



**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. R.J. Gravel

**Date:** Monday, May 9, 2022

**Re:** Overnight Student Trip for Glenbrook North Speech NSDA National Tournament

**Recommendation**

It is recommended that the Board of Education authorize the overnight trip for Glenbrook North students to participate in the National Speech and Debate Association (NSDA) national tournament in Louisville, Kentucky as presented.

**Background**

Board Policy 7230 authorizes student trips that offer valuable experiences for students outside the school district's boundaries. The policy was recently revised in February 2022 to define conditions and parameters based on the type of trip and the consideration process for all requests. The principal first approves all day and overnight trips, and any trip requiring an overnight stay must also be approved by the superintendent and the Board of Education.

Before being presented to the Board for consideration, the Associate Principal for Administrative Services works with the Business Services department to ensure that each trip proposal adheres to all conditions and parameters defined in Board Policy. This includes, but is not limited to:

- Classification of the trip;
- Determination of the approval process;
- Determination of financial responsibility and the process for collecting fees (if applicable);
- Travel insurance coverage (if applicable);
- Collection of a permission slip and verification of accident and health insurance coverage (if applicable);
- Lodging, meals, and transportation arrangements; and
- Registration requirements.

Earlier this month, we received a request from Speech coach, Ms. Sarah Ilie, requesting approval for students to participate in the National Speech and Debate Tournament from June 12, 2022 - June 18, 2022 in Louisville, Kentucky. Four students from Glenbrook North qualified to participate in individual events at the tournament in areas that include: humorous interpretation, original oratory, U.S. extemporaneous speaking, and dramatic interpretation.

A detailed overview of the trip is provided in the attached materials. Additionally, a summary of the trip's conditions and parameters is provided in Table 1.

**Table 1**  
**Summary of Trip Conditions and Parameters**

Condition or Parameter	Summary
Number of Staff	2
Number of Students (estimate)	4
Trip Category	Other Trip: National contests for which students have qualified through competition or audition.
Classification of Trip	Overnight Trip
Approval of Trip	Principal, Superintendent, and Board of Education
Trip Insurance	Refundable or transferable credit required for lodging and transportation arrangements.
Verification of Accident and Health Insurance Coverage	Required
Source of Trip Funding	National Contests: The Board of Education covers 100% of registration and 75% of transportation and lodging expenses  Students will cover 100% of meals and 25% of transportation and lodging expenses.
Fee Collection Method	All fees will be collected in the bookstore and associated with the student's financial account.
Amount Paid by Each Student	\$312.50 (reduced to \$150.00 through fundraising efforts of students)
Remaining Trip Costs Paid by District	\$10,870.00

Board of Education authorize the overnight trip for Glenbrook North students to participate in the National Speech and Debate Tournament from June 12, 2022 - June 18, 2022 in Louisville, Kentucky. If there are any questions regarding this trip, please do not hesitate to reach out to Mr. Markey or me.



# Glenbrook North High School

*2300 Shermer Rd., Northbrook, IL 60062-6700*

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<http://www.glenbrook225.org>

Date: May 3, 2022

TO: Mr. Jason Markey & Dr. Charles Johns

RE: Speech I.E. NSDA National Tournament, June 12-18, 2022

Speech (Individual Events) is an IHSA and nationally recognized competitive activity for students interested in developing public speaking and oral interpretation skills. The National Speech and Debate Association (NSDA) hosts the national tournament every summer for high school students who qualified from various districts around the country. This year, the Glenbrook North Speech Team competed in the Northern Illinois District and qualified four speakers to the 2022 NSDA National Tournament in Louisville, KY.

Four students are competing in Humorous Interpretation, Original Oratory, U.S. Extemporaneous Speaking, and Dramatic Interpretation. By qualifying to the national tournament, each student can compete in additional events beyond the one they are qualified in. Three of the qualifiers were IHSA Sectional finalists

The NSDA requires supervision of students at multiple competition sites and adult judges that will cover a set of required number of competition rounds at the tournament. As we will be supervising and officiating at multiple competition sites, we request the attendance of two adult supervisors, including myself as head coach and an assistant coach. We will also need to pay for competition rounds that we cannot officiate ourselves and must hire through the NSDA with a standard fee of \$120 per day added to the general registration cost.

The hotel is Courtyard Marriott, which is the same one as the Debate team, that will have two beds per room, following the new policy to put one student per bed. Each chaperone will have their own room. We will be renting two vehicles, a minivan and sedan, to transport students to meals and events, which are at multiple locations. In addition, each competitor will need five days of competition attire plus a week of non-competition attire, so while limited to one suitcase and personal item (backpack/purse), their luggage are expected to be significant. Cost listed for the vehicle includes the rental as well as tolls, gas, and insurance. The hotel and rental car cancellation policy is 24 hours prior to arrival and is a full refund. Students will be bringing \$40/day for meals that are not included, and the options include the venue's food court, Chipotle, and Panera to name a few. Student costs are covered by fundraising and student payments deposited into SA account. You will find an attachment that specifies the financial details of the trip.

