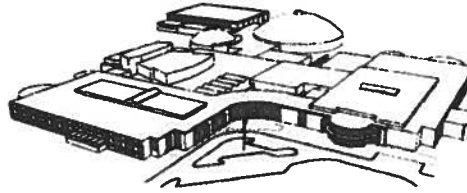


**GLENBROOK
SOUTH
HIGH SCHOOL**

Northfield Township High School District 225

4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: gbs.glenbrook.k12.il.us
Telephone: 847.729.2000
Fax: 847.486.4462



Office of the Principal

To: Dr. Mike Riggle

From: Brian Wegley *BW*

Re: German Exchange Memo

Date: August 5, 2009

Attached is the formal request from Ms. Adrienne Dost to reenergize the German Exchange program with a school located in a region of Germany that offers rich cultural opportunities for our students. She also believes that the school itself is a great match for Glenbrook students. I am excited about the opportunity this trip will provide for our students to apply their language skills and to be immersed in German culture.

As we discussed, this is an Educational Tour covered under Board Policy 7230, which I will include with this proposal for the Board's information. This Educational Tour is conducted by the district, but not financed by the district and requires approval from the principal, superintendent and Board. The parameters put in place by Ms. Dost makes this trip similar to the Spanish Exchange trip and band trips that have occurred across District 225 throughout the years.

I support this request and believe these types of experiences greatly enhance our World Language program for the district's German students in the Academy and within Glenbrook South's German program.

Glenbrook High School District #225

BOARD POLICY: STUDENT TRIPS

7230

Page 1 of 3 pages

Section A - Introduction

The Board of Education believes that structured learning should not be limited to the classroom. Valuable experiences for Glenbrook students exist within and outside the boundaries of District #225. The Board also realizes that additional responsibilities arise whenever students are taken from the school premises. Staff, parents, and students should be aware of these responsibilities and the necessity for reasonable administrative procedures. The physical welfare of our students and staff must always be paramount in our considerations. It shall be the policy of this Board of Education to maintain insurance for the liability of the district, its board members, its employees, and authorized volunteers as a result of student injury, property loss and general liability coverage on student trips. It shall also be the Board's policy to encourage the maintenance of adequate personal automobile liability and medical insurance by our staff members.

Section B - Definition of Student Trips

A student trip shall be considered to be a school-sponsored activity away from the school premises usually falling within two major areas.

1. **Instructional Field Trips and Extended Classroom:**

Instructional field trips provide experiences out of the classroom that are normally carried on during regular class hours and are related to the planned curriculum. In some instances pre- and post-school hours may be utilized.

- a. A field trip implements and/or augments group classroom instruction. Transportation for field trips is restricted by The School Code to Illinois or adjacent states.
- b. An "extended classroom" allows individual students to pursue their studies in various work-related, volunteer, or observation activities outside the classroom.

BOARD POLICY: STUDENT TRIPS

7230

Page 2 of 3 pages

2. Student Activity Trips:

Student activity trips are connected with regularly sponsored in school or post-school programs and may include but not be limited to the following:

- a. An activity trip as part of an extracurricular activity
- b. A contest (or practice for a contest) between students representing Glenbrook and another secondary school, or between participants in intramural sports (contestants, cheerleaders, marching band, etc.)
- c. A performance or exhibition displaying special talent by an individual or group of students (e.g., band, chorus, etc.)
- d. A convention or workshop in which an individual or group of students representing Glenbrook participate (e.g., student council convention or workshop)

Section C – General Parameters

1. All student trips must be approved by and will be subject to the procedures set forth by the school principal or the designated representative.
2. Recommendation of the principal and approval of the superintendent shall be required for all overnight student trips. Recommendation of the principal and the superintendent and approval of the Board shall be required for all student trips conducted outside the State of Illinois or adjacent states.
3. Funding for student trips shall be in accordance with the guidelines adopted by the Board.
4. No student shall be penalized for non-participation in a class field trip. No student shall be penalized for participation in a class field trip or student activity trip.
5. Reasonable administrative care should be taken to ensure safety and orderly behavior on all student trips. Staff members shall accompany all field trips except "extended classroom" trips.
6. All Board and school policies, procedures and regulations regarding student conduct apply for students on student trips.

BOARD POLICY: STUDENT TRIPS

7230

Page 3 of 3 pages

7. Transportation on all student trips should be by district-owned vehicles or by commercial vehicles, whenever practical. Occasionally, because of a limited number of participating students, private transportation is permissible when approved by the principal or the designated representative. In these instances, travel may be by private automobile, if the driver is a Glenbrook staff member, parent, or student.
8. Students participating in student trips must travel to and from the trip's destination in the school-sponsored mode of transportation unless an exception for good cause is made by the trip's sponsor for the student to be transported by the student, his/her parent or guardian.
9. The Parental Permission Slip and Field Trip Request Application, as specified in the procedures to this policy, shall be used in complying with this policy.

Source: School Code; Section 10-20.19
10-22.22,
10-22.29b
29-3.1

Revised: February 6, 1978
Revised: September 10, 1984
Revised: October 28, 1996
Revised: May 29, 2001
Revised: July 10, 2006

To: Brian K. Wegley
From: Adrienne Dost

Cc: Danita Fitch
Cameron Muir
Dr. Michael Riggle

Date: Friday, July 31, 2009

Subject: German Exchange Program

Exchange Proposal: This proposed student exchange will be the first between Glenbrook South/Glenbrook Academy of International Studies and Dietrich-Bonhoeffer Gymnasium of Baden-Württemberg, Germany. GBS has participated in a German student exchange program three times over the past six years. This proposal will continue this rich tradition with a new school. German students will visit Glenbrook South during the first week of the fourth quarter, April 5-9, 2010. The families of the GBS student exchange participants will provide housing and meals. Glenbrook students will visit Germany during June of 2010, after the school year. We are requesting board approval for this exchange.

