



To: Dr. Charles Johns
Board of Education

From: Mr. Jason Markey
Dr. Barbara Georges
Dr. Rosanne Williamson
Mr. Brad Swanson

Date: February 27, 2023

Re: Request of Approval for Professional Leave Expenses - CHITOPSS

Recommendation

It is recommended that the Board of Education approve the request for estimated professional leave expenses in the amount of \$280 plus substitute costs

Background

In keeping with Board Policy 6040, the Board of Education has established a maximum allowable amount for prepaid expenses and reimbursement for travel, meal and lodging expenses to an amount not to exceed \$5,000 aggregate or have more than six attendees per professional leave trip. In the event that a trip's expenses exceed the per trip aggregate cost or has more than six attendees, the Board of Education is required to approve the expenses by a roll call vote at an open meeting.

Attached is a professional leave opportunity summary that is being submitted for consideration.

Request of Approval for Professional Leave Expenses

Name of Event	Dates and Location of Event
CHITOPSS Conference at Stevenson H.S.	May 16, 2023

Overview and Description of Event
<p>This annual event is an established and premier conference for area Psychology teachers. District 225's A.P. and core Psychology courses are widely respected and deliver quality courses to our students because our teachers dedicate themselves to learning, and this conference, in addition to College Board trainings, is essential to their professional development. At this conference Psychology teachers from around the area share ideas and lessons, learning directly from one another and bringing concrete plans for improvement back to the district for our students. The cost is \$35 per participant and includes lunch for attendees.</p>

Rationale for Attending Event
<p>Teachers have the opportunity to connect with other Psychology educators from northern Illinois and gain excellent professional development that expands their knowledge-base and informs their professional practice.</p>

Outcomes
<p>Teachers who attend the national conference bring back resources and ideas to enhance curriculum and instruction in our courses. They also make valuable connections with other professionals who become resources for materials, lessons, and opportunities for our students.</p>

Dissemination Plan
<p>Because this conference is very specific to teachers of Psychology, there will department share-out only if participants experience pedagogical strategies and/or content that is applicable to other social studies disciplines, and that is not uncommon. Because department meeting time is rare during the latter half of May, whole department dissemination would take place when we return in August. The Psychology teachers, who are a tight-knit group teaching our core Psychology and AP Psychology courses, will share their materials by creating a new folder within a shared drive and meeting together before they leave in June to discuss and share resources. If curriculum projects are planned, any materials and lessons taken away from the</p>

conference will certainly contribute to those as well.

Possible Alternatives Considered

None. There is nothing similar within this region.

	Per Person Cost	Total Cost
<i>Substitute(s) Required?</i>	Yes	
<i>Registration:</i>	\$35	\$280
<i>Lodging:</i>	NA	NA
<i>Meals:</i>	NA	NA
<i>Vehicle Expense:</i>	NA	NA
<i>Airfare Expense:</i>	NA	NA
<i>Other:</i>	NA	NA
Total Cost	\$280	TBD (mileage)

Please indicate N/A in an expense category if it is not applicable to this trip.

*Related Substitute Costs: 30 Hours @ \$28.50/Hour = \$855.00

Employees and Building Attending	Employees and Building Attending
Glenbrook South: <ul style="list-style-type: none"> ● Sejal Schullo ● Heather Chambers ● Kelly Corcoles ● Stephanie Barajas 	Glenbrook North: <ul style="list-style-type: none"> ● Aimee Wool ● John Grimaldi ● Sarah Ilie ● Vince Agins ● Lauren Emmert

Supervisor Approval

Jeannie Logan
Scott Williams