

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, MAY 13, 2013**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, May 13, 2013, at approximately 7:01 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Shein, Taub, Wilkas

Absent: Martin

Also present: Caliendo, Geddeis, Pryma, Ptak, Riggle, Siena, Thimm, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the amended agenda for this meeting including amended item 6.13 and new item 6.14.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced students to be recognized for accomplishments in English, art and mathematics.

Ms. Geddeis introduced the National Council of Teachers of English writing award winner from GBS - Mariya Yoshovska. Ms. Geddeis described the criteria for selection as an NCTE award winner.

Ms. Bailey, the GBS teacher who nominated Mariya, shared an excerpt from one of her essays.

Dr. Riggle asked Mariya how she planned to use her writing skills in the future.

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Mariya mentioned that she is currently taking Japanese and French at GBS and plans to study more languages.

Mr. Shein and Mr. Doughty stated that it is good to see somebody of this generation who embraces writing.

Mariya indicated that her first English teacher inspired her passion for languages.

Mariya introduced her parents.

Ms. Geddis introduced GBN student Nicole Otake who was a first place winner in the Congressional Art Competition. The student was a first place winner in the area of artistic discovery. Her artwork will be hung in the Cannon Tunnel.

Dr. Riggle asked about the art work and how the student entered the contest.

Nicole described her art and the work of the artist who inspired her piece.

Dr. Riggle asked how long it took to create the piece.

Nicole indicated that it took five to six hours.

Mr. Shein asked about the medium.

Nicole indicated that it was oil pastel.

GBN art teacher, Ms. Block, spoke of Nicole's accomplishments and how the show is judged. Nicole is currently in honors art and will be in the AP class next year.

Ms. Geddeis introduced Sam Korsky, the American Mathematics Contest qualifier who earned a score placing him in the top 2.5% of students in the nation. Sam qualified for further rounds of competition.

Sam told the Board about the math competition.

Dr. Riggle asked about area of math that Sam competed in.

Sam mentioned that he has an interest in number theory which involves looking at patterns.

Mr. Lewis, GBN Math Team coach, spoke of Matt's abilities in math and interest in learning more. He stated that it was a striking achievement and only 250 students across the U.S. get invited to participate in the competition.

Mr. Shein asked where Sam got the knowledge for BC calculus.

Sam explained that he had tutoring and had done other online research.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle mentioned that last Friday the Northfield Township Superintendents and Curriculum Directors met and recognized Northbrook community member, Marsha Donniger, for her efforts to raise awareness of drug and alcohol issues and Nancy Bloom, retiring Executive Director of Glenview-Northbrook Youth Services. Dr. Riggle explained how Youth Services evolved over time. There will be a community reception on June 13 for Nancy Bloom.

Dr. Riggle stated that prom is this week. GBS will be Friday night at Crowne Plaza and GBN will be at Intercontinental Hotel in Rosemont.

Mr. Shein commented that the Board retreat was this past Saturday. He thanked the administration for sharing their Saturday morning with the Board.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda including amended item 6.13 and new item 6.14.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>	<b><u>SALARY</u></b>
Franson, David	World Languages	08.19.13	GBS	BA, Step 2
Leipert, Daniel	Applied Technology	08.19.13	GBS	BA, Step 2, .5 FTE
Richardt,	World	08.19.13	GBS/GBN	BA, Step 3

Jennifer Languages

- 1.) b. no appointment of educational support staff

**RESIGNATIONS**

- 2.) a. the resignations/termination of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Jakes, David	Coordinator of Instructional Tech.	06.30.13	GBS

- b. the resignation/termination of the following educational support staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Quinn, James	Plant Operator	June 30, 2014	GBN

3. the Board of Education review of the FOIA request contained in consent agenda item #6.3.

4. the issuance of Vendor Checks Nos. 57657 through 57929 in the amount of \$715,207.10 as listed on the attached checks register dated May 7 and May 8, 2013.

5. no payroll

6. the reimbursement of the Revolving Fund for Employees for the month of April in the amount of \$42,540.62 represented by checks No. 13216 through 13291, 13305 through 13343, and 13368 through 13412.

the reimbursement of the Revolving Fund for Vendors for the month of April in the amount of \$159,708.81 represented by checks No. 13202 through 13215, 13292 through 13304, 13344 through 13367, and 13413 through 13426. Checks issued in April voided in April: No. 13285. Check issued in previous months, voided in April: No. 12950, 13122.

7. the Open and Closed Session Minutes from the May 6, 2013 Special Board Meeting.

8. the Board of Education Approval of Special Education Staffing - Non Certified as contained in consent agenda item # 6.8

9. the Board of Education Approval of 2012-2013 School Year Closing Date as contained in consent agenda item # 6.9

10. the Board of Education Approval of Academic Attainment as contained in consent agenda item # 6.10

11. the Board of Education Approval of Certified Rehires as contained in consent agenda item # 6.11

12. the Board of Education Approval of Multifunctional Copy & Printer Purchase & Lease as contained in consent agenda item # 6.12

13. the Board of Education Approval of GBS Speech/I.E. National Tournament as contained in consent agenda item #6.13.

