

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, APRIL 25, 2022**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 25, 2022, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, O'Hara, Seguin, Shein

Absent: Sztainberg, Taub

Also present: Gravel, Johns, Markey, Swanson, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Glowacki, seconded by Mr. O'Hara to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin, Shein

nay: none

Motion carried 5-0

**Recognition of Community Visitors**

Community Members:

- Addressed the Board regarding National Autism Month
  - Commented about public health and safety rules that impact people with disabilities and people were not aware of the struggles of people with disabilities
  - Encouraged all to open eyes to see how rules and regulations impact people with disabilities

**Motion to Approve Consent Agenda Items**

Motion by Mr. Glowacki, seconded by Mr. Shien to approve the following items on the consent agenda; Item "M" was removed for additional data to come back on consent in the future:

- A. Appointments
  - a. Certified
  - b. Support Staff
- B. Resignations/Terminations
  - a. Certified
  - b. Support Staff
- C. FOIA
- D. Approval of Accounts Payable Bills
- E. Approval of Payroll Disbursements
- F. Approval of Revolving Fund Reimbursement
- G. Minutes
  - a. April 18, 2022, Special Board Meeting
  - b. April 18, 2022, Special Closed Board Meeting
  - c. April 18, 2022, Facilities Committee Meeting
- H. Gifts
- I. Special Education FTE Recommendation
- J. Technology Services Operating Budget
- K. Policies
  - a. [Revised] 2030 Policy - Meetings of the Board of Education
  - b. [Revised] 6280 Policy - Sick Bank for Administrators
  - c. [Sunset] 6280 Procedures - Sick Bank for Administrators
  - d. [Revised] 6432 Policy - Voluntary Termination Benefits for Educational Support Personnel
  - e. [Revised] 7320 Policy - Graduation Guidelines for Special Education Students
- L. Facility Rental Agreements with Glenbrook Racquet Club
- ~~M. Overnight Student Trip for Glenbrook North Choir and Theatre Paris Performance~~
- N. Overnight Student Trip for Glenbrook South German Exchange Program

aye: Doughty, Glowacki, O'Hara, Seguin, Shein

nay: none

Motion carried 5-0

**Adjournment of Board Meeting, Sine Die**

Motion by Mr. Glowacki, seconded by Mr. O'Hara to adjourn the meeting sine die.

Upon a call for a vote on the motion, all present voted aye.\*

Motion carried 5-0

\*aye: Doughty, Glowacki, O'Hara, Seguin, Shein

**ORGANIZATIONAL MEETING**

**Motion to Establish Chairman – Pro Tem**

Motion by Mr. Glowacki, seconded by Mr. Shien to appoint Superintendent Charles Johns as Chair Pro Tem until the President of the Board is elected.

Upon calling of the roll:

aye: Doughty, Glowacki, O’Hara, Seguin, Shein

nay: none.

Motion carried 5-0

**Motion to Establish Secretary – Pro Tem**

Motion by Mr. Glowacki, seconded by Ms. Sequin, to appoint Rosanne Williamson as Secretary Pro Tem of the Board.

Upon calling of the roll:

aye: Doughty, Glowacki, O’Hara, Seguin, Shein

nay: none

Motion carried 5-0

The Chairperson Pro Tem called the meeting to order at approximately 7:08 p.m.

Upon calling of the roll, the following members answered present: Doughty, Glowacki, O’Hara, Seguin, Shein

Also present: Gravel, Johns, Markey, Swanson, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Glowacki, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, O’Hara, Seguin, Shein

nay: none

Motion carried 5-0.

### **Nomination and Election – President – Board of Education**

The Chairperson Pro Tem declared that the nominations were open for the office of President of the Board of Education.

Motion by Mr. Glowacki to nominate Bruce Doughty for President of the Board of Education. The Chairperson asked if there were any other nominations for the office of President.

Hearing none, the chairperson declared the nominations for the office of President closed. A unanimous vote for the nomination of Bruce Doughty to serve as President of the Board of Education was recorded.