NSDA requires all participants to show proof of vaccination and/or take part in COVID testing. We will follow the NSDA's and District 225's guidelines. Parents will also set up separate travel arrangements if their child tests positive with COVID during the trip.



# Glenbrook North High School

*2300 Shermer Rd., Northbrook, IL 60062-6700*

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<http://www.glenbrook225.org>

A schedule highlighting the tournament itinerary is also provided for your reference, but below is a general overview:

- June 12: AM Check-in/registration, beginning ceremonies, competition preparation
- June 13-16: All-day competition (preliminary and initial elimination rounds)
- June 17: All-day final round competition and award ceremony
- June 18: AM Departure

Sincerely,  
Sarah H. Ilie  
Speech head coach / Social Studies teacher



# Field Trip Request for Overnight Trips

Revised: December 2017

## Trip Description

Type of Field Trip:  Instructional  Student Activity / Co-Curricular

School:  Glenbrook North  Glenbrook South  Other: \_\_\_\_\_

Sponsor(s): \_\_\_\_\_ Extension: \_\_\_\_\_

Activity / Class Name: \_\_\_\_\_

Description: \_\_\_\_\_

Date(s) of Trip: \_\_\_\_\_

Number of Chaperones: \_\_\_\_\_ Number of Students: \_\_\_\_\_

Names of Chaperones: \_\_\_\_\_

## Transportation Information

Departing from: \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Traveling to (complete address): \_\_\_\_\_

Returning from (complete address): \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Returning to: \_\_\_\_\_ date: \_\_\_\_\_ at: \_\_\_\_\_  AM  PM

Students released from class (indicate time or blocks): \_\_\_\_\_

Permission Slip Needed?  Yes  No Waiver Slip Needed?  Yes  No Should the bus remain with the trip?  Yes  No

Car(s): \_\_\_\_\_ Bus(es): \_\_\_\_\_ D225 Van(s): \_\_\_\_\_ Other: \_\_\_\_\_

## Financial Information

Does this trip require money to be collected from students?  Yes  No

Begin Collection on: \_\_\_\_\_ End Collection on: \_\_\_\_\_

### Cost Per Student

Cost per Student\*: \$ \_\_\_\_\_

\* See attached cost allocation worksheet for additional expense detail.

### Accounting Details

#### Instructional / Course Field Trip

#### Student Activity / Co-Curricular Field Trip

Account Number: GBN:  10L200 4850 0000 00 000000

\_\_\_\_\_

GBS:  10L300 4850 0000 00 000000

Please write account number above.

### For Business Services Department Use

Bank Cash Account:  Cash Receipts  Agency Fund

**Approval**

Requestor: Lauren Emmert Date: \_\_\_\_\_  
Instructional Supervisor or Assistant Principal\*: MRTB Date: \_\_\_\_\_  
Associate Principal: Lauren former Date: \_\_\_\_\_

\* Instructional field trips require the signature of an Instructional Supervisor; Student Activity field trips require the signature of the Assistant Principal.

**Superintendent and Board of Education Approval \***

Principal: [Signature] Date: \_\_\_\_\_  
Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_  
Board of Education: \_\_\_\_\_ Date: \_\_\_\_\_

\* Board Policies 7050 (Educational Travel Experiences) and 7230 (Student Trips) require the recommendation of the Principal and approval of the Superintendent for all overnight student trips. Approval of the Board of Education is required for all student trips conducted outside of the State of Illinois or adjacent states, as well as educational tours requiring one day or more of student absence.

*For School Office Use*

Date Request Received: \_\_\_\_\_  
Date Trip Approved: \_\_\_\_\_  
Date Bus Ordered: \_\_\_\_\_  
Date D225 Van Reserved: \_\_\_\_\_  
Cost of Transportation: \_\_\_\_\_  
Request Sent to Business Services Department: GBN:  gbnfeesetup@glenbrook225.org Date: \_\_\_\_\_  
GBS:  gbsfeesetup@glenbrook225.org \_\_\_\_\_

*For Business Services Department Use*

Fee Setup Activities:  Master Fee Roster  PowerSchool  e~Funds for Schools  
 Notice to Bookstore  Notice to Faculty Sponsor and Department Assistant