14. the Board of Education Approval of District Engine Competition as contained in consent agenda item #6.14.

Upon calling of the roll:

aye:

nay: none

Motion carried. 7-0.

**DISCUSSION/ACTION: DIGITAL LEARNING PROPOSAL**

Dr. Riggle pointed out the addition of Beck's Bookstore to the proposal.

Dr. Ptak described how Beck's Bookstore would assist with the distribution of devices, collection of the fee for the device and as the liaison for the insurance company. A loaner device would be distributed by Beck's. For this service there would be a \$15k increase to their management fee.

Dr. Ptak reviewed with the Board the savings in the management fee compared to the management fee previously charged by Follett.

Mr. Taub reminded the Board of the significant increase that Follett wanted to maintain the bookstore contract prior to moving to Beck's.

Mrs. Wilkas asked about the percentage of devices for loaners.

Mr. Doughty asked if it was a two-year phase in of the pilot.

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Dr. Riggle stated that it would be a two-year lease, but that next year the freshmen would enter with Chromebooks, but parents would cover more of the device lease in the second year.

Mr. Doughty asked for clarification relative to why particular grade levels are being recommended.

Dr. Williamson explained mixed grade level classes and consistency across core academic curriculum.

Dr. Riggle stated that there are more incoming freshmen who have experience with devices from junior highs.

Mr. Taub asked about other schools who piloted the Chromebook.

Mr. Bretag stated that there have been successful Chromebook initiatives at other schools.

Dr. Riggle stated that we know we have solid devices and the extended warranty and insurance help. He suggested that there is a question as to whether taxpayers should support this in the future or if families should fund the cost of the devices.

Dr. Wegley stated that the more teachers are involved in the pilot, the better prepared they are for future professional development.

Mr. Doughty raised an equity concern regarding those who would be provided a district subsidized device in comparison to those who would bear more of the cost in subsequent school years. He asked the administration to keep in mind the equity for 2014-15 when incoming freshmen would pay more for the lease.

Mr. Shein stated that the proposal allows for a communication plan for when the district wants parents to pay for the device.

Dr. Riggle stated that just over 600 devices need to be replaced in two years outside of specialty labs. The full intention is to eliminate labs.

Dr. Riggle stated on June 10 the administration can bring more definitive pricing. It is likely that the price will drop.

Dr. Ptak stated that the lease is a quote from the leasing company. The district will competitively bid the lease and the quote will likely come down.

Board discussed options for structuring payments.

Dr. Riggle shared what other surrounding districts are doing with 1:1 pilots and how our pilot compares to other expanded pilots.

Mrs. Wilkas suggested that over the next year the administration talk with other districts to see how their pilots are going and benchmark off of surrounding districts. She asked if juniors or seniors could bring a Chromebook if they wanted to.

Mrs. Hanley stated that she would have a concern about have's and have-not's with some juniors and seniors who have devices and some who do not.

Mr. Shein asked for an explanation of the \$40 charge.

Dr. Ptak stated that this is the cost of \$15 for the extended warranty and \$25 insurance.

Mr. Boron expressed concern about the have's and have-not's. He asked if a subsidy should be available to juniors and seniors who would be in mixed grade level classes. He raised the issue of the fourth year that the machine is being used and it does not last through the senior year. He asked about the cost over four years for a more robust machine.

Mr. Thimm stated that new computers come out every 2-3 months. The Chrome operating system is constantly updated. The district will likely have to replace a battery pack on a notebook.

Dr. Riggle stated that most laptops will not last four years. If the district subsidizes the lease, this would be a one-time subsidy only. Any time after two years the student may need to replace the machine.

The Board discussed and debated options for devices, potential life of devices and the need for a family to have to purchase more than one device over the course of the student's high school career and leasing/purchase options for parents.

Dr. Riggle suggested that Dr. Ptak could look for a three-year lease with an extended warranty.

Dr. Riggle stated that the single biggest question is about textbooks. The administration is encouraging teachers to engage electronically. It will take time for teachers to design activities at the right pace and speed.

The Board discussed a professional development plan for teachers of various grade levels.

Dr. Riggle stated that the administration can shape a business model that matches what the Board would like to do.

The Board expressed a concern for people who are not part of the pilot program who want to be part of the program.

Dr. Riggle invited the Board to offer a proposal for structuring the plan that is acceptable given the logistical realities of the four-year high school experience.

Mr. Boron suggested an automatic two-year refresh plan.

Dr. Riggle stated that he is hearing from the Board that they cannot step into a plan until all of the answers are provided. He stated that it is difficult to know the nature of the devices even in terms of the evolution of the device.

Mr. Shein stated that the plan would likely be device agnostic.

Dr. Riggle stated that it is difficult to detail accurately a four-year plan.

Mr. Doughty stated that he needs to know the options if the devices don't last.

Mr. Shein asked if the Board can accept the general outline and ask the administration to work on options in the next six months to resolve some of the questions.

Board members debated the idea that the digital initiative was a pilot or not.

