



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Monday, September 14, 2021

Re: Facility Rental Agreements with GBN Feeder Basketball

Recommendation

It is recommended that the Board of Education authorize the administration to enter into facility rental agreements with the GBN Feeder Basketball winter and spring of the 2021-22 school year.

Background

Board Policy 5030 authorizes school facilities to be utilized by outside organizations that are consistent with the purposes of the school, do not interfere with the regular operations of the school, and are of benefit to the district. The policy was recently revised in May 2020 and defined the consideration process for facility rental requests submitted by student activity groups, tax-supported entities, section 501(c)(3), and other community groups.

Most facility rentals come from not-for-profit organizations and tax-supported entities (e.g., elementary school districts, park districts). These requests are considered by the Associate Principals for Administrative Services (for Glenbrook North and Glenbrook South) or the Director of Operations / CSBO (for all other facilities), in collaboration with other administrators and stakeholders. The focus of this consideration process is ensuring that the request falls within the criteria defined within policy and that approval will not disrupt existing programs or the needs of our students and district-sponsored programs.

Earlier this month, we received a request from the GBN Feeder Basketball organization (3926 Snowbird Lane, Northbrook) to utilize gymnasiums at GBN during the winter and spring months of the 2021-22 school year. The request (attached) includes the use of gyms when they are not being used for our high school physical education classes or athletic team activities. The GBN Feeder Basketball program has served as a path for our community's children that aspire to be part of the Glenbrook North basketball program for several years. However, the organization is not presently eligible for rental as it does not "maintain current status pursuant to section 501(c)(3) of the Internal Revenue Code".

After discussing rental eligibility requirements with the organization's leadership, they have agreed to seek section 501(c)(3) status with the Internal Revenue Service and completed the initial filing. However, recognizing that the processing of their application will likely take several months, we require the Board of Education's approval prior to entering into a facility rental agreement with the condition that this status is received before the next fiscal year. Given the GBN Feeder Basketball program's positive impact on our school community, I recommend that the Board of Education authorize the administration to enter into facility rental agreements with the organization during the 2021-22 school year.



Facility Rental Request

Revised September 2019

Board Policy 3030 provides for the use of designated areas of school facilities by the community, when they are not in use by school activities or programs. Organizations interested in requesting facility space at a Glenbrook High School District 225 facility can submit completed requests to the Associate Principal for Administrative Services at Glenbrook North or Glenbrook South, or the Business Services Department at the District Administration Center. All requests will be reviewed and processed in accordance with current Board Policy and Procedures.

Organization Contact Information

Name of Organization: Glenbrook Feeder Club MFP

Street Address: 3926 Snowbird Ln.

City: Northbrook State: IL Zip Code: 60062

Contact Person: Scott Lidskin

Phone Number: 847-899-5727 Email Address: Scott.lidskin17@gmail.com

Event Overview

Event Title: GBN Feeder Basketball

Description of Event: practices and games

Has this event been held at Glenbrook previously? No Yes, last held: 2020

Space Requested: Auditorium Classroom Cafeteria Gymnasium Parking Lot

Other Space(s): _____

Services Requested: trucks 10/25, 27 then need gym space

Date(s) and Time(s) of Event:

Option 1: _____

Option 2: _____

Option 3: _____

Anticipated Attendance: _____ Admission Price: 0

On Site Contact Person: Scott Lidskin Mobile Phone Number: 847-899-5727

Submission

Submission of the facility rental request does not constitute acceptance or approval of date or any rental. Use of facilities for school activities shall always take precedence over use by outside organizations. All facility rental requests will be reviewed in accordance with Board Policy 3030, Community Use of School Facilities. The Board of Education through the administration shall determine suitability of activity, availability of space, and group classification for the purpose of assessing applicable fees.

Organizations will be responsible for the payment of all out-of-pocket expenses, as identified by the administration, for approved rentals. A quotation of estimated expenses will accompany all facility rental requests. Organizations will also be required to produce an acceptable certificate of liability insurance prior to the event date. If a certificate of liability insurance is not provided, the Charter reserves the right to cancel a facility rental agreement.

Requester (Signature): [Signature] Date: 9/8/21

Glenbrook North Gym dates and times

10/21 clinic 7:00-8:30 Competition Gym

10/25 Tryouts 7:00-8:00 All Gyms

10/27 Tryouts 7:00-8:00 All Gyms

The following dates will be from 6:00-9:00 we would like the competition gym and gym 108

11/1

11/2

11/3

11/4

11/8

11/9

11/10

11/15

11/16

11/17

11/18

11/29

12/1

12/2

12/6

12/7

12/8

12/9

12/13

12/14

12/15

12/16

1/3

1/4

1/5

1/6

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1/26

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1/31

2/1

2/2

2/3

2/7

2/8

2/9

2/10

2/14

2/15

2/16

2/17

2/21

2/22

2/23

2/24

2/28 week? I think Spring sports starts this week?

Martin Luther King Tournament 1/16 and 1/17 we would like all the gyms and the field house from 8:00a.m. until 8:00p.m. We have run this tournament for 12 years and it is usually the best feeder tournament of the season.