**Trip Information**

Trip Description: Speech/IE - NSDA National Tournament

**Staff Expenses**

Number of Staff: 2

<u>Per Staff Member</u>		<u>% Covered by District</u>	<u>Total Staff Expenses</u>		<u>Expense Reconciliation</u>	
Registration:		100%	Registration:	\$0.00	Each staff member will pay:	\$0.00
Meals:	\$385.00	100%	Meals:	\$770.00	The district will pay:	\$4,870.00
Transportation:			Transportation:		<b>Total Cost:</b>	<b>\$4,870.00</b>
Air		100%	Air	\$0.00		
Bus / Car	\$450.00	100%	Bus / Car	\$900.00		
Lodging:	\$1,600.00	100%	Lodging:	\$3,200.00		
<b>Total Cost:</b>	<b>\$2,435.00</b>		<b>Total Cost:</b>	<b>\$4,870.00</b>		

**Student Expenses**

Number of Students: 4

<u>Per Student</u>		<u>% Covered by District</u>	<u>Total Student Expenses</u>		<u>Expense Reconciliation</u>	
Registration:		0%	Registration:	\$0.00	Each student will pay:	\$312.50
Meals:		0%	Meals:	\$0.00	The district will pay:	\$3,750.00
Transportation:			Transportation:		<b>Total Cost:</b>	<b>\$4,062.50</b>
Air		75%	Air	\$0.00		
Bus / Car	\$450.00	75%	Bus / Car	\$1,800.00		
Lodging:	\$800.00	75%	Lodging:	\$3,200.00		
<b>Total Cost:</b>	<b>\$1,250.00</b>		<b>Total Cost:</b>	<b>\$5,000.00</b>		

**General Expenses**

Registration:	\$800.00	
Judging:	\$1,200.00	
Officiating:		
Other:		Description: _____
<b>Total Cost:</b>	<b>\$2,000.00</b>	The district will pay.

**Total Trip Expenses**

Staff Expenses:	\$4,870.00
Student Expenses:	\$4,062.50
General Expenses:	\$2,000.00
<b>Total Cost:</b>	<b>\$11,870.00</b>

**Payment Responsibility Summary**

Paid by Students:	\$1,250.00
Paid by District:	\$10,620.00
<b>Total Cost:</b>	<b>\$11,870.00</b>

**Tournament:** \_\_\_\_\_ **NSDA National Tournament**  
Louisville, KY

**Hotel:** Courtyard Marriott Downtown  
100 S 2nd St  
Louisville, KY 40202

**Competition Locations:** University of Louisville (HI/DI)  
2301 S 3rd St  
Louisville, KY 40208

duPont Manuel HS/Noe Middle School (OO/USX)  
120 W Lee St  
Louisville, KY 40208

**Date:** **June 12-18, 2022**

**Time In/Time Out:** **Pick up from GBN Door E by 8:00 A.M.**  
**Leave Louisville, KY at 9:00 A.M.**  
**Arrive back at GBN Door E around 3:00 P.M.**

**Coaches/Supervisors:** \_\_\_\_\_ **Sarah Ilie & Amy Ticho**

**Team Roster: (4)**

<b>Name</b>	<b>ID</b>
Alex McGarry	244284
Ellie Pavletich	234302
Adriana Voloshchuk	233013
Kristin Yun	234419



**Tentative**

**High School Tournament  
Event Schedules and Venues**

**Louisville, Kentucky  
June 12-17, 2022**



Note: All schedules are subject to change.

# MAIN SPEECH EVENTS

## 2022 Tentative Master Schedule

USX • IX • OO • INF • HI • DI • DUO • POI

### Monday

Venue: University of Louisville (HI, DI, DUO, POI), duPont Manual HS & Noe MS (OO, INF, IX, USX)

Round 1	9:00 a.m.	(Draw at 8:30 a.m.)
Round 2	11:30 a.m.	(Draw at 11:00 a.m.)
Round 3	2:00 p.m.	(Draw at 1:30 p.m.)
Round 4	4:00 p.m.	(Draw at 3:30 p.m.)

### Tuesday

Venue: University of Louisville (HI, DI, DUO, POI), duPont Manual HS & Noe MS (OO, INF, IX, USX)

Round 5	8:30 a.m.	(Draw at 8:00 a.m.)
Round 6	10:30 a.m.	(Draw at 10:00 a.m.)

*(The top 60 competitors in each event after prelims will advance to Rounds 7 / 8)*

Round 7	2:00 p.m.	(OO, INF, HI, DI, DUO, POI)
	2:30 p.m.	(USX/IX - Draw at 2:00 p.m.)
Round 8	4:00 p.m.	(OO, INF, HI, DI, DUO, POI)
	4:30 p.m.	(USX/IX - Draw at 4:00 p.m.)