The hosting portion for the exchange impacts Glenbrook South in the following ways:

- The German students will arrive during late March, 2010 and plan a five day youth hostel stay in downtown Chicago. They will then spend approximately 10 days with their host families in Glenview.
- The German visitors will be integrated into various predetermined classes, departments, guest lectures, as well as community organizations for the school week of April 5 through 9, 2010.
- GBS and Academy students, German teacher (Ms. Dost), and a freshman Academy teacher will accompany the German students and German exchange teachers on a joint field trip to New Glarus, Wisconsin, during one school day, with a stop at ecopreneur and GBS/Academy graduate Lisa Kivirist's Inn Serendipity, in Browntown, Wisconsin.
- The Dean's Office will provide student ID cards for all German visitors and bus passes if needed.
- The Dean's Office will allow for 20 extra students to eat lunch in the cafeteria during the German exchange week.
- Ms. Dost will arrange field trip transportation for the German students during their stay.

Germany, 2010

- The trip to Germany will start the week after finals in June. Our tentative departure date is Wednesday, June 16, 2010.
- The approximate cost will be \$1500 to go to Germany, based on airfare and reciprocal family and school hosting costs.
- Adrienne Dost (GBS and Academy German teacher) will work with District 225 to research and finalize all travel arrangements without the need for a travel agent. GBS students will be involved in travel research and planning.
- All school rules will apply to students during this exchange.

- **A Student's Perspective:** "As a student who has already visited Germany twice, I can say, with confidence, that an exchange with Germany would be an incredibly rewarding experience to practice what you are learning outside of the classroom. To meet and communicate with German kids my own age is something I have always wanted to do since I started my freshman year. Even students who have not been in German as long as I have will, without a doubt, benefit from being able to live with and communicate with native German speakers. As I have progressed through my years of German, the enthralling culture that the country cherishes has made me want to experience it first-hand more than anything. By approving this exchange, the whole school community, even the staff, will be able to see and learn from another culture that is not typically experienced by most Americans."

Neil Stair, GBS Senior and AP German Candidate

- **History:** German teacher Adrienne Dost has led two school groups on both a bus trip and a backpacking trip through Germany, years 2007 and 2008, respectively. Frau Dost lived in Heidelberg, Germany, as an undergraduate exchange student at Karl Ruprechts Universität for one school year. She also attended Berlin's Humboldt Universität on a year-long graduate fellowship. She has chosen to start a new partnership with a high-performing high school in an area of Germany with a strong economy that houses many global business headquarters, not unlike Glenview, an area with a sunny climate, many wonderful landscapes, and a grand appreciation for Germany's unique and fascinating culture and tradition.
- **Board Approval:** We are seeking board approval for a variety of reasons. This is an educational exchange conducted, but not financed by the district. The exchange would be part of the German American Partnership Program (GAPP), a non-profit high school exchange program between schools in Germany and the United States, sponsored by the German Foreign Office and by the US Department of State. In addition to its patronage, GAPP, Inc. contributes financial support under certain conditions. Moreover, this exchange has direct relevancy to the German curriculum at Glenbrook South and within the Glenbrook Academy of International Studies in that its main objective is the integration of students into the everyday life of exchange host families and into the classroom activities of host schools to provide them with a coherent intercultural experience to inspire intercultural understanding and to motivate personal friendships.
- **In order to be eligible to participate in the exchange, students must be enrolled in second, third, fourth year, or AP German during 2010, and must be sophomores or juniors every other year thereafter.**

Presentation to the Board: We are requesting your assistance in bringing this proposal before the School Board.



Application for a School Partnership

Name of your school: Glenbrook South High School and Academy of International Studies	
• Complete address 4000 West Lake Avenue Glenview, IL 60026	
• Phone and fax numbers (847) 486-4001 (main office) Foreign Language (847) 901- Department Fax: 6774	
• Your extension (847) 486-4515 (Adrienne Dost, German Teacher)	
• E-mail address adost@glenbrook.k12.il.us	
• Website (if applicable) www.glenbrook225.org/south	

Name of the teacher responsible for the exchange as well as: • Complete private address • Phone number • E-mail address	Adrienne Dost 2837 West Cullom Ave. #2E Chicago, IL 60618 (815) 608-5783 amdost@gmail.com
Type of school:	College Preparatory High School
Number of students enrolled at your school:	2600+
Particular characteristics of your school:	<ul style="list-style-type: none"> • Extensive curricular offerings, notably in Foreign Language (7 languages) and 19+ Advanced Placement courses, in addition to student produced TV and Radio programming, 60+ clubs and activities, music / theater, athletics, and community service.
Brief description of the school's location and surrounding area:	<ul style="list-style-type: none"> • A suburban village 18 miles north of downtown Chicago, population 44,000+ • Many top US corporations have facilities and offices in Glenview, contributing to a good economy and multi-cultural setting.

