

TO: Dr. Mike Riggle

FROM: Rosanne Williamson

RE: FOIA Requests

**FOIA Response:**

Please see the attached email response. Responsive documents can be found online at <http://il.glenbrook.schoolboard.net/board>. (Responsive documents will not be attached to the all documents pdf, but can be found under the FOIA agenda item.)

**Background:**

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.



Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

---

**Re: 22nd Century Media FOIA Request**

1 message

---

**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>  
To: Michal Dwojak <m.dwojak@22ndcenturymedia.com>  
Bcc: egeallis@glenbrook225.org

Wed, Jul 18, 2018 at 11:10 AM

Dear Mr. Dwojak,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 7/11/18 we received your request for the following information:

- All public forms of public communication, including but not limited to email, between Glenbrook South Director of Athletics Steve Rockrohr and former girls soccer coach Seong Ha. Rockrohr's email is ([srockrohr@glenbrook225.org](mailto:srockrohr@glenbrook225.org)) and Ha's is ([sha@glenbrook225.org](mailto:sha@glenbrook225.org))

**District Response: Please see attached.**

- Ha's personnel file and any complaints made against him

**District Response: Please see attached.**

Sincerely,

Rosanne Williamson Ed.D.  
Assistant Superintendent for Educational Services  
Glenbrook H.S. District 225  
3801 West Lake Ave.  
Glenview, IL 60026  
847-486-4701

On Tue, Jul 10, 2018 at 3:27 PM, Michal Dwojak <m.dwojak@22ndcenturymedia.com> wrote:

Hello,

The following is a request under the Illinois Freedom of Information Act:

I would like to request all public forms of public communication, including but not limited to email, between Glenbrook South Director of Athletics Steve Rockrohr and former girls soccer coach Seong Ha. Rockrohr's email is ([srockrohr@glenbrook225.org](mailto:srockrohr@glenbrook225.org)) and Ha's is ([sha@glenbrook225.org](mailto:sha@glenbrook225.org)).

I would also like to request Ha's personnel file and any complaints made against him.

Please respond within five business days. If the request cannot be completed in that time, please contact me at [m.dwojak@22ndcenturymedia.com](mailto:m.dwojak@22ndcenturymedia.com) or (847) 272-4565 to let me know how I can help expedite the process.

Thank you,

Michal Dwojak

--


**Michal Dwojak**  
Sports Editor of the Glenview Lantern and the Northbrook Tower  
22nd Century Media  
[60 Revere Drive Suite 888](mailto:m.dwojak@22ndcenturymedia.com)  
[Northbrook, Illinois, 60062](mailto:m.dwojak@22ndcenturymedia.com)  
Office: (847) 272-4565 ext. 26


---

**4 attachments**

 **Test\_sha@glenbrook225 (1).pdf**  
1719K

 **test2\_sha@glenbrook225\_Redacted.pdf**  
998K

 **FOIA.07.11.18\_To\_Steve\_From\_sha@glenbrook225\_Redacted.pdf**  
3063K

 **HA - FILE (1)\_Redacted.pdf**  
3367K



Elaine Geallis &lt;egeallis@glenbrook225.org&gt;

---

**FOIA J. Perez 7.18.18**

1 message

**Rosanne Marie Williamson** <rwilliamson@glenbrook225.org>

Mon, Jul 23, 2018 at 1:03 PM

To: "Perez Jr, Juan" &lt;jjperez@chicagotribune.com&gt;

Bcc: egeallis@glenbrook225.org

Dear Mr. Perez,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 7/18/18 we received your request for the following information:

- Personnel records sufficient to show the dates of employment and assignments of Eric L. Skalinder, including: his resume and application; letter of resignation or termination records; any job recommendations or employment verification records in his file, including requests from other potential employers and; whether the board has designated him as a "Do Not Hire" employee.
- Disciplinary records including, but not limited to: reprimands, warning resolutions, suspensions; resignation agreements and notices of disciplinary hearings.
- Investigatory records, including: school- and district-level investigation records; statements of charges related to the district's intention to dismiss; reports of potential misconduct to state teacher licensing and disciplinary bodies; police or child-welfare negotiations related to Skalinder or other complaints related to Skalinder.

