



TO: Dr. Charles Johns  
FROM: Rosanne Williamson  
RE: Draft of the 2020-2021 School Year Calendar for Review  
DATE: August 19, 2019

### **Recommendation**

It is recommended that the Board of Education adopt the attached proposed school calendar for 2020-2021.

### **Background**

Attached you will find a draft of the proposed school calendar for 2020-2021 as well as the school calendar preparation guidelines. At this time, feedback remains split and inconclusive with regard to shifting from a traditional calendar to one that starts earlier in August with final exams taking place before winter break. The 2020-2021 calendar is in keeping with the traditional Glenbrook school calendar.

Following Board discussion, the final calendar would be placed on the consent agenda at the September 9, 2019 Board meeting.

July 2020							August 2020							September 2020						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3 Hol	4	5						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7 HOL	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18 NIA	19	20
20	21	22	23	24	25	26	17 G	18 G	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28	29	30	28 NIA	29	30				
							31													

July Atnd: 0      Accum: 0      Aug Atnd: 9      Accum: 9      Sept Atnd: 19      Accum: 28

October 2020							November 2020							December 2020						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4							1		1	2	3	4	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12 HOL	13	14	15	16	17	18	9	10	11 HOL	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21 NIA	22 NIA	23 NIA	24 NIA	25 HOL	26	27
26	27	28	29	30	31		23	24	25 NIA	26 HOL	27 NIA	28	29	28 NIA	29 NIA	30 NIA	31 NIA			
							30													

Oct Atnd: 21      Accum: 49      Nov Atnd: 17      Accum: 66      Dec Atnd: 14      Accum: 80

January 2021							February 2021							March 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1 HOL	2	3	1	2	3	4	5	6	7	1 TI	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15 TI	16	17	15 NIA	16	17	18	19	20	21	15	16	17	18	19	20	21
18 HOL	19	20	21	22	23	24	22	23	24	25	26	27	28	22 NIA	23 NIA	24 NIA	25 NIA	26 NIA	27	28
25	26	27	28	29	30	31								29	30	31				

Jan Atnd: 18      Accum: 98      Feb Atnd: 19      Accum: 117      Mar Atnd: 17      Accum: 134

April 2021							May 2021							June 2021						
Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2 NIA	3	4						1	2		1	2	3	4 G	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7 XED	8 XED	9 XED	10 XED	11 XED	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31 Hol													

Apr Atnd: 21      Accum: 155      May Atnd: 20      Accum: 175      June Atnd: 3      Accum: 178

1st Semester	89	Days
2nd Semester	89	Days

Calendar Legend	
HOL	Holiday
NIA	Not in Attendance
TI	Teacher Institute - Students Not in Attendance
XED	Emergency Day - Proposed
G	Glenbrook Day - Students Not in Attendance

## School Calendar Preparation Guidelines

The School Calendar Preparation Guidelines are intended to serve as an aid in the construction of a school calendar that provides flexibility for meeting the curricular needs of the high schools while promoting student wellness. Each school board is required by law to annually prepare a calendar for the school year that specifies both the opening and closing of the school year. The school calendar must meet the prescribed minimum requirements as outlined in the Illinois State Code and the Administrative Rules set by the Illinois State Board of Education (ISBE).

For planning purposes and as a service to our students, staff, and school community, Glenbrook High School District 225 develops its school calendar two years in advance. District 225 works collaboratively with all township sender districts (27, 28, 30, 31, and 34) to coordinate winter and spring breaks. District 225 also makes efforts to align the beginning and ending dates for the school year with those of the sender districts, although those dates as well as holidays and professional development days, are likely to vary for each school district. It is important to note that school calendar decisions by District 225 focus primarily on the curricular and wellness needs of high school students which may necessitate some of these differences.

The following factors are considered in developing the school calendar:

- The total number of school attendance days for students and staff is determined by the Illinois School Code, the associated administrative rules set by the Illinois State Board of Education (ISBE), and local collective bargaining agreements.
- Emergency days are scheduled as part of the calendar to compensate for emergency closings as required by ISBE administrative rules. These days will be canceled if they are not needed.
- For academic purposes, efforts should be made to schedule a comparable number of student attendance days for each semester.
- Glenbrook Days for faculty work and professional development are scheduled for the school year in accordance with the collective bargaining agreement with the Glenbrook Education Association.
- A maximum of eight granted holidays are indicated on the calendar if they occur during the week. The granted holidays for the district typically include: Rosh Hashanah, Yom Kippur, the days before and after Thanksgiving, Christmas Eve, the day after Christmas, New Year's Eve, and the Monday of spring break week.
- Legal holidays are indicated on the calendar if they occur during the week. The legal holidays include: New Year's Day, Martin Luther King's Birthday\*, Lincoln's Birthday\*, Casimir Pulaski Day\*, Memorial Day, Independence Day, Labor Day, Columbus Day\*, Veteran's Day\*, Thanksgiving Day, Christmas Day, and Good Friday.

\*The Board held a public hearing and took official action approving legal school holiday modifications for the birthday of Dr. Martin Luther King, Jr. (third Monday in January), the birthday of President Abraham Lincoln (February 12), the birthday of Casimir Pulaski (first Monday in March), Columbus Day (second

Monday in October), and Veterans' Day (November 11). Although traditionally only Lincoln's Birthday, Pulaski Day and Columbus Day are modified for use as a student attendance day or District Institute Day, approving modifications to all legal school holidays allows for greater flexibility.

- Winter break typically includes two full weeks and three weekends, and is consistently scheduled during the latter part of December and the early part of January.
- Spring break typically includes one full week and two weekends, and is consistently scheduled during the last full week in March.
- Graduation Day for seniors is typically scheduled to occur before the last week of school for non-seniors.
- Late arrival days for students are scheduled on the calendar for professional development purposes as determined by the district administration.
- The district works collaboratively with sender districts and other stakeholders such as employee groups and park districts to obtain their input regarding the calendar.