Number of students enrolled in German classes:	Please specify level of your students: German I: <u>60</u> German II: <u>27</u> German III: <u>4</u> Advanced: <u>7</u> If there is no German Department at your High School, please attach a short description of the project you will be working on with your German partner school.
Particular requests regarding the German partner school (region, land, city, specific type of school):	We have communicated extensively with Dietrich Bonhoeffer Gymnasium in Filderstadt, Baden-Württemberg dbg-filderstadt.de
When would your group visit Germany?	June 16 - 27, 2010
When would your school prefer to host the German students?	April 2 - 11, 2010
How many German students would your school like to host?	20
Did you have in the past a school partnership through GAPP or any other exchange organization? If yes, please specify and list the school(s) and organization(s).	Yes, Wichern-Schule, Hamburg

✓ I have read the GAPP-Guidelines. Our next exchange will be conducted as a school function according to them. (The GAPP-Guidelines can be retrieved at <http://www.goethe.de/gapp>)

✓ Please return the application to:
 German American Partnership Program
 at Goethe-Institut New York
 1014 Fifth Avenue
 New York, NY 10028

Glenview, IL / 7-31-09 Adrienne Dost Adrienne Dost
 Place/Date Signature of Teacher Please print name

Glenview, IL / 8/6/09 Brian K. Wegley Brian K. Wegley
 Place/Date Signature of Principal Please print name

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

- I. School GBN ___ GBS GBE ___ GBOC ___ District ___
- II. Initiator Adrienne Dost Phone 486-4515
Position German Teacher Date of Submission 7-31-09
- III. Dates and Times of Leave/Return
Total Number of School Days Missed per Person 0
Departure Date/Time June 16, 2010 Return Date/Time June 27, 2010
- IV. Name of Individuals Participating in Tour: (Attach list if necessary.)
Teachers and Staff Adrienne Dost
 at least one other GBS or Academy Teacher
Students and/or adult chaperone
 GBS students of Sophomore, Junior, or Senior status.
- V. Description, Destination, and Reason for Trip Trip will be limited to 20 students.
Please see attached document (Exchange Proposal)
- VI. Cost of Trip Please see attached itinerary
Was this trip included in your Dept. ___ Bldg. ___ District ___ Budget? No

	Total Amount	Per Person	Account #
Registration	<u>0</u>	<u>0</u>	
<p><u>Because this is an exchange program, families who participate reciprocate the costs of hosting a student. Schools do the same and make up the difference at the end of trip.</u></p>			
Transportation			
Air	<u>\$22,000</u>	<u>\$1100</u>	
Suggested Spending money:		<u>\$ 500</u>	
Group Total	<u>\$32,000</u>	N/A	N/A
Cost to Student	<u>\$32,000</u>	<u>\$1500</u>	N/A

- VII. Approval
- | | | |
|--|--|---|
| <u>Denise Fitel</u>
Supervisor
<u>8/6/2009</u>
Date | <u>Jim K. Nagy</u>
Principal
<u>8/6/2009</u>
Date | <u>Mike Lizzio</u>
Superintendent
<u>8/6/09</u>
Date |
|--|--|---|

Reminder: No purchases or expenses prior to Board of Education approval.

PROCEDURES FOR IMPLEMENTING BOARD POLICY: EDUCATIONAL TRAVEL EXPERIENCES 7050

Page 2 of 3 pages

**Acknowledgment Form for Sponsoring Agent Regarding
Educational Travel**

GAPP - German American Partnership Program
(name of person or agency sponsoring program)

Filderstadt, Baden-Württemberg, Germany
(destination)

June 16, 2010 - June 27, 2010
(dates)

Your signature below constitutes and is evidence of:

- (1) your acknowledgment that Northfield Township High School District No. 225 is in no way involved in the sponsorship of this trip and that the trip is not a school-sponsored activity, but rather, is sponsored solely by GAPP;
- (2) your acknowledgment that Northfield Township High School District No. 225 assumes no responsibility for any trip preparation, arrangements for any supervision of students while participating in the trip, and transportation to and from the above-named destination;
- (3) your agreement to release, indemnify and hold harmless Northfield Township High School District No. 225, its Board of Education, its employees and agents, either jointly or severally, from and against any and all claims, damages, causes of action or injuries, including reasonable attorney's fees and costs expended in defense thereof, incurred or resulting from any student or employee's participation in this trip and transportation to and therefrom;
- (4) your acknowledgment, if an employee, that your sponsorship of this program is not within the scope of your employment with Northfield Township High School District No. 225; and is, in fact, strictly outside the scope of your employment;
- (5) your acknowledgment that you are not being paid by Northfield Township High School District No. 225 to sponsor this program.

Signature of person or director of agency sponsoring program

Date

Dr. Sabina Margalit
Margalit@newyork.goethe.org
Fax: (212) 439-8705

**Acknowledgment and Waiver Form
Regarding Educational Travel**

Your child, _____, has been offered the opportunity to participate in a trip to _____ on the following dates _____.

This trip is not sponsored by Northfield Township High School District No. 225. It is being sponsored solely by _____.

Northfield Township High School District No. 225 assumes no responsibility for any trip preparation, arrangements for any supervision of students while participating in the trip, and transportation to and from the above-named destination.

Your signature below constitutes and is evidence of:

- (1) your acknowledgment that Northfield Township High School District No. 225 is in no way involved in the sponsorship of this trip and that the trip is not a school-sponsored activity, but rather, is sponsored solely by GAPP;
- (2) your agreement to release, indemnify and hold harmless Northfield Township High School District No. 225, its Board of Education, its employees and agents, either jointly or severally, from and against any and all claims, damages, causes of action or injuries, including or resulting from your child's participation in this trip and transportation to and therefrom.

