



**To:** Dr. Charles Johns  
Board of Education  
**From:** Brad Swanson  
**Date:** June 14, 2021  
**Re:** 2021-2022 Certified Staff FTE Adjustments

This memo serves to request approval from the Board of Education for the following FTE adjustment.

The assigned FTE amounts are within the Board of Education allocated amounts for the 2021-2022 school year.

<b>Name</b>	<b>Dept. / Building</b>	<b>FTE</b>	<b>Position</b>
Biscotakis, Georgia	World Languages/GBS	0.2 FTE to 0.4 FTE	Teacher
Drews, Claire	Fine Arts/GBS	0.5 FTE to 0.6 FTE	Teacher