A child my not be considered abused or neglected solely because a parent of disease.

A report of suspected child abuse or neglect must be made orally to the DCFS either by calling the statewide 24-hour child abuse hotline number (1-800-252-2873) or by contacting the nearest DCFS office by telephone or in person. The oral report must be confirmed in writing to the appropriate Child Protective Service Unity within 48 hours. School personnel should, but are not required to, inform the school principal that they have reported a suspected abuse or neglect case to the DCFS.

When making a report to the DCFS, the following information is required if know:

- 1. The name and address of the child and his or her parents or guardian.
- 2. The child's age, sex and race.
- 3. The nature and extent of the abuse or neglect.
- 4. Any evidence or previous injuries.
- 5. The names of persons apparently responsible for the abuse or neglect.

## ACKNOWLEDGEMENT

(print your name)

hereby acknowledge that I have carefully read and understand the attached statement entitled "Acknowledgement of the Statutory Requirement that School Personnel Report Suspected Cases of Child Abuse and Neglected Child Reporting Act." <u>"IL. Rev. Stat. 1985, ch. 23, par. 2051 et seq."</u>

(signature)

I, \_\_\_\_\_

(date)

child abuse form/ 1996

-

THE GLENBROOK HIGH SCHOOLS

Northfield Township High School District 225

1835 LANDWEHR ROAD GLENVIEW, ILLINOIS 60025-1289 PHONE: (847) 486-4700 FAX: (847) 486-4733

Office of the Superintendent February 23, 2001

> Mr. Joseph F. Kaczanowski Interim Regional Superintendent Suburban Cook County Regional Office of Education 10110 Gladstone Westchester, Illinois 60154-2618

Re: Request for Suspension and Revocation of Teaching Certificate Teacher: Stuart L. Snow Certificate No.: 1687842

Dear Superintedent Kaczanowski:

I am writing you at the direction of the Board of Education to request, pursuant to 105 ILCS 5/21-23, the suspension and revocation of the teaching certificate of Mr. Stuart L. Snow on the basis of immorality and unprofessional conduct.

Mr. Snow was employed as an English teacher at Glenbrook North High School for fourteen years. On December 14, 2000, the Northbrook Police Department received a telephone call from a male caller who identified himself as "**Constant**." **Constant** explained to the Police Department that he attended Glenbrook North High School and graduated in **Constant**. He also stated that **Constant** 

He advised the officers that he visited Mr. Snow at Mr. Snow's home and that Mr. Snow counseled him. He also stated that the relationship became sexual and that Mr. Snow touched him inappropriately both at Mr. Snow's home and at Glenbrook North High School.

On December 19, 2000, Investigator Michael A. O'Malley and Detective Dunham of the Northbrook Police Department interviewed Mr. Snow at the Northbrook Police station. According to the Supplementary Report, Mr. Snow reported to Investigator O'Malley and Detective Dunham as follows:

#### Mr. Joseph F. Kaczanowski February 23, 2001 Page 2

On 12-19-00 R/O interviewed Snow at the police department with Detective Dunham present. R/O advised Snow that he was not under arrest and was free to leave at any time. The following is a summary of Snow's statement and is not verbatim. Snow is 56 years old and has worked at Glenbrook North for fifteen years as a teacher and coach. Prior to this he worked at Notre Dame High School for sixteen years. Snow had a homosexual relationship while at camp when he was thirteen, but relates that he is a heterosexual. He has had three heterosexual relationships in his life, one in high school, one when he started teaching (31 years ago) and a one-night stand about twelve years ago. Snow related that he has not had sex with anyone since that night twelve years ago. Over the last fifteen years Snow has had approximately six students over to his house at any time.

One of those students, (last name omitted), was over approximately six times. On two of those occasions Snow gave (last name omitted) full body massages and on both occasions Snow touched (last name omitted) penis with his hand. Snow related that (became at least semi-erect during the touching, but did not ejaculate. Snow related that he did not view the touching as sexual in nature, but acknowledged that the relationship was inappropriate. Snow explained that he remembers (last name omitted) being a student at the high school after the incidents. R/O prepared a written statement for Snow to sign, but he refused, relating that he thought he might need a lawyer. He also refused to give R/O the names of the other students that were at his house over the years.

Glenbrook North High School officials were informed of the Northbrook Police Department's interview with Mr. Snow on the afternoon of December 19. On the morning of December 20, 2000, district officials met with Mr. Snow. Mr. Snow was advised that the Northbrook Police Department had informed the district of his admissions at the police department on the previous afternoon, December 19. Mr. Snow declined to comment further regarding his admissions on the previous day.

On January 5, 2001, Mr. Snow submitted his resignation as a tenured teacher from his employment by the Board of Education. On Monday, January 8, the Board of Education accepted Mr. Snow's resignation without regret, and directed the administration to seek the suspension and revocation of Mr. Snow's teaching certificate.

Following Mr. Snow's resignation, the Department of Children and Family Services Mass Molestation Unit conducted an investigation at Glenbrook North High School. Department of Children and Family Services (DCFS) representatives interviewed students known by the administration to be friendly with Mr. Snow. Fortunately, DCFS advises that none of the students reported similar experiences to that reported by "**Confi**" to the Northbrook Police Department.