Signature of Parent or Guardian

Date

Adopted: October 28, 1996
Revised: November 27, 2000

German Exchange Itinerary March/April 2010

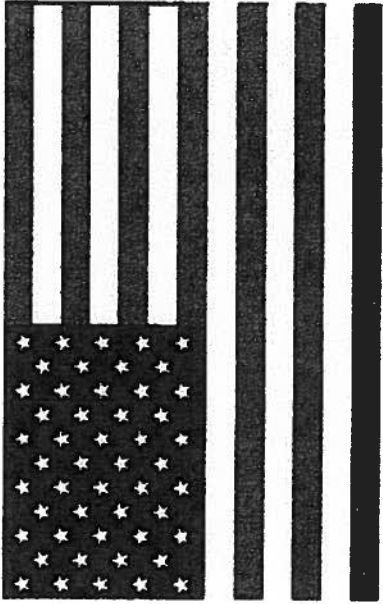
	3/28/2010 Sunday	3/29/2010 Monday	3/30/2010 Tuesday	3/31/2010 Wednesday	4/1/2010 Thursday	4/2/2010 Friday	4/3-4/2010 Sat. and Sun
TRAVEL	Germans arrive for 5 day stay in Chicago	Dietrich Bonhoeffer Gymnasium (DBG) to stay at Chicago youth hostel				North Glenview Metra Station	
Afternoon, Evening	GBS German Student Welcoming Committee accompanies DBG downtown on CTA's Blue Line from O'Hare		DBG Pre-Exchange Chicago Tour			GBS Students and Families greet DBG at North Glenview Metra Station	Host Family
Dinner						GAPP Reception	
GBS Expenses:	CTA Blue Line: \$49.50		GBS to consider some museum entrances and attraction costs			Metra: \$37.50, Food \$300	
						* First GBS Day to Host *	

German Exchange Itinerary April 2010

	4/5/2010 Monday	4/6/2010 Tuesday	4/7/2010 Wednesday	4/8/2010 Thursday	4/9/2010 Friday	4/10/2010 Saturday	4/11/2010 Sunday
TRAVEL			DBG, GBS and Academy German Field Trip to New Glarus, WI				Host Families accompany DBG to O'Hare
Morning activity	GBS small group tours of Auto Shop, Day Care, Special Ed, PE	GBS class visits	Field Trip	GBS class visits and Glenview workplace visits	GBS class visits and Glenview workplace visits	Host Family	DBG depart for Germany
Lunch	GBS Cafeteria	GBS Cafeteria	Field Trip	GBS Cafeteria	GBS Cafeteria	Host Family	
Afternoon Activity	Class Visits	DBG to the Grove, Glenview Police and Fire stations	Field Trip	GBS class visits and Glenview workplace visits, visit to Wagner Farm	DBG at the Glen	Host Family	
Dinner	Host Family	Host Family	Field Trip	Host Family	GAPP Farewell Dinner at GBS	Host Family	
Evening Activity	Host Family	Host Family	Return to GBS	Host Family	German Club Dance	Host Family	
Expenses:		none	GBS Bus Costs \$	none	German Club Fundraiser		

GBS Germany Itinerary June 2010

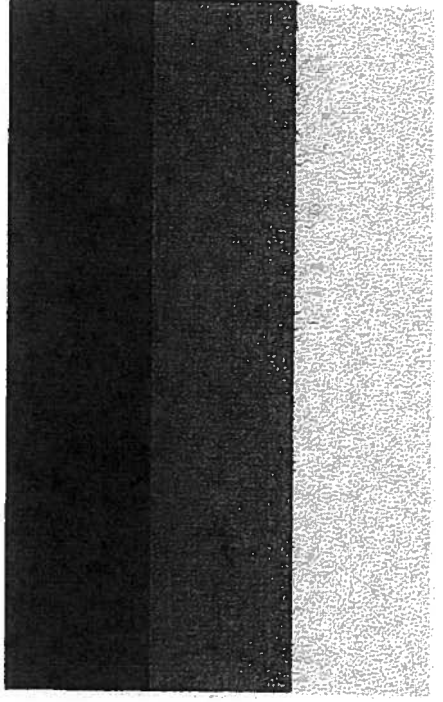
	6/16/2010	6/17/2010	6/18/2010	6/19/2010	6/20/2010	6/21/2010	6/22/2010	6/23/2010	6/24/2010	6/25/2010	6/26/2010	6/27/2010
	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
TRAVEL	GBS arrival Stuttgart, Germany									Field trip to Lake Constance		GBS departs for Glenview, USA
Morning activity		School Visit	School Visit	Host Family	Host Family	School Visit	School Visit	School Visit	School Visit		Host Family	
Lunch	Host Family	Host Family	Host Family	Host Family	Host Family	Host Family	Host Family	Host Family	Host Family			
Afternoon Activity		Bike tour of Filderstadt	Mercedes Museum	Host Family	Host Family	Castle tour	Ritter Sport Factory	Castle tour	Black Forest tour	Field trip		
Dinner		Host Family	Host Family	Host Family	Host Family	Dinner at Schloss Lichtenstein	Porsche Museum	Fildorado Water Park	Host Family	Return	Farewell	
DBG Expenses:			Museum tour: \$120			Abenteurpark, castle tour: \$376	Museum tour: \$120	Fildorado: \$100	Host Family	Bus costs: \$ _____	dinner: \$500	



The GBS – Dietrich Bonhoeffer Gymnasium (DBG) Exchange

made by GBS students for GBS

_____ dietrich _____
_____ bonhoeffer _____ gymnasium



A little about DBG

- Located in Filderstadt, just outside of Stuttgart in Baden-Württemberg, Germany
- Established in 2003/04
- 500 Students
- 50+ Teachers
- Grades 5-12



DBG's Mission

- Education
- Effective Learning Atmosphere
- Communication
- Responsibility
- Community

— dietrich
— bonhoeffer



gymnasium



DBG Learning Approach

- Independent Learning
- Homework mentoring, organization, and skills education
- Variety of offerings for internships and university courses
- Cooperation with extracurricular associations
- Student exchanges and guest schools
- Communication between student, teachers, and parents