Mr. Bruce Doughty was declared president by a vote of 5-0.

Mr. Doughty assumed the function of Board President for the remainder of the meeting.

### **Nomination and Election – Vice President – Board of Education**

The President declared that nominations were open for the office of Vice President of the Board of Education.

Motion by Mr. O'Hara to nominate Peter Glowacki for Vice President of the Board of Education.

The President asked if there were any other nominations for the office of Vice President.

Hearing none, the President declared the nominations for the office of Vice President closed. A unanimous vote for the nomination for Vice President of the Board of Education was recorded.

Mr. Peter Glowacki was declared vice-president by a vote of 5-0.

### **Nomination and Election or Appointment – Secretary – Board of Education**

The President asked if there were any nominations for Board Secretary.

Motion by Mr. Glowacki to nominate Dr. Rosanne Williamson for the office of Board of Education Secretary.

Rosanne Williamson was nominated as Board Secretary.

The President asked if there were any other nominations for the office of the Board Secretary. Hearing none, the President declared the nominations for the office of Board Secretary closed.

A unanimous vote for the nomination of Dr. Williamson for Board of Education Secretary was recorded.

### **Board and Superintendent Reports**

The administration shared a short video on the GBS Auto Department as they are building battery-powered go-carts and the Principals provided school updates.

### **Regular Board Meeting Dates & Times for the 2022-2023 School Year**

The administration:

- Stated that based on past practice and the timeline of required board action, the administration has reviewed the proposed dates and believes they serve the district well for conducting business
- Noted some date changes related to the board election
- Commented that this item will be on the consent agenda at the next board meeting

### **Committee Appointments and Member Representatives**

The administration shared a list and description of the committees that require board participation and how they are currently filled. These positions do not have to be filled at this meeting and do not require board action. They can be discussed at any time in the near future if necessary.

### **Appointment of Executive Director of Communications**

The administration:

- Emphasized the importance of the communications goal of the district; both internal and external communications
- Provided a brief description of Carol Smith's qualifications and extensive experience; will join the team on July 1
- Reviewed the hiring process
- Welcomed Carol Smith as the new Executive Director of Communications

Ms. Smith briefly thanked everyone and stated she is looking forward to joining the team. She shared the story of how she came to connect with Glenbrook and her experience with the hiring process.

### **Motion to Appoint the Executive Director of Communications**

Motion by Mr. Glowacki, seconded by Ms. Seguin to approve the appointment of Ms. Carol Smith as the new Executive Director of Communications

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin, Shein

may: none

Motion carried 5-0.

### **Reception**

There was a brief reception to welcome our new administrator.

### **Policies/Procedures**

- a. [Update] 6270 Policy - Sick Bank for Teachers**
- b. [Sunset] 6270 Procedures - Sick Bank for Teachers**
- c. [Update] 6290 Policy - Sick Bank for Educational Support Personnel**
- d. [Sunset] 6290 Procedures - Sick Bank for Educational Support Personnel**

The administration:

- Stated that these policies and procedures have been vetted by the Policy Committee, staff, and administrators
- Mr. Swanson gave an overview of the policies and highlighted the revisions

In response to a Board member's question, the administration stated these policies do not reflect recent legislative changes around Covid sick days. Former sick days are being converted to Covid days. There is no need for a policy review.

These policies will come back on the consent agenda at the next board meeting.

### **Student Fees for the 2022-23 School Year**

The administration:

- Explained that per Board Policy 4040, the administration must present a list of student fees for Board approval
- Noted that both the Chromebook Fee and the Instructional Materials Fee were reviewed in detail by the Board of Education and/or the Finance Committee previously
- Reviewed the list of all the fees with historical data as well as the proposed fees for the 2022-23 School Year
- Stated these fees will be brought back on the consent agenda for action at the next board meeting.
- Reviewed the conceptual change to fees and maintained or decreased fees over the years
- Noted that the Chromebook fee results in the ownership of the device

In response to Board members' questions, the administration:

