



**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. R.J. Gravel

**Date:** Monday, August 12, 2019

**Re:** Proposed Board of Education Committee Meetings for 2019-20

**Background**

In addition to the regular meetings, the Board of Education has established three committees to facilitate the review of topics relevant to the operation of the school district in accordance with Board Policy 2010. These committees include facilities, finance, and technology.

Each committee includes members of the Board of Education, as well as members of the District and School leadership teams (e.g. Principals, Assistant Superintendents, Directors). Board committees meet periodically throughout the school year and provide an opportunity to review draft proposals and recommendations from the administration in a working group setting. Proposals and recommendations are then revised as needed and typically presented to the full Board at the next regular meeting.

Upon reviewing the District's goals and initiatives, the following committee meetings are anticipated for the 2019-20 school year:

**Facilities Committee**

Current Board Members: Pete Glowacki, Sonia Kim, Skip Shein

Meeting Date (Estimated)	Discussion Topic(s)
Tuesday, October 8, 2019	<ul style="list-style-type: none"><li>• External Facility Assessment of Performing Arts Spaces</li><li>• Update on Electronic Lock Project</li><li>• Recommended Summer 2020 Capital Projects</li><li>• Bid Results for Replacement of Fitness Center Equipment</li></ul>
Tuesday, February 19, 2020	<ul style="list-style-type: none"><li>• Bid Results for Summer 2020 Capital Projects</li></ul>

### Finance Committee

Current Board Members: Bruce Doughty, Karen Hanley, Joel Taub

<b>Meeting Date (Estimated)</b>	<b>Discussion Topic(s)</b>
Tuesday, July 23, 2019	<ul style="list-style-type: none"><li>• Tentative Budget for the Fiscal Year 2019-20</li></ul>
Tuesday, September 17, 2019	<ul style="list-style-type: none"><li>• Health Plan Performance (January 2019 - August 2019)</li><li>• Health Plan Pre-Renewal for 2020 Plan Year</li><li>• SSCRMP Health Pool Bylaws</li></ul>
Tuesday, October 22, 2019	<ul style="list-style-type: none"><li>• Fiscal Year Audit for 2018-19</li><li>• Partnership with Athletic Boosters for Coordination of Football Stadium Signage</li><li>• Student Transportation Update</li><li>• Health Plan Renewal for 2020 Plan Year</li></ul>
Tuesday, November 5, 2019	<ul style="list-style-type: none"><li>• Estimated Tax Levy for the 2019 Levy Year</li><li>• Transportation Agreements for 2020-21</li></ul>
Tuesday, December 3, 2019	<ul style="list-style-type: none"><li>• Enrollment Projection and Forecast as of October 1, 2019</li><li>• 5-Year Financial Projection</li><li>• School Operating Budgets for the 2020-21 Fiscal Year</li><li>• Capital Projects Budget for 2010-21 Fiscal Year</li></ul>
Tuesday, February 4, 2020	<ul style="list-style-type: none"><li>• Health Plan Performance (January 2019 - December 2019)</li><li>• Revenue and Expenditure Trend for 2019-20 Fiscal Year</li><li>• Student Fees for 2020-21 School Year</li></ul>
Tuesday, July 21, 2020	<ul style="list-style-type: none"><li>• Tentative Budget for the 2020-21 Fiscal Year</li></ul>

### Technology Committee

Current Board Members: Pete Glowacki, Skip Shein, Marcelo Sztainberg

<b>Meeting Date (Estimated)</b>	<b>Discussion Topic(s)</b>
Wednesday, January 22, 2020	<ul style="list-style-type: none"><li>• Digital Learning Initiative Update<ul style="list-style-type: none"><li>○ Current Shared Student Devices (e.g. Labs)</li><li>○ Survey of Student Device Usage</li></ul></li><li>• Chromebook Fee for 2020-21 School Year</li><li>• Classroom Technology (e.g. Audio/Visual Solutions)</li><li>• School Websites</li></ul>
Wednesday, February 19, 2020	<ul style="list-style-type: none"><li>• Northfield Township Technology Consortium Update</li><li>• Replacement of Shared Student Devices</li><li>• Technology Budget for the 2019-20 Fiscal Year</li></ul>