— dietrich —
bonhoeffer gymnasium

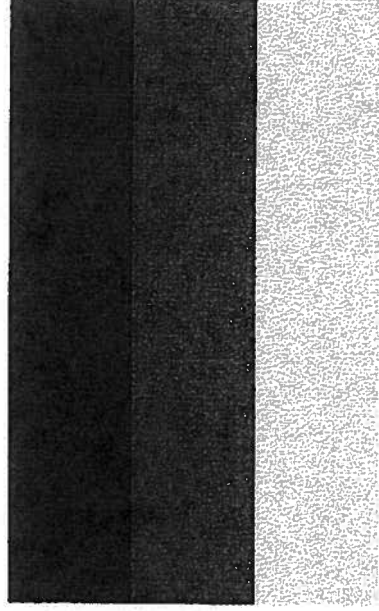
Languages at DBG

- Focus on foreign languages
- Participate in exchanges with France, Poland, and Spain
- All learn English, French, and Spanish

_____  **dietrich** _____
bonhoeffer  **gymnasium**



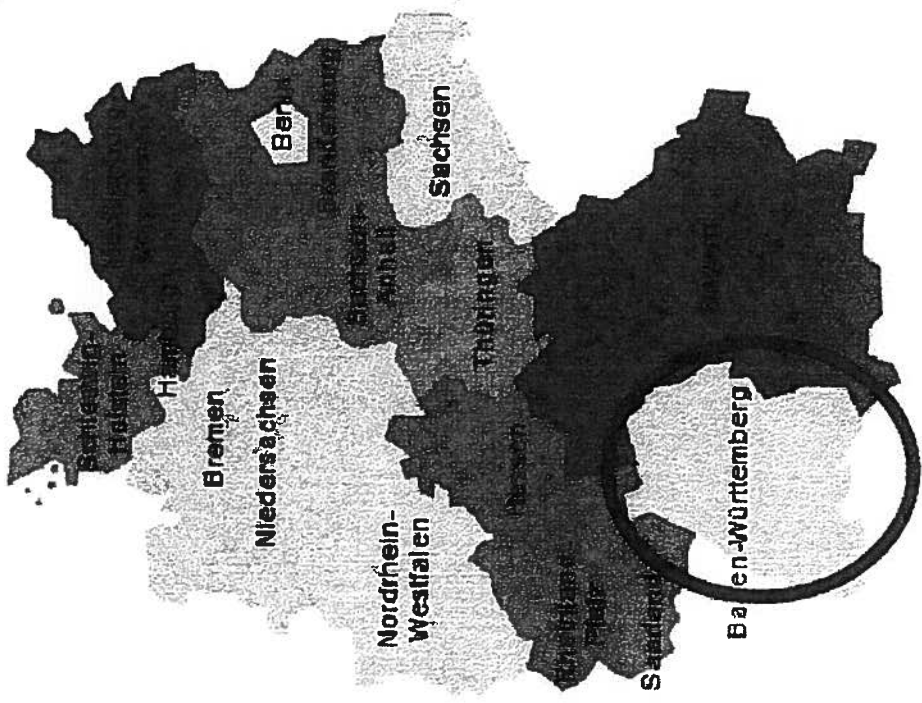
Ten Reasons to choose Baden- Württemberg and Dietrich Bonhoeffer Gymnasium



Reason # 1

- Stuttgart, the capital of Baden-Württemberg, boasts seven (and more) of the world's leading companies:

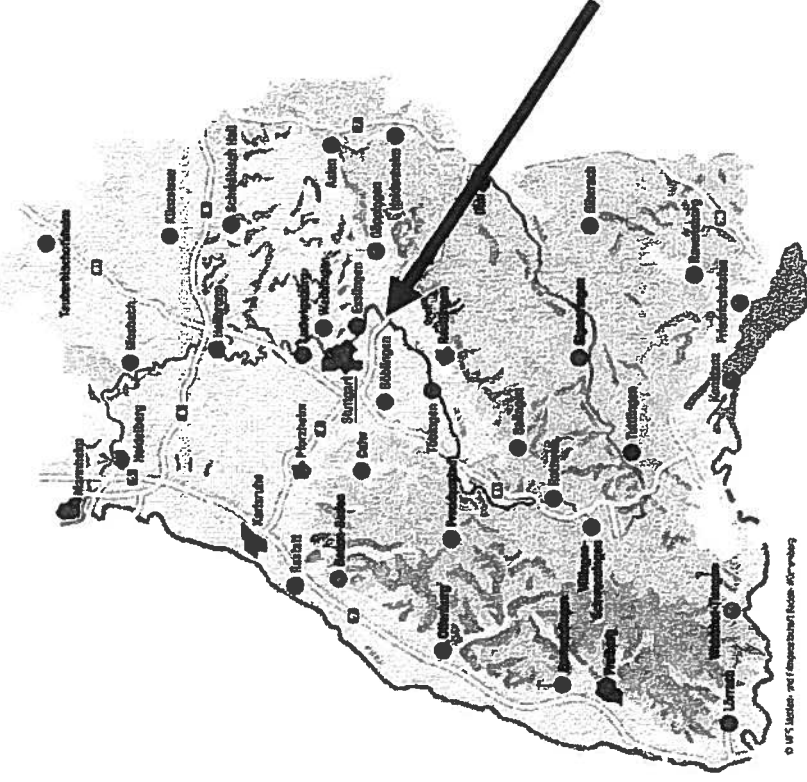
- 1) Bosch
- 2) Mercedes
- 3) Porsche
- 4) Hugo Boss
- 5) Fischer
- 6) Stihl
- 7) Würth