Board members asked if juniors and seniors are in classes with other students.

Dr. Riggle suggested considering option 2 but raised the problem with juniors only being in high school for two years, but the administration is looking at a three-year lease.

Mr. Taub asked if the calculator can be eliminated.

Dr. Riggle stated that students can't take the tablet into the ACT exam.

Mr. Shein stated that GBS can eliminate the CAS calculator if an app is created on the device.

Shein concern about other grade levels is it a few students?

The administration spoke of access for other students who would have a device through other means such as labs in the school and

the consistency of experiences for the students in terms of the devices that would be provided by the school.

Dr. Riggle explained that the management console and cover could be optional for juniors and seniors. They could purchase the device for \$250.

Dr. Riggle clarified that all students are Childrens' Internet Protection Act (C.I.P.A.) protected here at the school.

Dr. Riggle stated that the administration will bring back pricing of a two-year and three-year lease and include juniors or seniors. This will address how to help with equity in multi grade level classes.

Dr. Riggle stated that the administration needs enough direction tonight for freshmen and sophomores tonight and then we can lay out options for juniors and seniors. The administration will solidify a plan for juniors and senior and will bring a proposal back with actual pricing.

Mr. Shein asked if there was an option for an HDMI connection.

Mr. Bretag stated that this is possible.

The Board directed the administration to fill in the identified gaps in the proposal and determine the exact price of the device, the price of the lease, and how to handle juniors and seniors.

Dr. Riggle stated that this is a very complex issue and indicated that he wanted to bring it forward in a responsible manner.

#### **DISCUSSION/ACTION: NSSED DRAFT BUDGET**

Dr. Riggle introduced Ms. Pearson and Mrs. Siena to present the NSSED budget. NSSED will vote on budget on June 12.

Ms. Pearson outlined the basis for the NSSED budget. The enrollment prediction has been anticipated through the grade school data. Ms. Pearson reviewed enrollment in various NSSED programs which is the major driving force for the budget.

Mr. Doughty asked if the 3% increase is to cover the deficit.

Ms. Pearson stated that this is not the case; NSSED is bringing a balanced budget. She stated that there is an anticipated reduction in Federal funding due to sequestration. The 3% is based upon staff and staff salaries which have an increase in the 3% range.

Mr. Taub stated that there has been a more aggressive approach to Medicaid by the district and asked if this is the same for other districts.

Ms. Pearson stated that this is not the same for all districts. She explained Medicaid dollars and how to capture additional Medicaid funding.

Mr. Doughty referenced the PowerPoint that showed a FY13 excess of \$2.1M. He asked what happens with excess money.

Ms. Pearson stated that sometimes changes in enrollment causes this condition. The excess usually goes to the fund balance.

Mr. Taub stated that one issue that NSSED had been discussing is that they do not have much of a reserve.

Mrs. Siena stated that it is not an issue of reserve, but an issue of cash flow because money does not come from the state in a timely manner.

Ms. Pearson stated that there was some discussion to replenish the NSSED fund balance at the 15% - 18% level.

Mrs. Siena stated that NSSED changed its billing cycle.

Ms. Pearson stated that NSSED was discussing equalizing salaries across all programs, but this was not done because this would have had a negative impact on the district if salaries were equalized.

Ms. Pearson reviewed the proposed budget increase and the rationale for percentage.

Mrs. Siena stated that 3% represents about \$120k.

Ms. Pearson stated that the district used IDEA carry-over dollars to offset some of the increase.

The consensus of the Board was that Mr. Taub vote in favor of the NSSED budget at the next NSSED Board meeting.

**DISCUSSION/ACTION: COMMITTEE APPOINTMENTS AND MEMBER REPRESENTATIVES**

Dr. Riggle reviewed Board committee appointments that are needed.

Dr. Riggle stated that ED-RED provides frequent communication as a lobbying group. ED-RED meetings are held on Friday afternoon.

He asked if the Board felt that they need a representative on EE-RED.

Mrs. Siena stated that a Board member needs to be designated because a vote is needed in some cases.

Mr. Shein suggested tabling this topic so that new Board members can give consideration to committees. Mr. Taub will remain on the NSSED Board.

Mr. Doughty stated that he would like to be part of the Technology Committee.

### **MISCELLANEOUS TOPICS**

Mr. Taub stated that the district does not earn a lot of interest on reserves. He suggested lending parent's money to purchase Chromebooks.

Dr. Riggle stated that the district cannot legally lend money, but can subsidize the cost of the Chromebooks.

Dr. Riggle stated that the special education transition program needed a new home. There was a recent renovation of a building in downtown Northbrook that will be leased by NSSED and the district will sub-lease.

### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 9:28 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (Section 2(c) (1) of the Open Meeting Act).

Upon calling of the roll:

Aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

Nay: none

Motion carried 6-0.

The Board returned to open session at 9:37 p.m.

### **ADJOURNMENT**

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Motion by Mr. Boron, seconded by Mrs. Wilkas to adjourn the meeting at approximately 9:37 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Doughty, Hanley, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, June 10, 2013 7:00 p.m. Regular Board Meeting