Based upon the report of "**Constitution**" to the Northbrook Police Department, however, and Mr. Snow's admitted conduct to the department on December 19, 2000, DCFS has advised the school district's legal counsel that it will enter a finding of "indicated" on the report of child abuse (CFS No. 892454A) made by the Northbrook Police Department. Mr. Joseph F. Kaczanowski February 23, 2001 Page 3

The district is advised that Mr. Snow no longer resides in the State of Illinois and has moved to Indiana. While we have no Indiana forwarding address for Mr. Snow, he can be reached at the state of t

The school district respectfully requests that Mr. Snow's teaching certificate be suspended, and that your office forward the case to the State Superintendent and State Teacher Certification Board for purposes of the revocation of his certificate. Please be advised that it is expected that DCFS will issue its indicated finding on the report of child abuse within the next thirty days.

In support of the request for the suspension of Mr. Snow's certificate, the district provides the following information:

- 1. Copies of Mr. Snow's teaching certificate;
- 2. A copy of the Approval of Request for Public Records issued by the Village of Northbrook, Cook County, Illinois, the Northbrook Police Department General Incident Report dated December 14, 2000, and Supplementary Reports issued on December 19 and December 21, 2000;
- 3. A copy of Mr. Snow's resignation dated January 5, 2001.

The district is advised that Officer Michael A. O'Malley and Detective Dunham of the Northbrook Police Department are prepared to testify as to Mr. Snow's admissions if a hearing is necessary prior to the suspension of Mr. Snow's certificate. The district believes that Investigator O'Malley and Detective Dunham would also cooperate with any hearing by the State Superintendent or the State Teacher Certification Board for the purpose of considering the revocation of Mr. Snow's teaching certificate. District administrative personnel are prepared to assist as necessary. The district will be further assisted by its legal counsel, Mr. Alan T. Sraga of Sraga and Engler, L.L.C., with whom you spoke concerning this matter on January 8, 2001.

Should you have any further questions at this time with respect to the district's request for the suspension and revocation of Mr. Snow's certificates, please contact either me or Mr. Sraga (630-928-1200) at your earliest convenience.

Very truly yours,

Dave Hales Superintendent

DH:dt Enclosures Mr. Joseph F. Kaczanowski February 23, 2001 Page 4

~

Blind copy to: Board of Education

 $\mathbf{\hat{a}}$ 

J. Lacivita, Assistant Superintendent
 V. Helander-Heiser, Director of Human Resources
 M. Riggle, Principal, Glenbrook North High School

STATE TEACHER CERTIFICATION BOA CERTIFIC	
Issued To: Number:	1687842 Standard Secondary Teaching
	07/25/2000
Years Valid:	5
Valid For:	Grade 6 to Grade 12
Issued by the State Teacher Certification Board at Springfield, Illinois	Regional/Superintendent & Formon OK INTERIM SUPERINTENDENT Region
ENDORSEMENTS: The Certificate holder is qualified to teach the subjects, to perform endorsement listed below.	the school services or to serve in the field of administrative
Completed State Approved Program In:	
English	
*** No Further Valid Entries **	h de

ADDITIONAL INFORMATION:

-This certificate must be registered with your regional superintendent.

-In compliance with Public Act 90-548, this certificate has been issued in exchange for a previously issued certificate.

-May teach any subject where content and grade level qualifications have been met.

-Continuing professional development is required to renew this certificate when the holder is employed in statutorily designated positions.

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This certificate is subject to registration for its period of validity with the Regional Superintendent of Schools. The first year of all certificates expires June 30 after the date of issuance.

Valid for: HIGH SCHOOL 6-12 TEACHING Issued by the State Teacher Certification Board at Springfield, Illinois Centificate Chairman of the Boarc 1183573 State Teacher Certification Board This is to certify that the person named below, having complied with requirements of the law, is hereby granted this certificate, subject to annual registration by the Regional Superintendent of Schools of the Region in which the holder is employed or resides. Name Lest-Eirst-Middle SNOW STUART LED 503502305 State of Illinois ... Degree or Credit Degree 1 llachelor a Code 2 Master a 3 Doctor a 4 No Degree 0 Secretary Jusar Regional Superintendent of Schools Constitution P-Pessed Code N-Nol Passed NR Constitution Exemination (Winets U.S. σ υ Type Cert. 99 237285 4 Yesre Valid 04 Certilicate 5 County 83 Year ALK

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Courts Land

1225 CEDAR LANE

NORTHBROOK, ILLINOIS 60062-4582

BOARD OF TRUSTEES Robert J. Jaeger A.C. Sandru E. Frum Kent J James A. Karagianis Br

A.C. Buchler III Kent J. Donewald Briun J. Meek

Village Clerk

Village Manager John M. Novinson

847/272-5050

FAX 847/272-9760

Lona N. Louis

JAN 1 5 2001

### VILLAGE OF NORTHBROOK COOK COUNTY, ILLINOIS

# APPROVAL OF REQUEST FOR PUBLIC RECORDS

To: Alan T. Sraga Sraga & Engler, LLC 2803 Butterfield Road, Suite 380 Oak Brook, IL 60523-1152

On January 9, 2001 the Village of Northbrook received your written request for the inspection, copying, or certification of certain Village public records ("Your Request").

L. Approval of Request

Your Request is hereby approved to the following extent as to the following public records (the "Specified Records"):

Certified Copies of:

Any & all General Incident Reports, Supplementary Reports, and Interview Notes or other documents related to the allegations made against Stuart Snow, a teacher at Glenbrook North High School, in Case No. 200022898.