Germany

Reason # 2

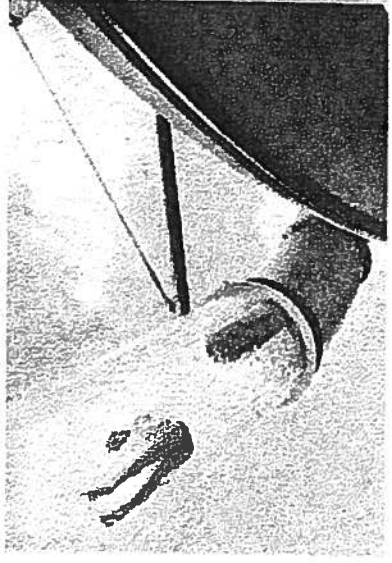
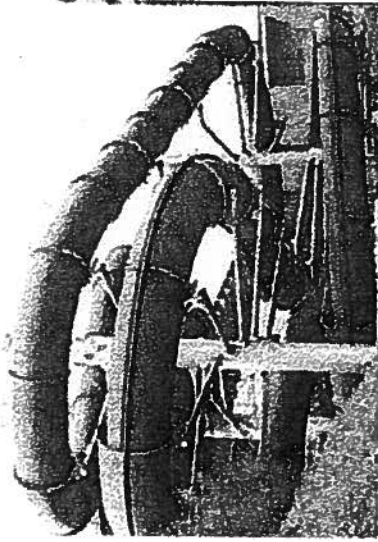
- Filderstadt, a Glenview-like suburb of Stuttgart, has top schools and families



Reason # 3

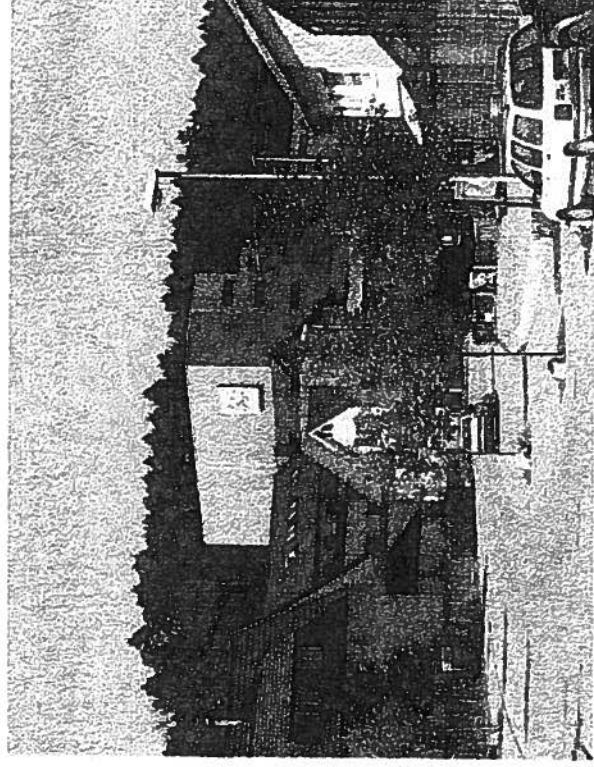


- Fildorado, the El Dorado of water parks.

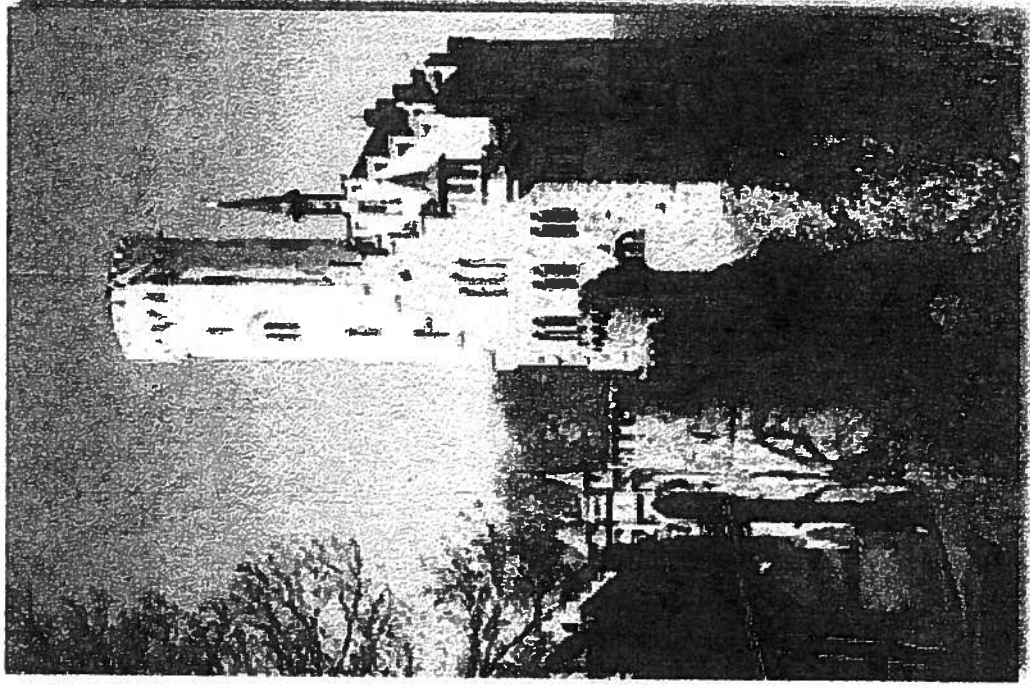


Reason # 4

- Ritter Sport, one of the world's best chocolates and factories
- You can make your own chocolate to bring home and it's free for students.



