



To: Dr. Charles Johns
Board of Education

From: Dr. Barbara Georges
Mr. Jason Markey
Mr. Brad Swanson

Date: September 12, 2022

Re: Request of Approval for Professional Leave Expenses – National Council for the Social Studies Annual Conference

Recommendation

It is recommended that the Board of Education approve the request for estimated professional leave expenses in the amount of \$9270 as presented.

Background

In keeping with Board Policy 6040, the Board of Education has established a maximum allowable amount for prepaid expenses and reimbursement for travel, meal and lodging expenses to an amount not to exceed \$5,000 aggregate or have more than six attendees per professional leave trip. In the event that a trip's expenses exceed the per trip aggregate cost, the Board of Education is required to approve the expenses by a roll call vote at an open meeting.

The Business Services department has implemented a process where they are notified if there is a desired trip that exceeds the \$5,000 aggregate threshold. In response to the request, a formal memo is drafted and information is presented to the Board of Education for consideration prior to any expenses being incurred by the District.

Attached is a professional leave opportunity summary that is being submitted for consideration.

Request of Approval for Professional Leave Expenses

Name of Event	Dates and Location of Event
National Council for Social Studies (NCSS) Annual Conference	December 2-4, 2022 Philadelphia, PA

Overview and Description of Event

The annual NCSS conference is the largest and most comprehensive Social Studies professional development conference. The 3-day event brings together educators, administrators, and specialists to share the most current knowledge, ideas, research, and expertise in Social Studies education. Attendees can choose from over 500 presentations by researchers and practitioners, receive classroom-ready resources, interact with well-known speakers, share teaching strategies and solutions with peers, and discover the latest teaching products and services.

Rationale for Attending Event

Teachers will have the opportunity to connect with other Social Studies educators around the country to gain more knowledge in content and pedagogy by attending peer-reviewed breakout sessions and presentations. These sessions often provide free resources for teachers to bring back to their classes and share with colleagues. The conference's theme each year allows educators to maintain relevance in our curricula. (This year's theme is "Revolutionary! Ideas and Actions Change the World.") Given that this is the first in-person NCSS conference since 2019, it provides a wonderful opportunity for our teachers to have an experience that will energize and refresh them as professionals.

Outcomes

Teachers who attend the national conference bring back resources and ideas to enhance curriculum and instruction in our courses. They also make valuable connections with other professionals who themselves become resources for materials, lessons, and opportunities for students. An emphasis on Social Studies standards and the C3 Framework (standards for college, career, and civic life) throughout the conference benefit our teachers in aligning our curriculum with state and national guidelines and best practices.

Possible Alternatives Considered

This is the primary professional development event for the national organization, which is the only one that incorporates all the social sciences, including psychology, economics, government/political science, sociology, and geography. As such, it is a unique opportunity for cross-disciplinary conversations within the Social Studies.

	Per Person Cost	Total Cost
<i>Substitute(s) Required?</i>	Yes	
<i>Registration:</i>	\$275	\$2475
<i>Lodging:</i>	\$375 for 3 nights	\$3375
<i>Meals:</i>	n/a	n/a
<i>Vehicle Expense:</i>	Transportation to/from airport \$30	\$270
<i>Airfare Expense:</i>	\$350 roundtrip Chicago to Philadelphia	\$3150
<i>Other:</i>	n/a	n/a
Total Cost	\$1030	\$9270

Please indicate N/A in an expense category if it is not applicable to this trip.

Employees and Building Attending	Employees and Building Attending (Continued)
Glenbrook South (5) <ul style="list-style-type: none"> ● Kaitlin Budny ● Heather Chambers ● Stacy Flannery ● Jeannie Logan (IS) ● Sejal Schullo (Coordinator for NCSS Psychology Community) 	Glenbrook North (4) <ul style="list-style-type: none"> ● Vince Agins ● Sarah Ilie ● Jerome Hoynes (Chair of NCSS Assignments Committee and Illinois Council of Social Studies Incoming President) ● Scott Williams (IS)

Supervisor Approval
Jeannie Logan Scott Williams