II. Appointment for Inspection or Pick-up

The certified copy is attached and forwarded herewith ..

### III. Copying and Certification Fees

No copies or certified copies of the Specified Records will be provided to you until the applicable fees, as established by the Village's Annual Fee Ordinance, have been paid. Fees must be paid in cash, by cashier's or certified check, or by money order.

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The following provisions marked with an "x" apply to your request:

Your fees have been paid in full.

www.northbrook.il.us e-mail: Mar Anorthbroghil.us



PRESIDENT Mark W. Damisch -

Your request for a fee waiver or reduction has been approved in the following amount: \$\_\_\_\_\_

You have previously deposited the following amount: \$\_\_\_\_\_

. . .

34

\_X\_\_ A balance is due in the following amount: \$1.75

### IV. Mailing of Records

- Your request that the Village mail the Specified Records to you has been denied on the basis that you have not shown that it would be unduly burdensome for you to arrange to pick up the Specified Records
- \_X\_\_ Your request that the Village mail the Specified Records to you has been approved. Postage has been waived.

Dated: January 11, 2001.

VILLAGE OF NORTHBROOK

.....

FOIA 00261

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#### PROOF OF SERVICE

I, Lona N. Louis being duly sworn on oath state that on this 11th day of January 2001, on or about the hour of 5 pm. I personally delivered or mailed the foregoing document entitled "APPROVAL OF REQUEST FOR PUBLIC RECORDS" by:

Personally handing it to the person to whom it is addressed.

Delivering it to the residence located at:

which residence is believed by me to be the residence of the person to whom such document is addressed.

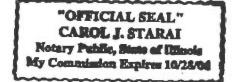
\_X\_\_\_ Placing it in an envelope addressed to the person to whom it is addressed at the address to which it is addressed and depositing said envelope, with proper postage affixed, in the United States post office or mail box located at:

Faxing it to the person to whom it is addressed at the listed fax number.

Signed Ina M- Louis

Subscribed and sworn to before me this 11th day of January, 2001

Notary Public



FOIA 00262

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R/O advised Hiph Sci	R/O contacted the D(	occasions Snow gave least semi-erect during the relationship was inappropr statement for Snow to sign at his house over the years	On 12-19-00 R/O inte following is a summa this he worked at Not heterosexual. He has twelve years ago. Snu students over to his hu	"David" was unsure it sixteen years old when think the matter over :	VICTIM: State of Illinois COMPLAINANT: O'Malley #151 LOCATION OF INCIDENT: 230	REPORTING OFFIC SUPERVISOR/STAL REPORT REVIEW:	CASE STATUS:	DATE: 12-19-00	<b>OFFENSE:</b> Criminal Sexual Abuse	
R/O advised High School Liaison Officer Hulne	CFS hotline and reported	at his house over the years. full body massages and on both oc assisted by the sector of the sector	rviewed Snow at the PD ry of Snow's statement a re Dame High School fo had three heterosexual r ow related that he has no ouse at 195 W. Brandon	The wanted to file an off in the touching occurred and try to come in for a r	VICTIM: State of Illinois COMPLAINANT: O'Malley #151 LOCATION OF INCIDENT: 2300 Shermer	REPORTING OFFICER/STAR: Inv. Michael A. O'Malley #151 SUPERVISOR/STAR: Cmdr. John R. Graham #180 REPORT REVIEW:	CLEARED:	DAY: Tue	Sexual Abuse	
ne	the incident, it was assigne	at his house over the years.	On 12-19-00 R/O interviewed Snow at the PD with Det. Dunham present. R/O advised Snow tha following is a summary of Snow's statement and is not verbatim. Snow is 56 years old and has we this he worked at Notre Dame High School for sixteen years. Snow had a homosexual relationshi heterosexual. He has had three heterosexual relationships in his life, one in high school, one when twelve years ago. Snow related that he has not had sex with anyone since that night twelve years at 195 W. Brandon ct. #A14 in Palatine. One of those students, David	"David" was unsure if he wanted to file an official report because he was worried about his resize sixteen years old when the touching occurred and that he has sought counseling in order to de think the matter over and try to come in for a report on 12-16-00, he never re-contacted R/O.		ael A. O'Malley #151 m #180	PENDING:	TIME: 1500		NORTHBROOI
	R/O contacted the DCFS hotline and reported the incident, it was assigned DCFS #892454A by Susan Dubre.	penis ew the touchi at the high sc le also refused	t he was π orked at C p while at n he starte ago. Over	"David" was unsure if he wanted to file an official report because he was worried about his reputation being damaged. "David" mentioned that he was fifteen or sixteen years old when the touching occurred and that he has sought counseling in order to deal with his feelings on the subject. "David" related that he would think the matter over and try to come in for a report on 12-16-00, he never re-contacted R/O.	DATE OCCURRED: 1990 OFFENDER: Stuart Snow m/w 2-22-44 DISPOSITION OF EVIDENCE;		DWP: OTHER : XX	FOLLOW-UP: XX SUPP:		NORTHBROOK POLICE DEPARTMENT SUPPLEMENTARY REPORT
		penis with his hand. Snow related that David became at ouching as sexual in nature, but acknowledged that the gh school after the incidents. R/O prepared a written fused to give R/O the names of the other students that were	ot under arrest and was free to leave at any time. The BN for fifteen years as a teacher and coach. Prior to camp when he was thirteen, but relates that he is a d teaching (31 years ago) and a one-night stand about r the last fifteen years Snow has had approximately six , was over approximately six times. On two of those	l" mentioned that he was fifteen or t, "David" related that he would	4			PAGE 2 of 2 FO	CASE NUMBER: 200022898	00264

R/O advised High School Liaison Officer Hulne

R/O will notify Dean Cicciu when he is available.