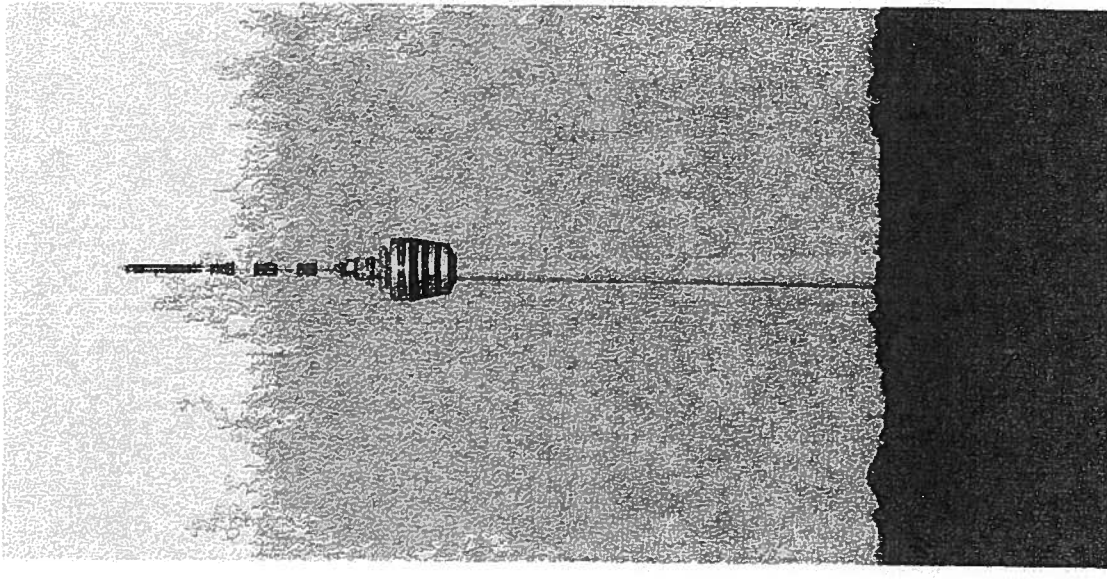
Reason # 5



- Baden-Württemberg's beautiful, medieval castles including:
1. Schloss Lichtenstein
 2. Schloss Hohenzollern
 3. Schloss Favorit
 4. Schloss Schwetzingen
 5. Schloss Singmaringen

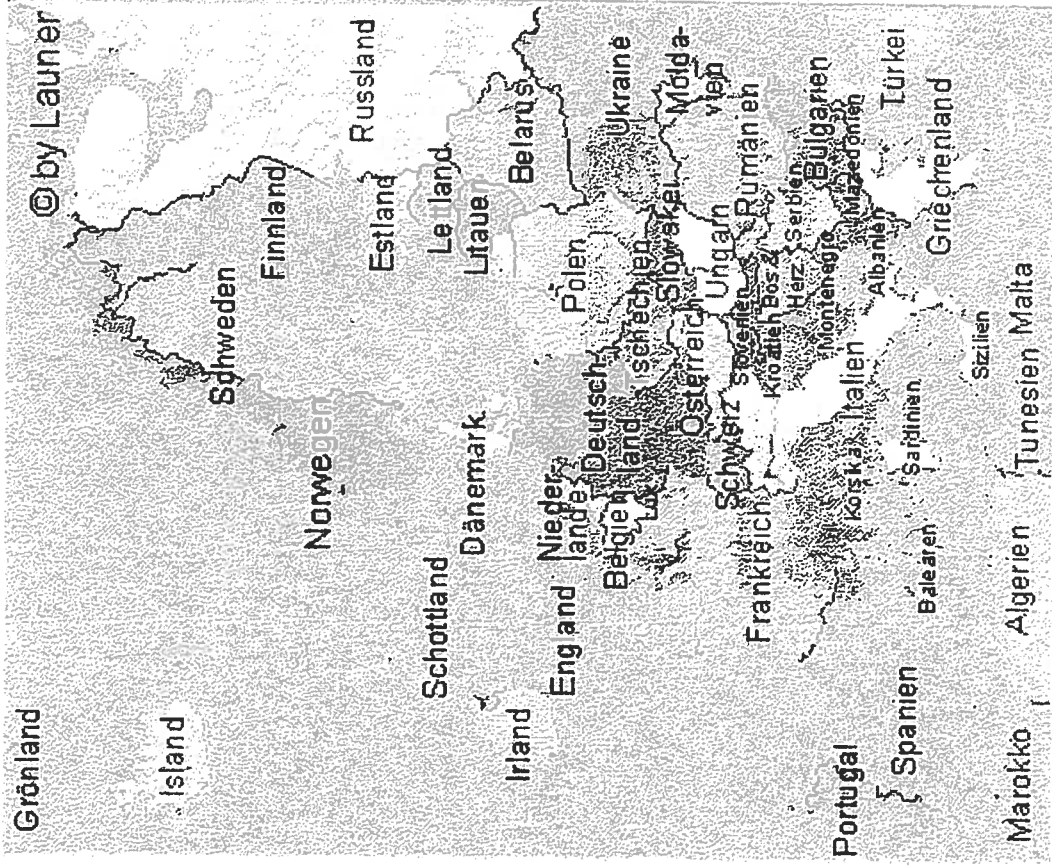
Reason # 6

- Stuttgart's distinguished media and technology history which includes the world's first television tower.
- Fernsehturm Stuttgart offers students a bird's eye view of the city with its observation deck at a height of 500 feet.



