

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, July 28, 2014**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 28, 2014, at approximately 7:00 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hanley, Martin, Shein, Taub, Wilkas

Absent: Doughty

Also present: Geallis, Geddeis, Ptak, Riggle, Siena, Swanson, Tarver, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated the second session of summer school ended last Friday and everything went well.

Dr. Riggle stated that construction at GBS is going well and is on schedule.

Dr. Ptak stated that the gas tank project is complete and an insurance claim has been filed.

Mrs. Hanley gave an update on the Glenbrook Foundation. The Foundation is sponsoring a community wide event on September 6<sup>th</sup>. The event:

- ✓ Will be at GBN.
- ✓ Will be free.
- ✓ Will have food and beverages for purchase.
- ✓ The pools will be open and there will be other activities.
- ✓ Will conclude with an outside movie for younger children.

Mrs. Hanley stated that GBN students have signed up to help as well as Friends of the Foundation.

Dr. Riggle stated that the Foundation paid for the Chromebook purchases for low income students that could not be paid out of federal grants.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the following items on the consent agenda with revisions/additions to 5.1a, 5.1b and 5.13 as stated below:

1. Appointments

a) Certified

the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary</u>
Rose, Julie	World Languages (American Sign Language)	08.25.14	GBS	BA+15, Step 6, 0.6 FTE)
Stump, Lauren	Social Worker	08.25.14	GBS	MA+45, Step 10, 1.0 FTE)

b) Support Staff

the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary</u>
Balabanos-	Dean's IA	08.25.14	GBS	\$18.41

Bank, Margaret				
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## 2. Resignations

a) Certified - none

b) Support Staff

the resignation/termination of the following educational support staff

Name	Position	Effective	School
Breman, Richard	Custodian	07.31.14	GBS
Roh, Lena	Korean Liaison	06.30.14	GBS

## 3. FOIA - none

## 4. Vendor Bills

the issuance of Vendor Checks Nos. 63524 through 63172 in the amount of \$1,155,364.36 as listed on the attached checks register dated July 8, 2014.

the issuance of Vendor Checks Nos. 63713 through 63737 in the amount of \$2,041,380.88 as listed on the attached checks register dated July 10 and July 14, 2014.

the issuance of Vendor Checks Nos. 63738 through 63869 in the amount of \$606,494.99 as listed on the attached checks register dated July 21 and July 23, 2014.

## 5. Payroll

the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll check numbers 73496 thru 74179. Total checks issued were \$496,065.93 of which \$491,146.23 are manual payroll checks and \$4,919.70 are vendor payroll checks. Federal, State, FICA/Medicare of \$2,347,217.27. TRS contributions of \$1,196,488.73, other deductions of \$918,952.33 and direct deposit of \$8,022,753.05. Gross payroll for the month of June was \$12,975,177.63. TRS employer contribution was \$151,846.26 and FICA/MEDICARE was \$252,799.70.

## 6. Imprest - none

## 7. Minutes

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## 8. Textbook Adoptions for 2014-15

9. District Initiatives 2014-2015
10. Approval of Lenovo Chromebook Insurance
11. GBS Yearbook Trip
12. GBS Model UN Trip
13. FTE Adjustments: Support Staff

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: AWARD OF EXTERIOR LED LIGHTING BID**

Dr. Ptak stated that the district received an energy grant that would allow the retrofit or replacement of existing lighting with LED technology. The estimated annual savings is \$17,000 per year, which equated to a four-year payback period.

**MOTION TO APPROVE THE AWARD OF EXTERIOR LED LIGHTING BID**

Motion by Mr. Boron, seconded by Mr. Taub to approve the award of exterior LED lighting bid.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: ADOPTION OF A TENTATIVE 2014-2015 BUDGET**

Dr. Riggle presented the Board with a document that answered a board member's questions regarding the tentative budget.

Mrs. Siena stated that the Tentative Budget was originally presented at the finance committee meeting on July 22, 2014. She presented the Tentative Budget for 2014-2015.

Mrs. Siena:

- Reviewed the reasons for the \$4.9M operating surplus.

- Reviewed the budget assumptions for the FY2014/2015 budget.
- Answered clarifying questions.
- Stated that enrollment numbers will be available Oct. 1st.
- Answered questions regarding contingency numbers.
- Noted that last year's tentative budget memo was included in the packet as requested by members of the finance committee.
- Reviewed the Glenbrook Aquatics budget and stated that the program ended in the black and is budgeted for a balanced budget.
- Reviewed the projected operating fund balances graph.
- Reviewed the revenue summary.
- Reviewed the expenditure summary.
- Reviewed the summary of operating funds.
- Highlighted discussions from the finance committee meeting.

A board member questioned the need for using the 2006 benchmark going forward.

Mrs. Siena indicated that the 2006 benchmark can be reviewed.

**MOTION TO ADOPT OF TENTATIVE BUDGET**

Motion by Mr. Taub, seconded by Mrs. Wilkas to adopt the tentative budget.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF A RESOLUTION AUTHORIZING PERMANENT INTER-FUND TRANSFERS FOR DEBT SERVICE AND CAPITAL PROJECTS PURPOSES**

Mrs. Siena stated that this is an annual resolution. The resolution provides for the transfer of funds from the operating funds into debt service and capital project funds.

**MOTION TO APPROVE THE RESOLUTION AUTHORIZING PERMANENT INTER-FUND TRANSFERS FOR DEBT SERVICE CAPITAL PROJECTS PURPOSES**

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the resolution authorizing permanent inter-fund transfers for debt service and capital projects purposes.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF DEFERRED COMPENSATION PLANS AUTHORIZED PROVIDERS**

Mrs. Siena stated that Board Policy and Procedures #4070: Deferred Compensation Plans requires that a list of qualified providers from which District employees may purchase deferred compensation plans be submitted for the Board of Education approval.

**MOTION TO APPROVE DEFERRED COMPENSATION PLANS AUTHORIZED PROVIDERS**

Motion by Mr. Boron, seconded by Mr. Taub to approve the deferred compensation plans authorized providers.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: GBS CONCESSION TRAILER PURCHASE**

Dr. Riggle stated that the administration is requesting Board approval for the purchase of a portable trailer to serve as a concession stand during construction as well as use at other locations after construction.

**MOTION TO APPROVE THE GBS CONCESSION TRAILER PURCHASE**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the GBS concession trailer purchase.

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**MISCELLANEOUS TOPICS**

In response to a board member's question the administration stated that they are tracking the usage of the turf fields.

Dr. Riggle stated a turf usage report can be brought to the Board in the near future.

Mrs. Siena stated the final budget will be on the agenda for approval at the Sept. 29<sup>th</sup> Board meeting.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Wilkas to move into closed session at approximately 8:03 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; the placement of individual students in special education programs and other matters relating to individual students; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1), (10) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

The Board returned to open session at 8:34 p.m.

**AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

In response to a board member's questions Dr. Riggle stated:

- He is meeting with attorney, Justin Petrarca and should have an update on Board Policy 6090: Drug, Alcohol, and Tobacco for the 2<sup>nd</sup> Board meeting in August.
- Philosophical discussions regarding the policy can take place at that meeting.
- Building personnel would like to be part of the philosophical discussion.

The Board discussed:

- If they would like Board Policy 6090: Drug, Alcohol, and Tobacco to go to the policy committee before coming to the Board.
- The need to review the Board's philosophy on the policy.
- Receiving the administration's and building personnel's philosophical thoughts.
- The topic may take more than one board meeting to discuss.
- The policy is a delicate topic that needs to be discussed openly.

Dr. Riggle stated that the administration can review similar policies from other districts to give the Board an idea of what surrounding districts are doing.

In response to a board member's question Dr. Riggle stated that enrollment will be revisited after the Oct 1<sup>st</sup> fall housing report is complete.

#### **ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 8:35 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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## SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Monday, August 11, 2014	7:00 p.m.	Regular Board Meeting (GBS Student Center)
Monday, August 25, 2014	7:00 p.m.	Regular Board Meeting (GBS Student Center)
Wed., Sept. 10, 2014	7:30 a.m.	Facility Committee Mtg. (GBS Room 128)