Case Status: Pending Hrs: 6.5 Line #

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	Case Status: Closed/Cleared Hrs: 6.0 Line # 2009 20	R/O spoke with Andr Molestation Unit and It is clear that Snow c	R/O spoke with GBN investigation.	VICTIM: State of Illinois COMPLAINANT: O'Malley #151 LOCATION OF INCIDENT: 230	REPORTING OFFI SUPERVISOR/STAI REPORT REVIEW:	CASE STATUS:	DATE: 12-21-00	<b>OFFENSE:</b> Criminal Sexual Abuse	
	Cleared	R/O spoke with Andrea Jones, caseworker for DCFS, she expla Molestation Unit and try to determine if there are other victims. It is clear that Snow committed this offense, however, due to the	Principal Dr. Mike Rig	VICTIM: State of Illinois COMPLAINANT: O'Malley #151 LOCATION OF INCIDENT: 2300 Shermer	REPORTING OFFICER/STAR: Inv. Michae SUPERVISOR/STAR: Cmdr. John R. Graham REPORT REVIEW:	CLEARED:	DAY: Thu	Sexual Abuse	
		R/O spoke with Andrea Jones, caseworker for DCFS, she explained that she would follow up wi Molestation Unit and try to determine if there are other victims. It is clear that Snow committed this offense, however, due to the late reporting, it is outside the	R/O spoke with GBN Principal Dr. Mike Riggle, he related that Snow had been suspended with investigation.	9	REPORTING OFFICER/STAR: Inv. Michael A. O'Malley #151	PENDING:	TIME: 0800		NORTHBROOK
		R/O spoke with Andrea Jones, caseworker for DCFS, she explained that she would follow up with the school and the Cook County State's Attorney Molestation Unit and try to determine if there are other victims. It is clear that Snow committed this offense, however, due to the late reporting, it is outside the statute of limitations and no charges can be brought.	een suspended with pay pending the School's	DATE OCCURRED: 1990 OFFENDER: Stuart Snow in/w 2-22-44 DISPOSITION OF EVIDENCE:	lon ally	DWP: OTHER : XX	FOLLOW-UP: XX SUPP:		NORTHBROOK POLICE DEPARTMENT SUPPLEMENTARY REPORT
		ith the school and the Cook County State's Attorney's Mass statute of limitations and no charges can be brought.	pay pending the School's Human Resources department's	-22-44			PAGE 1 of 1	CASE NUMBER: 2000228	00265

Thereby certify this to be a true and exact copy of the niginal.

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Rue 1 1.5-01 DT.

5 January, 2001

Dr. Hales,

5

Effective this date, I hereby resign my tenured position as a teacher at Glenbrook North High School.

It has been my distinct privilege to work at GBN for the past fifteen years.

Respectfully submitted,

Stuart Snow

January 01

RECEIVED

JAN 0 8 2001

HUMAN RESOURCES GLENBROOK #225

### **Other Agenda Items**

New/Revised Board Policies and Procedures Consent Agenda Items School Calendar 2003/2004 Closed Session

# **Updates**

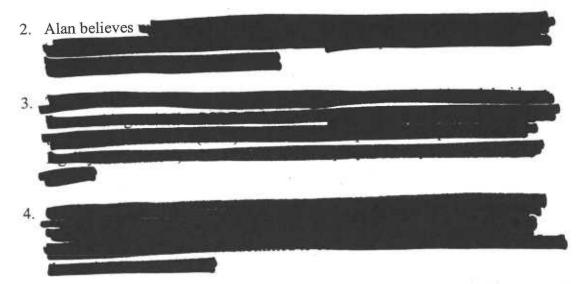
#### Legal Issues

--Alan has informed me that the family has changed attorneys. Alan will consult with the new non-relative attorney with regard to a possible settlement. If a satisfactory settlement is not possible, Alan will submit a fee agreement for board approval, and he will begin the litigation process for tuition reimbursement.

- I have included the following documents with this executive summary: (1) Alan's January 7 correspondence to me regarding the position of our insurance carrier; (2) Alan's draft correspondence to the , which provides some history of this case and spells out the district's legal position; and (3) Alan's October 8 letter to Michael Nugent, which provides greater detail regarding this incident. A review of these documents will be very helpful in facilitating our discussion in closed session.

I would like to note the following points:

- 1. Timeline/Background
  - March '98 - Initial incident with Snow
  - March/April/May'98 - Subsequent meetings with school officials regarding follow-up and support. According to the notes from my meeting with the last April, the admitted that tutoring was never discussed. John Court, former GBN principal, does not recall tutoring ever being discussed. However, the believes he was told that if the or other family members needed support, services were available within the institution, and if the family chose to go outside of school services, those options were available as well. John Court remembers mentioning that if the family needed to see somebody, the school district had people available to provide support and assistance. He does not recall ever mentioning outside counseling, nor did he feel he had the authority to do so.
  - January '01 - Mr. Snow resigned when a GBN graduate reported to the Northbrook police that Mr. Snow engaged in an inappropriate relationship with the student some 10 years ago while he was a student at GBN.



