

GLENBROOK HIGH SCHOOL DISTRICT 225

FINANCE COMMITTEE MINUTES

September 17, 2019 7:38 AM – 8:35 AM

Administration Building - Public Meeting Room 100A

Members Present: Doughty (by telephone), Finan, Gravel, Johns, Ptak, Raflares, Swanson, Tarver, Taub, Williams

Also Present: Williamson

Members Absent: Fagel, Geddeis, Hanley, Wright

Agenda Item #1: Call to Order

A regular meeting of the Finance Committee was held in the Public Meeting Room 100A at the Administration Building on September 17, 2019. The meeting convened at 7:38 AM.

Agenda Item #2: Recognition of Community Visitors

There were no community members present at the meeting.

Agenda Item #3: Final Budget for the 2019-20 Fiscal Year

Dr. Gravel introduced the final budget, focusing on the changes between the tentative and final budget as illustrated in the reconciliation of the tentative to final budget section of the budget book.

Revenue: Dr. Gravel reviewed specific revenues and highlighted the following changes to the budget to the committee:

- ❖ **CPPRT:** In mid August 2019, the Illinois Department of Revenue released the CPPRT disbursement estimate for the 2019-20 fiscal year. The estimate includes a 23% increase year-over-year, which is approximately \$536,000.
- ❖ **Categorical Grants and Federal Sources:** Dr. Gravel reminded the committee that grant funded revenue and expenditures are added to the budget after they have been approved by the State's grant reviewer, which is typically after the tentative budget has been presented. Approved grants are now reflected in the final budget. Additional outstanding grants will be added to the budget

through a budget revision in the coming weeks.

- ❖ **On-Behalf Payments:** The On-Behalf payments represent an amount equivalent to the state funded portion for the Teachers' Retirement System (TRS). As a result of changes to auditing rules, the school district's budget must now reflect the On-Behalf Payments, though they are not technically sources of revenue.

Ms. Tarver presented the following Expenditure Funds to the committee:

Expenditures: Ms. Tarver reviewed specific revenues and highlighted the following changes to the budget to the committee:

- ❖ **Salaries:** Staffing of both licensed (certified) and non-licensed (non-certified) personnel was finalized creating a combined increase of 0.43% in budgeted expenditures.
- ❖ **Insurance, Wellness & Retirement:** Insurance and wellness is showing a -5.21% decrease of approximately \$722,000. This reflects a change in budgeting practice for the 2019-20 year, due to the elimination of a 13th month budget allocation for employee health premiums.
- ❖ **Capital Outlay:** Indicates an increase of approximately \$500,000, which has been allocated for future capital outlay expenditures for the purposes of safety and security related projects.

Agenda Item #4: Other Topics

Dr. Gravel reviewed the upcoming meeting schedule for the Finance Committee. He continued to explain that trends in inflation as measured by CPI-U (1.9% for 2018, and an estimate of 1.8% for 2019), will require further review of the school district's financial forecast assumptions for the next five years. Dr. Gravel emphasized that one area that needs to be further discussed is the overall expense of the employee health plan, which represents approximately 9.9% of operating fund expenses for 2019-20. Dr. Gravel shared with the committee the idea of using the finance committee as a vehicle for bringing in advance, agenda items that will be brought forth to the entire Board of Education at regularly scheduled Board of Education meetings.

Agenda Item #5: Adjournment

The meeting adjourned at 8:35 AM.

The next Finance Committee Meeting is scheduled for Tuesday, October 22, 2019.