- Reported that we learned a lot regarding the new fee structure and the process has been refined
- Stated that at the end of May we will collect materials and emails will be sent in

- May to remind parents to return items
- Noted that over 80% of fees were paid before October 1
- Commented that a small number of parents still expressed concern about the fee
- Stated the communications team will work on a piece to explain the cost of transportation and prediction of future expense
- Commented that the Board subsidy on transportation could change; a new contract will be bid for next school year
- Noted that sibling discounts are in place
- Provided clarification on the Board subsidy and sibling discount
- Explained how new materials are selected, the timeline, and how that is calculated into the materials fee
- Shared that fees are not an additional revenue source but are calculated to “break even”
- Mentioned that this process was intended to simplify the textbook pick up process
- Described this process and some lessons learned from last year to improve upon

This item will be on the consent agenda at the next board meeting.

### **Facility Rental Agreements with Beber Camp**

The administration:

- Stated the policy was revised several years ago
- Is seeking direction from the Board regarding rentals that involve the use of parking lots from organizations such as summer camps
- Explained that while the school has historically allowed the camp to utilize its parking lots, Beber's headquarters "does not lie within the district's boundaries", nor do "50% or more of the entity's participants reside within the district's boundaries", so this rental requires the Board's approval
- Noted that this is the first of this type of rental we have had, typically this would be on the consent agenda
- Provided examples of some rentals that have come forward on consent
- Noted that prior to the recent policy review the camp has used the parking lot in the past
- Stated the parking lot is available
- Explained the organization is a 501(c.3) organization
- Noted the fee would be \$500

In response to Board members' questions, the administration:

- Explained where we are outside of policy
  - This entity is not within our school district
- Noted that historically this group has used the GBN proprietary
- Commented that ninety campers are from the Glenview-Northbrook region
- Reviewed the timeline; June 17 would be the first day for use

The Board:

- Discussed alternatives and suggestions
- Stated the importance of enforcing the policy consistently
- Consensus was not to deviate from policy

- Would like the group to consider alternatives before asking the Board to consider this request again

### **Reconfiguration of Glenbrook South Traffic Pattern with the Village of Glenview**

The administration:

- Provided an overview of the traffic congestion issue
- Explained the Village contacted the school district to assess their interest; the entire funding for the project through Village and State funds
- Referenced prior traffic studies
- Stated the role of the district is advisory
- Introduced Jeff Brady, a representative from the Village of Glenview, to discuss the proposal and reviewed the primary modifications to the traffic pattern and flow
- Shared that school teams were involved in the meetings with the Village to review the changes

The Board shared concerns with the proposal and provided feedback with specific suggestions for improvements.

It was suggested that a facility committee be considered to further review and provide time to digest the proposal.

Discussed:

- Additional modeling with Board members to review the proposal
- Working with the village to have a traffic consultant come and show the modeling
- The District's study is consistent with the Village's conclusion
- That no action is required by the Board
- Significant concerns coming from the community; the collective goal in trying to improve traffic
- Ultimately, the Village would not do the improvements if the Board does not support it
- If the grant money is not spent we would lose it and would be put at the back of the line to get funds
- Further information that will be provided to the Board

### **Review and Summary of Board Meeting**

The board president summarized what happened at the meeting and shared the future meeting dates.

### **Possible Topics for Future Board Meetings**

Future Regular Meeting Dates:

Monday, May 9, 2022 - 7:00 p.m. - Regular Board Meeting

Monday, May 23, 2022 - 7:00 p.m. - Regular Board Meeting



**Motion to Move into Closed Session**

Motion by Mr. Glowacki, seconded by Mr. O'Hara to move into closed session at approximately 9:32 p.m. to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (2) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin, Shein

nay: none

Motion carried 5-0.

Mr. Taub arrived for closed session.

The Board returned to open session at 9:32 p.m.

**Adjournment**

Motion by Mr. Glowacki, seconded by Mr. O'Hara to adjourn the meeting at approximately 9:33 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Doughty, Glowacki, O'Hara, Seguin, Shein, Taub

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION