



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Tuesday, October 12, 2021

Re: Facility Rental Agreements with Glenbrook Jr. Titans Basketball

Recommendation

It is recommended that the Board of Education authorize the administration to enter into facility rental agreements with the Glenbrook Jr. Titans Basketball organization during the winter and spring of the 2021-22 school year.

Background

Board Policy 5030 authorizes school facilities to be utilized by outside organizations that are consistent with the purposes of the school, do not interfere with the regular operations of the school, and are of benefit to the district. The policy was recently revised in May 2020 and defined the consideration process for facility rental requests submitted by student activity groups, tax-supported entities, section 501(c)(3), and other community groups.

Most facility rentals come from not-for-profit organizations and tax-supported entities (e.g., elementary school districts, park districts). These requests are considered by the Associate Principals for Administrative Services (for Glenbrook North and Glenbrook South) or the Director of Operations / CSBO (for all other facilities), in collaboration with other administrators and stakeholders. The focus of this consideration process is ensuring that the request falls within the criteria defined within policy and that approval will not disrupt existing programs or the needs of our students and district-sponsored programs.

Last month, we received a request from the Glenbrook Jr. Titans Basketball organization (17 Timber Lane, Northbrook) to utilize gymnasiums and the field house at GBS during the winter and spring months of the 2021-22 school year. The request (attached) includes the use of gyms and the fieldhouse when they are not being used for our high school physical education classes or athletic team activities. The Jr. Titans Basketball program has served as a path for our community's children that aspire to be part of the Glenbrook South basketball program for several years. However, the organization is not presently eligible for rental as it does not "maintain current status pursuant to section 501(c)(3) of the Internal Revenue Code".

After discussing rental eligibility requirements with the organization's leadership, they have agreed to pay the full rental rates for the year, and are asking for an exception to be granted to approve their rental. At this time, I recommend that the Board of Education authorize the administration to enter into facility rental agreements with the organization during the 2021-22 school year.