6:30 p.m.	Online Postings	Tabroom.com
12:00 p.m. to 10:00 p.m	Supplemental Re-registration	Tabroom.com
<i>(All competitors eliminated on Tuesday are eligible if pre-registered)</i>		

### Wednesday

Venue: duPont Manual HS & Noe MS

Round 9	8:30 a.m.	(Draw at 8:00 a.m.)
Round 10	10:30 a.m.	(Draw at 10:00 a.m.)
Round 11	2:00 p.m.	(Draw at 1:30 p.m.)
Round 12	4:00 p.m.	(Draw at 3:30 p.m.)

### Thursday

Venue: Kentucky Expo Center

10:00 a.m. Finalists' Sound and Light Check (All Speech Events)  
Final rounds of POI, HI, DI, and DUO will be held.

### Friday

Venue: Kentucky Expo Center:

Final rounds of IX, USX, OO, and INF will be held.

## Supplemental Speech Events

2022 Tentative Time Schedule

VENUES: Valley HS & Dixie Elementary

PATTERN A: Extemp Commentary, Original Spoken Word Poetry, Prose

PATTERN B: Expository, Impromptu, Poetry, Storytelling

### Wednesday

<i>Round</i>	<i>Time</i>	<i>Draw</i>	<i>Venue: Valley &amp; Dixie</i>
1A	8:30 a.m.	Commentary Draw – 8:00 a.m.	
1B	10:30 a.m.		
2A	12:30 p.m.	Commentary Draw – 12:00 p.m.	
2B	2:30 p.m.		
3A	4:30 p.m.	Commentary Draw – 4:00 p.m.	
3B	6:30 p.m.		

### Thursday

<i>Round</i>	<i>Time</i>	<i>Draw</i>	<i>Venue: Valley &amp; Dixie</i>
Doubles	8:30 a.m.	Commentary Draw – 8:00 a.m.	
Octafinals	11:00 a.m.	Commentary Draw – 10:30 a.m.	
Quarterfinals	1:00 p.m.	Commentary Draw – 12:30 p.m.	
Semifinals	3:30 p.m.	Commentary Draw – 3:00 p.m.	

## Final Round Schedules

VENUE: Kentucky Expo Center

### MAIN EVENT FINALS

#### Thursday, June 16

*Kentucky Expo Center*

- 8:00 a.m.      **Congressional Debate (Senate)**
- 12:30 p.m.    **World Schools Debate**  
Presented by Simpson College
- 2:15 p.m.      **Program Oral Interpretation**  
Presented by Quaker Bakery
- 3:45 p.m.      **Humorous Interpretation**  
Presented by Western Kentucky University
- 5:00 p.m.      **New First and Second Diamond Recognition**  
Presented by Colorado College
- 5:30 p.m.      **Lanny D. and B. J. Naegelin Dramatic Interpretation**  
Presented by Simpson College
- 7:00 p.m.      **Donus D. Roberts Diamond Assembly**  
Presented by Colorado College
- 8:30 p.m.      **Dr. Tommie Lindsey, Jr. Duo Interpretation**  
Presented by Colorado College

#### Friday, June 17

*Kentucky Expo Center*

- 8:00 a.m.      **Congressional Debate (House)**
- 8:00 a.m.      **Informative Speaking**  
Presented by Truman State University
- 9:30 a.m.      **Carmendale Fernandes United States Extemporaneous Speaking**  
Presented by the Ronald Reagan Presidential Foundation & Institute
- 11:00 a.m.     **A. C. Eley International Extemporaneous Speaking**  
Presented by the Council on Foreign Relations
- 12:30 p.m.    **Richard B. Sodikow Policy Debate**
- 2:30 p.m.      **Lincoln-Douglas Debate**  
Presented by Western Kentucky University
- 3:45 p.m.      **Public Forum Debate**  
Presented by the Arthur N. Rupe Foundation
- 5:00 p.m.      **Joe and Pam Wycoff Original Oratory**  
Presented by Red Hill Patrick Henry Memorial Foundation Auxiliary
- 6:30 p.m.      **High School National Awards Assembly**

## SUPPLEMENTAL EVENT FINALS

### Friday, June 17

*Kentucky Expo Center*

- 8:00 a.m.      **Storytelling**  
Presented by Bob and Salli Stockton
- 9:00 a.m.      **Expository**
- 10:00 a.m.     **Prose Reading**  
Presented by Lafayette College
- 11:00 a.m.     **Impromptu**  
Presented by Bob and Salli Stockton
- 12:00 p.m.     **Poetry Reading**
- 1:00 p.m.      **Brother René Sterner Commentary**
- 2:00 p.m.      **Original Spoken Word Poetry**  
Presented by The Arthur School
- 3:00 p.m.      **Extemporaneous Debate**  
Presented by Colorado College
- 3:30 p.m.      **Big Questions Debate**  
Presented by the John Templeton Foundation