



**To:** Dr. Charles Johns  
Board of Education  
**From:** Mr. Brad Swanson  
**Date:** September 27, 2021  
**Re:** 2021-22 Certified Staff FTE Adjustments

This memo serves to request approval from the Board of Education for the following FTE adjustment to fill FMLA long-term substitute positions.

<b>Name</b>	<b>Dept. / Building</b>	<b>FTE</b>	<b>Position</b>
Gonzalez, Lori	Special Education, GBN	Overload for Sixth Class Assignment per GEA Contract (8/16/21 - 8/26/21)	Teacher
Schmalzer, Brian	Career and Technology Education, GBS	Overload for Sixth Class Assignment per GEA Contract (11/29/21 - 3/8/21)	Teacher