5. I have a dissenting opinion on this one, which I will share in closed session that is more of a moral concern than a legal one.

#### **GBN Mold**

GBN air quality testing has been completed and sent to the lab. We are waiting for the results and the final report.

#### **Financial Task Force**

Andy and Elias met Tuesday afternoon with Craig, Hillarie Siena (Director of Business Affairs) who replaced Stacey, Edie Baerson, who works with Hillarie in the business office, and me. The meeting was very constructive, and Andy and Elias will give a report Monday evening.

#### Goals

I am planning to provide an update for board members Monday evening in closed session.

### Administrative Performance Reviews

This is scheduled for January 28.

### **Out of Office**

I will be out of the office from Tuesday, January 15, through Saturday, January 19. The following week Brenda and I will be taking some vacation time in Destin. I might need to return to the office for a meeting on the budget process on January 22, but I will be monitoring e-mail and voice mail regularly.

### **Administrative Briefings**

The next set of administrative briefings will be included in your info packet on January 17.

### Sraga and Engler, L.L.C.

2803 Butterfield Road - Suite 380 Oak Brook, IL 60523-1152 630-928-1200 Facsimile: 630-928-1300 RECENTU OCT 1 0 2000 BY: D.F.

Teri E. Engler Sarah E. Joyce Alan T. Sraga

October 8, 2001

#### SENT BY FACSIMILE (847/412-0610) AND U.S. MAIL

Mr. Michael Nugent Nugent Risk Management Services 2425 Maple Avenue Northbrook, Illinois 60062-5212

### Re: Northfield Township High School District 225 --Claim on Behalf of

Dear Mr. Nugent:

I am writing you in furtherance of my April 20, 2001 letter wherein I advised you that the parents of former student **constant** have submitted a request for reimbursement for **constant** s private psychological counseling and tutoring sessions. The parents contend that the services were purchased to assist **constant** due to his difficulty with former teacher Stuart Snow. As you may recall from our earlier correspondence of January 11, 2001, Mr. Snow resigned following allegations that he had engaged in inappropriate sexual conduct with a former Glenbrook student in 1988 or 1989.

According to **Control** 's parents and physicians, and as supported by the modest documentation, an initial diagnostic evaluation was conducted on **Control** on July 4, 1998. Thereafter, services were provided by a psychiatrist for the remainder of 1998 (sixteen sessions), 1999 (forty-four sessions), 2000 (forty-one sessions) and 2001 (twelve sessions). In a memorandum to Superintendent of Schools Dave Hales dated May 16, 2001, **Control** treating physician states as follows:

[ ] is a Glenbrook North High School student who has been under my psychiatric care for treatment of anxiety and depression since August 7, 1998.

Mr. Michael Nugent October 8, 2001 Page - 2 -

> 's history is extremely significant as he related in his first session with me that he had been sexually harassed by a Glenbrook North faculty member. It was clear that this was a serious trauma for this young high school student, as the faculty member was his English teacher. If the related the situation to his parents shortly after the experiences, and his parents reported this to the Glenbrook North Administration, requesting that an investigation take place. Was highly distressed that this teacher was allowed to continue teaching until recently, when additional incidents involving this teacher had come to light.

> was clearly traumatized by this incident, and as a consequence he is extremely vigilant in his interactions with all male teachers. He has serious difficulty in trusting faculty as a consequence of his experience. The entire [ ] family has been traumatized by this, and have needed to be part of his treatment.

> If further information is required or if you have any questions, please contact me. (copy enclosed)

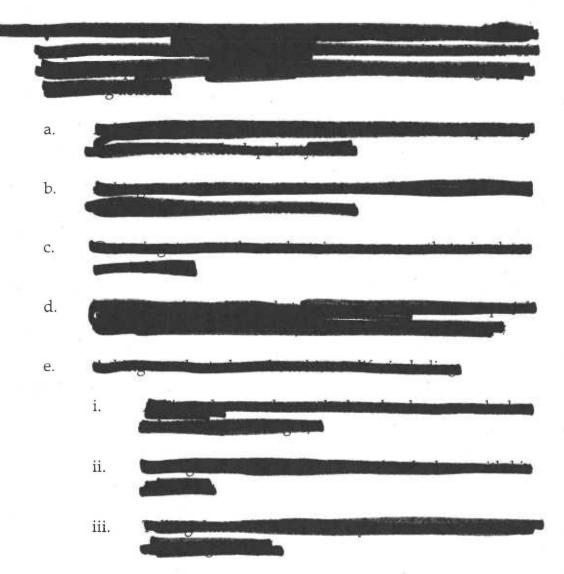
In sum, the parents are requesting reimbursement for the costs of psychiatric care and treatment in the amount of \$16,655.00. The parents are also requesting reimbursement in the amount of \$4,320.00 for tutoring from Dr. Mark A. Puchalski. Dr. Puchalski provided with tutoring services twice per week from September 1999 to June 2000. According to Dr. Puchalski's statement dated September 12, 2001, Dr. Puchalski provided assistance with English, U.S. History, and Algebra II. Dr. Puchalski's statement is also enclosed.

