

Glenbrook District 225

FACILITIES COMMITTEE MINUTES

February 16, 2021

Administration Building - Public Meeting Room 100A*

*** This meeting will be conducted telemetrically using the Zoom webinar platform pursuant to**

Executive Order in Response to COVID-19 No. 5

Members Present: Bonner, Fagel, Glowacki, Gravel, Johns, Kim, Markey, Murdy, Ptak, Reyes, Shein, Tarver, Wright

Members Absent: None

1. **Call to Order:** The meeting convened at 8:04 AM
2. **Recognition of Community Visitors:**

There were no community visitors present.

3. **Award of Bids for Capital Projects for Summer 2021**

Dr. Ptak shared the bid results for the capital projects recommended for the summer of 2021. A mandatory pre-bid meeting was held on January 15, 2021 and bids were opened and read on February 10, 2021. The 2020 estimate of these projects were \$1,095,000 and the actual costs came in at \$1,073,696. The overall bid results are \$21,304 or 1.9% **under** the original cost estimate. The projects are:

- a. **Paving:** Crack fill/Sealcoating & Resurfacing work to be completed at Glenbrook North
- b. **Roofing:** Roof replacement at Glenbrook North
- c. **Renovation of Room B110 at GBN:** As this room is used extensively for CTE and is one of the last rooms to be renovated (40 - 50 years ago), the renovation is to make this a multi-purpose, high functioning classroom

Dr. Gravel explained that Glenbrook North received a \$50,000 grant from the Cless Foundation for the upgrading of technology equipment for the new design of room B110 at Glenbrook North. Their contribution will be recognized during a ribbon-cutting ceremony, and also through memorial plaques on/around the equipment.

Dr. Ptak also presented to the committee the construction of the expanded reception area in the district's administration building, at a projected cost of \$15,000. Additionally, Dr. Ptak outlined the redesign of an underutilized conference room in the business services department and to repurpose that space into two private offices for the Payroll Manager and the Fiscal Services Manager. Due to the small scope of the work of these two additional projects the work will be overseen by the Buildings and Grounds Department and the funds are provided for within the current 2020-21 fiscal year budget.

4. **Glenbrook South Facility Renumbering Project**

Dr. Ptak & Mr. Wright presented a new project: the renumbering and new signage for all the rooms at Glenbrook South. They shared a master planning document with the committee that described the extensive scope of the undertaking, which will improve the navigation of the school for our students, visitors, as well as first responders.

Mr. Wright and Dr. Ptak worked with the company Cardosi Kiper Design Group, a communications design firm that develops and implements wayfinding signage. They along with Mr. Wright and Plant Manager, Mr. Murdy, spent hours going through every room in the building to insure the most logical and efficient 4 digit numbering/identifying of these rooms. Mr. Wright also worked with a safety committee that consisted of a team of students, parents, faculty, and administrators, as well as first responders from our local police and fire departments.

The next steps in the process will be to go out to bid for signage: exterior, interior and installation. The estimated cost of this project of \$200-\$350,000 was previously built into the 2020-21 budget, and will be presented to the Board of Education in late March or early April once the bidding process for updated signage is completed.

5. **Other Topics**

- No other topics were discussed. Next meeting date TBD.

Meeting adjourned at 8:55 AM.