



To: Dr. Charles Johns
Board of Education

From: Dr. Lauren Fagel
Dr. John Finan
Dr. Rosanne Williamson
Mr. Brad Swanson

Date: September 23, 2019

Re: Request of Approval for Professional Leave Expenses - National Council
for Social Studies Annual Conference

Recommendation

It is recommended that the Board of Education approve the request for estimated professional leave expenses in the amount of \$ 8360 as presented.

Background

In keeping with Board Policy 2060, the Board of Education has established a maximum allowable amount for prepaid expenses and reimbursement for travel, meal and lodging expenses to an amount not to exceed \$5,000 aggregate per professional leave trip. In the event that a trip's expenses exceed the per trip aggregate cost, the Board of Education is required to approve the expenses by a roll call vote at an open meeting.

The Business Services department has implemented a process where they are notified if there is a desired trip that exceeds the \$5,000 aggregate threshold. In response to the request, a formal memo is drafted and information is presented to the Board of Education for consideration prior to any expenses being incurred by the District.

Attached is a professional leave opportunity summary that is being submitted for consideration.

Request of Approval for Professional Leave Expenses

Name of Event	Dates and Location of Event
National Council for Social Studies Annual Conference	November 22-24, 2019 Austin, Texas

Overview and Description of Event
<p>The annual NCSS conference is the largest and most comprehensive social studies professional development conference. The 3-day event will bring together over 3000 educators to share the most current knowledge, ideas, research and expertise in social studies education. The conference offers an opportunity for educators to rejuvenate their teaching strategies and collaborate with some of the leaders in social studies education. Attendees can choose from over 600 presentations by researchers and practitioners, receive classroom-ready resources, interact with well-known speakers, share teaching strategies and solutions with peers, and discover the latest teaching products and services.</p>

Rationale for Attending Event
<p>Teachers have the opportunity to connect with other social studies educators around the country to gain more knowledge in content and pedagogy by attending a number of peer-reviewed breakout sessions conducted by other educators and professionals in the field of social sciences. These sessions often provide free resources for teachers to bring back to their classes and students. We also have teachers who will be presenting or conducting leadership responsibilities for the organization. The conference's themes each year allow educators to maintain relevance in our curricula. Past themes have included media literacy, civic education, and racial equity and social justice. This year's theme is "Informed Action: Agency, Advocacy, Activism."</p>

Outcomes
<p>Teachers who attend the national conference bring back resources and ideas to enhance curriculum and instruction in our courses. They also make valuable connections with other professionals who become resources for materials, lessons, and opportunities for our students. An emphasis on social studies standards and the C3 framework (standards for college, career, and civic life) throughout the conference benefit our teachers in aligning our curriculum with state and national guidelines.</p>

Possible Alternatives Considered

This is the primary professional development event for the national organization, and incorporates all the social sciences, including psychology, economics, government/political science, and geography. As such, it is a unique opportunity for cross-disciplinary conversations within the Social Studies.

	Per Person Cost	Total Cost
<i>Substitute(s) Required?</i>	Yes	
<i>Registration:</i>	\$275	\$2200
<i>Lodging:</i>	\$360 for 3 nights	\$2880
<i>Meals:</i>	n/a	
<i>Vehicle Expense:</i>	Transportation to/from airports:\$40	\$320
<i>Airfare Expense:</i>	\$370 roundtrip from Chicago to Austin	\$2960
<i>Other:</i>	n/a	
Total Cost	\$1045	\$8360

Please indicate N/A in an expense category if it is not applicable to this trip.

Employees and Building Attending	Employees and Building Attending
Glenbrook South: <ul style="list-style-type: none"> ● Sejal Schullo (Coordinator for Psychology Teachers) ● Heather Chambers (Presenter) ● Libby Lupfer (Presenter) ● Emily Ekstrand ● Susan Flickinger 	Glenbrook North: <ul style="list-style-type: none"> ● Jerome Hoynes ● Stephanie Jund ● Michael Rast

Supervisor Approval

Jeannie Logan
Michael Greenstein