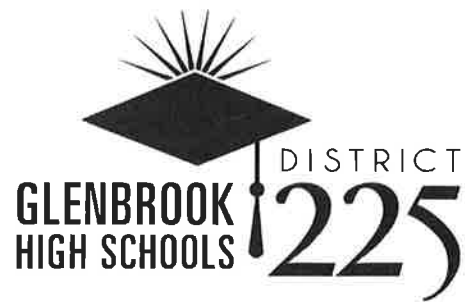
**District Response: Please see attached.**

Sincerely,

Rosanne Williamson, Ed.D.  
Secretary, Board of Education  
Assistant Superintendent for Educational Services  
Glenbrook High School District 225  
3801 West Lake Avenue  
Glenview, IL 60026

---

 **Responsive Documents.pdf**  
273K



Consent Agenda Item 6.1a

**Human Resources Office**

**Brad Swanson, Assistant Superintendent for Human Resources**  
**Alice Raflares, Director of Human Resources**  
**Debbie Timpe, Human Resources Specialist; Certified**  
**Jeanne Davito, Human Resources Specialist; Non-certified**  
**Alice Kus, Human Resources Assistant**

**To:** Board of Education  
**From:** Brad Swanson  
**Date:** July 25, 2016  
**Re:** Appointments: Certified

**Choir Teacher - GBN**

**Mr. Eric Skalinder**

1.0 FTE

**Degree:**

BA, Music, Macalester College, MN  
MA, Music, Northwestern University

**Certification:**

Secondary (Music)  
National Board for Professional Teaching Standards

**Professional Experience:**

Eric has taught in the Chicago Public School system since 2004 with much of his time at Kelly High School. His choral program has recently ranked as high as #4 in the state in the IHSA music sweepstakes and finished in the top 20 in the state 7 out of the last 8 years. Eric serves as director of vocal music with additional responsibilities in marketing and recruitment, audio engineering, auditorium management, school website interface and staff training, musical theater, and contemporary music performance. Eric is also the associate choral director for the Chicago Public Schools All-City High School Chorus.

**Salary:** \$85,548 (MA+15, Step 13)  
**Start Date:** August 18, 2016



**Human Resources Office**

*Brad Swanson, Assistant Superintendent for Human Resources*

*Alice Raflones, Director of Human Resources*

*Debbie Timpe, Human Resources Specialist; Certified*

*Jeanne Davito, Human Resources Specialist; Non-certified*

*Alice Kus, Human Resources Assistant*

October 10, 2016

Dear Eric:

The Board of Education of Northfield Township High School District #225, at the meeting of July 25, 2016, approved your contract as a Music Teacher for the 2016-2017 school year at the MA+15 Step 13 salary schedule placement.

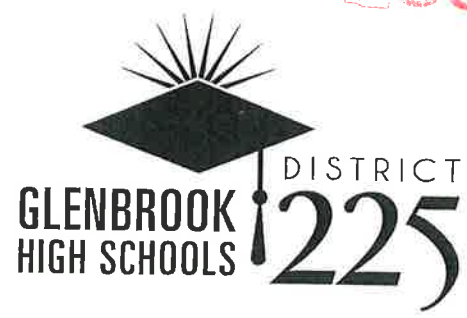
We welcome you as a faculty member, Eric. Please let us know if we can assist you in any way in your transition to the Glenbrooks.

Sincerely,

Brad Swanson  
Assistant Superintendent, Human Resources

Enclosure

cc: John Finan, Principal  
Chad Davidson, Instructional Supervisor  
file



NOTICE OF DISMISSAL

March 21, 2017

Eric Skalinder



Dear Eric:

We regret to advise you that the Board of Education of Northfield Township High School District No. 225, Cook County, Illinois, pursuant to Section 24-12 of the School Code of Illinois, has determined that you are to be honorably dismissed effective as of the end of the 2016-2017 school term and not re-employed for the 2017-2018 school term.

Accordingly, your employment in and services to the District shall terminate at the end of the last teacher workday of the 2016-17 school term.

Sincerely,

Board of Education  
Northfield Township High School District  
No. 225, Cook County, Illinois

By: *Steph...*  
President, Board of Education

ATTEST:

*Jason...*  
Secretary, Board of Education

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED  
AND HAND DELIVERED