

Glenbrook High Schools

Human Resources

To: Dr. Michael Riggle

From: Steven A. Caliendo

Date: August 13, 2012

RE: FTE Adjustment

Below is a list of certified staff members who are receiving a change in their FTE allocation due to the shifting of course needs. At this point in time, I recommend the FTE change as indicated:

| | | | |
|------------------|---------------------|------------|----------|
| Flannery, Stacey | Social Studies, GBS | 0.6 to 0.8 | increase |
| Self, Stephanie | Art, GBS | 0.9 to 1.0 | increase |

With these changes, both schools remain within their allocated FTE.