



To: Dr. Charles Johns
Board of Education

From: Dr. John Finan

Date: Monday, September 13, 2021

Re: 2021 Summer School Report and Approve 2022 Program Recommendation: Calendar and Fees

Recommendation

It is recommended that the Board of Education approve the calendar and fees for the 2022 summer school session, to be held at Glenbrook North High School, as presented.

Background

Each year Glenbrook High School District 225 offers a summer school program for students seeking to earn additional credits, successfully complete courses previously attempted, and participate in enrichment courses. Enrollment in summer school is optional, tuition-based, and requires parents to complete a registration process.

This past summer, the program was held in person at Glenbrook South with the following schedule:

	Start Date	End Date	Exam Date
Semester 1	6/14/2021	7/01/2021	7/01/2021
Semester 2	7/07/2021	7/27/2021	7/27/2021

Summer School Daily Schedule 2021	
8:00 a.m - 1:30 p.m.	Monday through Thursday Students have thirty minutes of break time staggered throughout the day.

A comprehensive course catalog was made available to parents in March, and the registration process was conducted between the end of March, and the beginning of June, 2021. Access to the registration process was based on a student’s class (e.g. Class of 2021, 2022, 2023, 2024), with a priority given to Glenbrook residents/taxpayers. There were several classes that were canceled due to low enrollment.

The summer school program is intended to be financially self-sufficient. Course fees are determined by dividing the total cost of the course (e.g. teacher salary, support staff, course supplies, other ancillary expenses) by a projected enrollment of 17. For the 2021 summer school year, course fees ranged from \$245.00 - \$250.00 per semester. Tuition is required to be paid in full, prior to the start of the first day of

the summer school session. As part of the school district’s student financial assistance program, the Board of Education covers the cost of course fees for students classified as free.

During the 2021 summer school session, bus service was offered to all families. This service was partially subsidized by ESSER funds for students receiving financial assistance. Approximately 75 students participated in the service, and we are planning to offer service again next year.

The following is a reconciliation of revenue and expenditures for the 2021 program:

Revenue	
Tuition	\$363,497.50
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Expenditures	
Salaries and Benefits	\$374,964.91
Purchased Services	\$ 9,430.94
Supplies/Materials	\$8,953.65
	\$393,349.50
Financial Assistance Contribution	(\$53,285.00)
Overall Reconciliation	23,433.00

Enrollment Summary 2021

Below is a summary of enrollment, courses by section, and staffing for both semesters during the Summer of 2021:

Course	Session 1		Session 2		# of Teachers
	Ct.	Sec.	Ct.	Sec.	
Computer Aided Design	22	1	13	1	2
Foods	24	1	24	1	1
Computer Applications	22	1	13	1	1
Consumer Ed 161	110	4	50	2	5
Driver Ed Cl 161 and BTW	36	2	39	2	3
Writer Workshop	9	1	10	1	2
English 161 and English 261	29	1	17	1	2
English 361 and English 461	21	1	6	1	1
Vocabulary Builder - EL	8	1	0	0	1
Art Studio	24	1	0	0	1
Digital Imaging	0	0	20	1	1
Jewelry 161, 261, 361	20	1	0	0	1
Photography 161	15	1	0	0	1

Sculpture	0	0	20	1	1
Theatre Workshop	21	1	0	0	1
Study Learning Skills	13	1	0	0	1
Independent Study (SPED Students Enroll)	8	1	6	1	1
Physical & Nutritional Fitness	13	1	0	0	1
Health Ed 161	12	1	0	0	1
Algebra Readiness 161	17	1	0	0	1
Algebra G/Studies 161 and Algebra 161	21	1	13	1	2
Algebra 2 G/Studies and Algebra 2	13	1	15	1	2
Geometry for Acceleration 261 (Full Year)	34	2	34	2	4
Chemistry 161 (Full Year)	13	1	15	1	2
Civics	88	3	54	2	5
Hist Baseball 161	15	1	0	0	1
Sports in Society	0	0	20	1	1
History of World Civilizations 161 (Full Year)	49	2	52	2	2
US History 161 (Full Year)	39	2	40	2	3
Totals	696	35	461	25	51

- For Session 1, 61% of students enrolled were from Glenbrook South, 37% from Glenbrook North and 2% were out of district students.
- For Session 2, 56% of students enrolled were from Glenbrook South, 43% from Glenbrook North and 1% were out of district students.
- 33% of sections were taught by out-of-district teachers.