Reason # 7

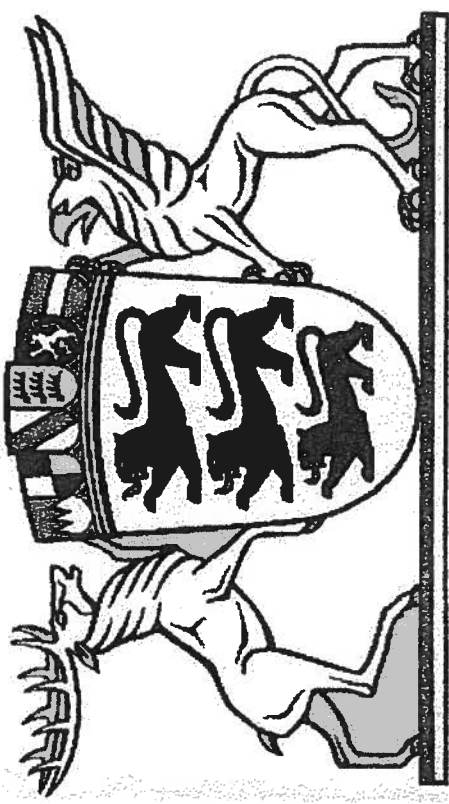
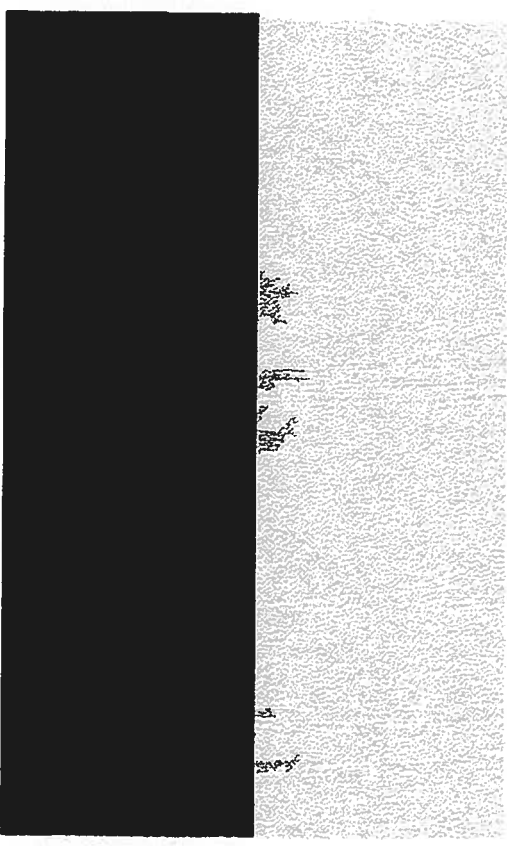
- Baden-Württemberg is in the “heart” of Europe and neighbors France, Switzerland, and Austria.
- The crossroads of culture blend here, while still keeping their rich, proud German culture strongest.



Reason # 8

Baden-Württemberg is the second most visited state in Germany by tourists thanks to:

- The Black Forest
- Historical, Medieval Cities
- Heidelberg and Tübingen on the Neckar River
- Lake Constance
- Yummy Gastronomy
- Sporting activities for all seasons



Reason # 9



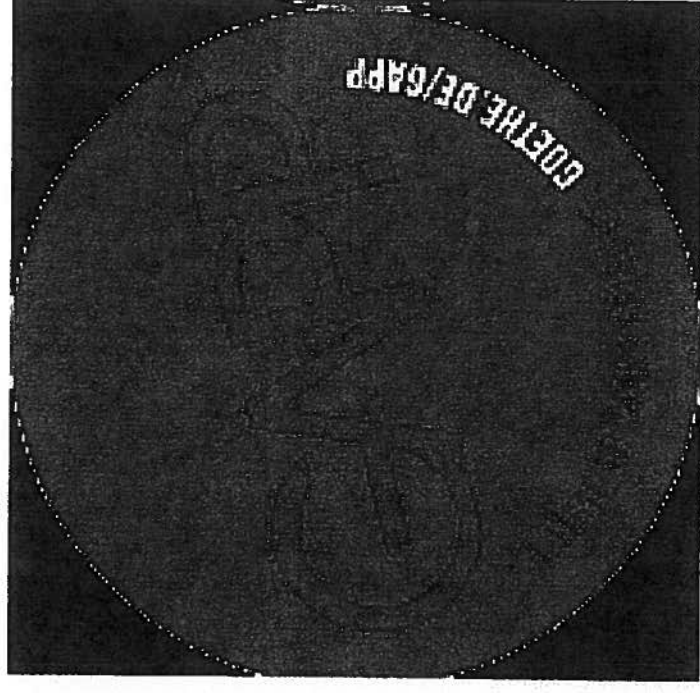
Culture and Beauty

- Landscape from the Lauter River, the Neckar River, the Rhine, and the foothills of the stunning Alps



Reason # 10

- You get to:
- Practice “Deutsch” while making friends.
 - Immerse yourself in the cultural and colloquial way to speak German
 - Go to a German high school
 - Connect the language, culture, and experience.



Filderstadt, June 24, 2009

Dear Sir or Madam,

Dietrich-Bonhoeffer-Gymnasium is a new High School with open-minded students and a highly motivated staff. It is situated in Filderstadt, Germany, about 20 km south of Stuttgart, the capital of the Land Baden-Württemberg, in the South-West of the country. By now more than 500 students, who all study English as their first foreign language, visit our school, and we have a team of about 50 teachers who instruct our students in all major subjects that lead up to the Abitur, our high school diploma.

As we believe that a broad political horizon and international experiences are highly important for the education of the young generation, we cultivate school partnerships with schools in France, Spain, and Poland. We are also very interested in making contact with students and communities in the United States. Unfortunately, in spite of an intensive search we have not yet been able to find such a partnership.

This is why we would highly appreciate if we could bring forth a student exchange with your school.

Also, people here are very hospitable and would love to welcome visitors from the USA. Our students as well as teachers would be all too glad to be able to get to know people and places in the Chicagoland area.

If you see any possibility that your school participates in such an exchange between Glenview High School and Dietrich Bonhoeffer Gymnasium, we will be an interesting and reliable partner.

Best regards,



Principal