By way of history, teacher Stuart Snow resigned from his employment with the School District in early January 2001. In March 1998, the had a private conversation with Mr. Snow in Mr. Snow's classroom following an English class. This conversation included inquiries by Mr. Snow into the spersonal sexual habits and sexual activities with his girlfriend. Among other things, the conversation also included suggestions by Mr. Snow that the maintain a log or journal of his accomplishments, and that masturbate only at special times and mark "j" in his journal to record that activity.

Following this conversation, **complained** to his parents who in turn complained to the District. Mr. Snow was examined by a physician of the Board's

Mr. Michael Nugent October 8, 2001 Page - 3 -

choosing. The District's physician opined that Mr. Snow did not present with any pathology of such magnitude that he would be unable to perform his duties and responsibilities as a high school teacher in the future in an appropriate manner, that Mr. Snow appreciated the inappropriateness of his behavior, and that it would be unlikely that such behavior would continue. Mr. Snow issued a written apology to **Control** to his parents, and to the Members of the Board of Education. By the end of March 1998, the Board adopted a Resolution directing the issuance of **Control** Mr. Snow which which characterized Mr. Snow's conduct as follows:



FOIA 00272

Mr. Michael Nugent October 8, 2001 Page - 4 -

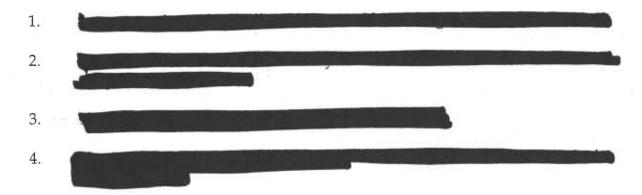
iv.

The Board's **Constant of** directed Mr. Snow as follows, under penalty of dismissal if there were further transgressions:



To the knowledge of the District, there were no further like or similar reported incidents between Mr. Snow and other students, including **Conse**, up to the time of his resignation in January 2001. Of course, Mr. Snow's resignation in January 2001 was as a consequence of a complaint by a former Glenbrook student of sexual activity engaged in by Mr. Snow with that student in 1988 or 1989. This matter first came to light in December 2000.

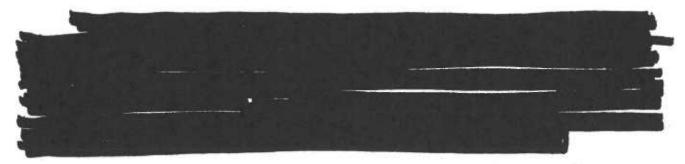
Mr. Michael Nugent October 8, 2001 Page - 5 -



There has never been any indication that Mr. Snow's conduct in 1988 or 1989, as alleged by the 1992 Glenbrook graduate, was brought to the attention of Glenbrook school officials until December 2000.

The activity alleged of Mr. Snow was a single isolated interaction between Mr. Snow and which occurred in March 1998. After complained of the conduct, Mr. Snow was immediately relieved of his responsibilities pending his evaluation by a psychiatrist as to his ability to return to work and conform his conduct to District expectations. Mr. Snow formally apologized to the provide the provid

To the District's knowledge, there was not any recurrence of Mr. Snow's conduct as to the or anyone else subsequent to the issued by the Board of Education.



The School District is requesting that its carrier advise whether consideration should be given to settling the claim at this time and, if so, whether the amount the carrier is prepared to contribute towards the settlement.

FOIA 00274

Mr. Michael Nugent October 8, 2001 Page - 6 -

If you have any questions regarding this matter, please contact me at your earliest convenience.

Very truly yours,

SRAGA and ENGLER, L.L.C.

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ALAN T. SRAGA

ATS:nm

Enclosures

cc: Dr. Dave Hales, Superintendent of Schools, School District 225

> Dr. Craig Schilling, Assistant Superintendent for Business and Finance, School District 225

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### Sraga and Engler, L.L.C.

2803 Butterfield Road - Suite 380 Oak Brook, IL 60523-1152 630-928-1200 Facsimile: 630-928-1300

Teri E. Engler Sarah E. Joyce Alan T. Sraga APRO APRO BY: D BN Sch Fy I

April 20, 2001

#### SENT BY FACSIMILE (847/412-0610) AND U.S. MAIL

Mr. Michael Nugent Nugent Risk Management Services 2425 Maple Avenue Northbrook, Illinois 60062-5212

#### Re: My Letter Dated January 11, 2001: Northfield Township High School District 225 --Possible Claim by Former Student

Dear Mr. Nugent:

This letter is a follow-up to my abovementioned letter to you dated January 11, 2001 concerning former School District 225 teacher Stuart Snow and his conduct while an employee of the Board of Education.

To update you since my January 11, 2001 letter, the Illinois Department of Children and Family Services ("DCFS") has completed its investigation at the School District. Fortunately, no students came forward to DCFS claiming that Mr. Snow had engaged in activities similar to those raised by "John Doe" with the Northbrook Police Department. However, the attention generated in the District by the DCFS investigation, the local media reports, and Mr. Snow's resignation resulted in a request for reimbursement for psychologist counseling services, and tutoring services, provided to a current student, for psychologist counseling to Mr. Snow had a private conversation with him in Mr. Snow's classroom which included a conversation about the service of sexual experience and activities. After for and his parents contacted the School Administration about the incident, the Board of Education issued a conversation to Mr. Snow, and Mr. Snow apologized to the service and his parents in writing.

As a result of the recent DCFS investigation, **prime**'s parents, **prime** reinitiated contact with the District and submitted a request for reimbursement for private psychological counseling and tutoring sessions which the parents purchased for **private** It should be noted that at the parents were informed by the School Administration in 1998 that the District would be willing to provide school services to assist the with any issues arising as a result of the alleged conversation with Mr. Snow. No promise was made by the School District to reimburse the family for psychological counseling or tutoring services from outside providers. In fact, in a conversation between **private** and School Superintendent Dave Hales on April 18,

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JAN 1 1 2001

# Sraga and Engler, L.L.C.

2803 Butterfield Road - Suite 380 Oak Brook, Illinois 60523-1152 630-928-1200 Facsimile 630-928-1300

### FACSIMILE TRANSMITTAL SHEET

DATE: January 11, 2001

TIME:

10:40 a.m.

## PLEASE DELIVER THE FOLLOWING PAGE(S) TO:

TO: Dr. Dave Hales and Dr. Craig Schilling

COMPANY: School District 225

FAX NO.: (847) 486-4733

FROM: Alan T. Sraga

NUMBER OF PAGES INCLUDING THIS SHEET: <u>4</u> If you do not receive all pages or if they are not legible, please contact <u>Nancy</u> immediately at (630) 928-1200.

MESSAGE:

Transmitted herewith is my letter dated January 11, 2001 concerning a possible claim by a former student against School District 225.

NOTE: THIS MESSAGE SENT BY ELECTRONIC FACSIMILE TRANSMISSION ("THE MESSAGE") IS INTENDED AND RESTRICTED FOR THE USE OF <u>ADDRESSEE ONLY</u>. THE MESSAGE MAY CONTAIN CONFIDENTIAL AND PRIVILEGED INFORMATION, EXEMPT FROM DISCLOSURE UNDER FEDERAL AND/OR STATE LAW. IN THE EVENT SOME OTHER PERSON OR ENTITY RECEIVES THE MESSAGE, SAID RECIPIENT IS HEREBY NOTIFIED THAT ANY DISSEMINATION, REGARDING TRANSMISSION, DISTRIBUTION OR DUPLICATION OF THE MESSAGE IS PROHIBITED. IN THE EVENT THE MESSAGE IS RECEIVED FROM A PERSON OR ENTITY OTHER THAN THE SPECIFIED RECIPIENT OR THE RECIPIENT'S AGENT, PLEASE NOTIFY US IMMEDIATELY BY TELEPHONE, COLLECT, AND RETURN THE ENTIRETY OF THE MESSAGE BY U.S. MAIL.

FOIA 00278

### Sraga and Engler, L.L.C.

2803 Butterfield Road - Suite 380 Oak Brook, IL 60523-1152 630-928-1200 Facsimile: 630-928-1300

Teri E. Engler Sarah E. Joyce Alan T. Sraga

January 11, 2001

### SENT BY FACSIMILE (847/412-0610) AND U.S. MAIL

Mr. Michael Nugent Nugent Risk Management Services 2425 Maple Avenue Northbrook, Illinois 60062-5212

### Re: Northfield Township High School District 225 --Possible Claim by Former Student

Dear Mr. Nugent:

I am writing in furtherance of our exchange of voice mail messages yesterday and this morning concerning Northfield Township High School District 225, one of the school district clients of Nugent RMS, and the reporting of a possible claim against the School District.

On the afternoon of December 19, 2000, an assistant principal at Glenbrook North High School received contact from the Northbrook Police Department that one of its teachers, Stuart Snow, admitted in an interview at the police station that afternoon that he had an inappropriate physical relationship with a former male student (hereinafter "John Doe") about eleven years ago. Mr. Snow is approximately 56 years old and has worked for the Northfield Township High School District as a teacher and a coach for fifteen years. Prior thereto, he worked at Notre Dame High School for sixteen years.

According to the Northbrook Police Department, this matter came to the attention of the Department on December 14, 2000, on which date the Department received a telephone call from John Doe. Mr. Doe identified himself as a former student at Glenbrook North High School, graduating in the second state of th

indicated to the officers that he visited Snow at home and that Snow counseled him. He further advised the officers that the relationship became sexual and that Mr. Snow touched him inappropriately both at Snow's home and at Glenbrook North High School. Mr. Doe

Mr. Michael Nugent January 11, 2001 Page - 2 -

indicated to the officers during the telephone conversation that he was unsure whether he wished to file an official report because he was concerned about damage to his reputation. He did state that he was 15 or 16 years old when the touching occurred and that he had thereafter sought counseling. He did indicate to the Department that he would consider the possibility of coming in to the Department to make a report. However, he never did so.

Mr. Snow was interviewed at the Department on December 19. He admitted to having approximately six Glenbrook students over to his home over the years of his employment by the School District. Mr. Snow also admitted having John Doe over to his home approximately six times and that, on two of those occasions, he gave John Doe full body massages, on both occasions touching Mr. Doe's penis with his hand. He admitted that Mr. Doe became at least semi-erect during those encounters, but that he did not ejaculate. Mr. Snow did indicate to the officers that he did not believe that the touching was sexual in nature, but acknowledged that the relationship was inappropriate. He admitted to the officers that he remembered John Doe as being a student at the High School after the incidents. While a written statement was prepared by the officers for Mr. Snow to sign, he refused, then indicating that he might need a lawyer. Mr. Snow also refused to give the officers the names of other students that visited his home over the years.

Following the report to the School District on December 19, Mr. Snow was interviewed by the School District Administration on the morning of December 20 and On January 5, 2001, Mr. Snow submitted a resignation from his tenured position as a teacher employed by School District 225. At its meeting on January 8, 2001, the Board of Education accepted Mr. Snow's resignation, without regret, and authorized the Administration to seek the suspension and revocation of Mr. Snow's teaching certificate from the Regional Superintendent of Schools, the State Superintendent of Schools, and the State Teacher Certification Board. Those proceedings have not yet been initiated. The District is awaiting a release of the police reports under a FOIA request made this week to the Department.

The School District, as well as the Northbrook Police Department, have also reported Mr. Snow's admitted conduct to the Illinois Department of Children and Family Services ("DCFS"). DCFS has indicated that it wishes to conduct an investigation of a representative sample of current Glenbrook North High School students who have had contact with Mr. Snow over the past several years. While DCFS has indicated that it wishes

Mr. Michael Nugent January 11, 2001 Page - 3 -

to conduct this investigation in the very near future, it has been unresponsive to the School District's request this week to schedule the initiation and discuss the parameters of the investigation.

To date, no "claim" has been made by John Doe against the School District as a result of these incidents. As the School District's legal counsel, I have also had the opportunity to speak to Mr. Doe's counsel, and it appears unlikely that any claim will be brought. In the event that it is, it would appear that the statute of limitations for filing a claim against Mr. Snow and the School District has already long expired. The District will keep you, and its carriers through you, advised as to whether any further allegations against Mr. Snow develop as a result of the expected DCFS investigation.

Should you or the District's carriers have any questions regarding this matter, please contact me at your earliest convenience. Also, I would appreciate your copying both Dr. Craig Schilling (Assistant Superintendent for Business and Finance) and myself with respect to any correspondence you have with the District's carriers. Finally, if there is any additional information you require to process this claim on behalf of the District, please contact me as soon as possible.

Very truly yours,

SRAGA and ENGLER, L.L.C.

Alant. Siage

ALAN T. SRAGA

ATS:nm

CC:

Dr. Dave Hales, Superintendent of Schools, School District 225 (by facsimile and U.S. Mail) Dr. Craig Schilling, Assistant Superintendent for Business and Finance, School District 225 (by facsimile and U.S. Mail)

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3/18/98

# CONFIDENTIAL

On the evening of March 16, 1998, **Sector** approached Mr.Mark Rebora and asked if he had a couple of minutes to talk over an issue. Mr. Rebora said he had plenty of time, since the idea of the wrestling pizza party was for coaches, parents, and students to interact.

having difficulty in English class and was receiving some extra help from Mr. Stu Snow. This help involved preparation for class and motivational techniques. **Constant** the said that during these motivational sessions Mr. Snow had asked **Constant** how many times a week he masturbated and suggested keeping a journal of this activity.

felt that these comments were inappropriate. Also said he did not know what the context of the conversation was when was asked about masturbation.

about this incident the following morning. Mr. Rebora said that would be fine and expressed concern about what the had spoken about.

an do speak to one another on a regular basis. Sometimes about and conversation.

Singerely

My meeting(s) with **Solution** when I saw him in the hallway-obviously depressed. His statements showed a deep concern over his inability to perform well in an academic setting.

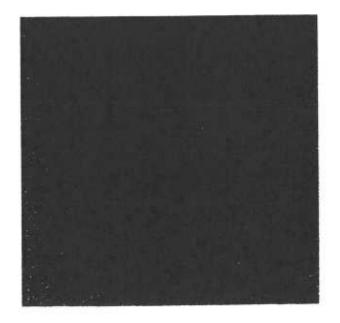
Our conversation on the first day (30 minutes) focused around his success as a

- According to he was nervous about how he looked in the beginning and confident by the end. I mentioned that it made no difference how he was perceived by fans in the stands - including girls who were just "checking him out" - he was confident in himself- not in what others might think - or say.

On the second day - with the idea of continuing to build on the things that were important to him - his successes - I asked what things he felt good about over the past 3 or so years. mentioned that wrestling and the fact that he had reached puberty - I asked how he meant that - **I** s reply was biologically and anatomically precise - to the point that I thought he might be focusing on things that could in fact have an impact on self esteem.

The references to masturbation in each case were to diminish the impact of the subject Whenever the subject was addressed it was done in the context of other aspects of his life - in an attempt to show him what was important and what was not. Masturbation was <u>not the</u> subject of this conversation - it was one of the subjects - herein was my error.

I thought if I could help diminish negative aspects - we could fodus on the positives - has a number of strengths - but at this point he was seeing very few of them - if any. Of the 3/4 tacts I tried during our conversation - one that I chose was most inappropriate.



May muting (a) with the began when I saw him in the hallway - obviously depressed. His statements showed a deep concorn over his inability to perform well in an academic setting. in an acudemic setting Our conversation on the first day (30 minutes) facused around his success as a morrows about how he locked in the beginning and confident by the end. I mentioned by fans in the stands - including girls who were just checking him out - he was confident in himself - not in what others might think - ot

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