2022 Program Recommendations

- **Program Delivery Option**
 - In 2021, course offerings included online sections of Consumer Education and Civics, all taught by District 225 full time faculty. District and building leadership teams will discuss the continuation of these offerings for such high demand courses. We know post-high school students will encounter online courses in their university experience.
- **Calendar**
 - The objective remains to create a summer school schedule that is reasonable in the number of hours/days and yet provides students and staff adequate transition time between the end of the regular school year and the start of the summer session. In reviewing the 2021-22 school year calendar, it is recommended that the summer school sessions be scheduled as follows:
 - **Semester 1: Monday, June 13, 2022 - Thursday, June 30, 2022**
 - There will be class on Friday 6/24 due to state/federal holiday on Monday, June 20, 2022.
 - **Semester 2: Wednesday, July 6, 2022 - Tuesday, July 26, 2022**

- **Fees**

- The summer school program is intended to be financially self-sufficient. Course fees are determined by dividing the total cost of the course (e.g. teacher salary, support staff, course supplies, other ancillary expenses) by a projected enrollment of 17 for most courses. Exceptions to projected enrollment estimates include the service-learning project course which utilizes an enrollment of 17 and Driver Education which utilizes an enrollment of 27.
- For the 2022 summer school program, the only anticipated increase in expenses is the hourly rate for teachers and support personnel, which resulted in the majority of course fees remaining flat or experiencing a change of no more than \$10 (from 2021 rates).
- After calculating the total projected expenses for summer school, the following rates are recommended:
 - (6) Hour Behind the Wheel Component - \$430.00
 - (20) Hour Independent Study Course - \$190.00
 - (28) Hour Independent Study Course - \$220.00
 - (30) Hour Driver Education Classroom Component - \$130.00
 - (60) Hour General Course - \$335.00
 - (75) Hour Service Learning Project Course - \$560.00

Enrollment and Staffing Comparative Data

For comparison purposes, please see Appendix A which provides a summary of enrollment, courses by section, and staffing for 2019, 2020 (all remote learning) and 2021.

Appendix B provides the same data for session 2 of summer school, 2019, 2020 and 2021.

Appendix C provides staffing and enrollment data for the Habitat for Humanity Service Learning Program.

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Appendix D provides D225 enrollment data for the Oakton Career Exploration courses.

Appendices E and F provide staffing and enrollment data for (ESY) Extended School Year courses.

Appendix G provides staffing data for non-certified summer school employees.

**APPENDIX A:
Enrollment by Section and Staffing Comparison for 2019, 2020 and 2021
Session 1**

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Computer Aided Design	22	1	20	1	22	1
Foods	23	1	26	1	24	1
Keyboarding (Comp. Apps.)	24	1	24	1	22	1
Consumer Ed 161	90	3	174	6	110	4
Driver Ed CI 161	61	3	0	0	36	2
Writer Workshop	17	1	13	1	9	1
English 161 and English 261	9	1	8	1	29	1
English 361 and English 461	16	1	11	1	21	1
Vocabulary Builder - EL	0	0	0	0	8	1
Art Studio	23	1	0	0	24	1
Digital Imaging	0	0	24	1	0	0
Jewelry 161, 261, 361	24	1	0	0	20	1
Photography 161	20	1	38	0	15	1
Theatre Workshop	22	1	0	0	21	1
Study Learning Skills	17	1	17	1	13	1
Independent Study (Sp Ed Students Enroll)	5	1	5	1	8	1
Physical & Nutritional Fitness	14	1	0	0	13	1
Health Ed 161	10	1	25	1	12	1
Algebra Readiness 161	18	1	11	1	17	1
Intro to Algebra	25	1	0	0	0	0
Algebra G/Studies 161 and Algebra 161	11	1	15	1	21	1
Algebra 2 G/Studies and Algebra 2	22	1	14	1	13	1
Geometry G/Studies 161 and Geometry 261	16	1	15	1	0	0
Geometry for Acceleration 261 (Full Year)	0	0	54	2	34	2
Pre Calc/Trig 161 (GBN) and Pre Calc 461 (GBS)	7	1	6	1	0	0
Biology 161 (Full Year)	10	1	11	1	0	0
Chemistry 161 (Full Year)	17	1	24	1	13	1
Phil and Hist of Science	0	0	12	1	0	0
Civics	111	4	117	4	88	3
Hist Baseball 161	17	1	27	1	15	1
Hist. of World Civ. 161 (Full Year Course)	36	2	60	2	49	2
US History 161 (Full Year Course)	28	2	57	2	39	2
Totals	715	37	808	35	696	35

**APPENDIX B:
Enrollment by Section and Staffing Comparison for 2019, 2020 and 2021
Session 2**

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Computer Aided Design	22	1	22	1	13	1
Foods	23	1	24	1	24	1
Keyboarding (Comp. Apps.)	23	1	24	1	13	1
Consumer Ed 161	57	2	88	3	50	2
Driver Ed Cl 161	61	3	0	0	39	2
Writer Workshop	0	0	9	1	10	1
English 161 and English 261	6	1	6	1	17	1
English 361 and English 461	6	1	8	1	6	1
Digital Imaging	24	1	20	1	20	1
Sculpture	18	1	0	0	20	1
Independent Study (Sp Ed Students Enroll)	2	1	0	0	6	1
Health Ed 161	0	0	20	1	0	0
Algebra G/Studies 161 Algebra 161	13	1	8	1	13	1
Algebra 2 G/Studies and Algebra 2	24	1	8	1	15	1
Geometry G/Studies 161 and Geometry 261	17	1	7	1	0	0
Geometry for Acceleration 261 (Full Year)	0	0	54	2	34	2
Pre Calc/Trig 161 (GBN) and Pre Calc 461 (GBS)	5	1	3	1	0	0
Biology 161 (Full Year)	9	1	7	1	0	0
Chemistry 161 (Full Year)	21	1	10	1	15	1
Civics	58	3	84	3	54	2
Sports in Society	0	0	14	1	20	1
History of World Civilizations 161 (Full Year Course)	35	2	59	2	49	2
US History 161 (Full Year Course)	24	2	58	2	52	2
Totals	448	26	463	24	461	25

**APPENDIX C:
Enrollment by Section and Staffing Comparison for 2019, 2020 and 2021 for
Habitat for Humanity Service Learning Course**

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Habitat For Humanity trips	87	4	0	0	88	4

**APPENDIX D:
Oakton Community College Career Exploration Courses**

The enrollment figures reflect the District 225 share of students among several other districts that participate (Niles, New Trier, Evanston, Maine Township).

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Business / Law	4	1	0	0	0	0
Engineering	5	1	0	0	0	0
Heath Careers	13	1	0	0	0	0

**APPENDIX E:
Extended School Year (Special Education Services)
Session 1**

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Math Strategies	10	1	21	1	24	1
Reading/Writing	18	1	23	1	27	1
Work Study	9	1	11	1	13	1
OTJ	16	1	10	1	22	1
Totals	53	4	65	4	86	4

**APPENDIX F:
Extended School Year (Special Education Services)
Session 2**

Course	2019		2020		2021	
	Ct.	Sec.	Ct.	Sec.	Ct.	Sec.
Math Strategies	11	1	19	1	21	1
Reading/Writing	14	1	21	1	21	1
Work Study	8	1	9	1	11	1
OTJ	15	1	10	1	21	1
Totals	48	4	59	4	74	4

APPENDIX G:
Non-Teaching Staff Summer School

Course	2019	2020	2021
Librarians	1	1	1
Counselors	2	2	2
Nurses	1	0	1
Habitat Leaders	4	0	4
Habitat Chaperones	12	0	12
ESY Instructional Assistants	8	9	10
Paraprofessionals	7	0	7