

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 12, 2022**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 12, 2022, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, O'Hara, Seguin (zoom), Shein, Sztainberg

Absent: Glowacki (arrived at 7:09 p.m.), Taub (arrived at 7:02 p.m.)

Also present: Bretag, Geallis, Georges, Gravel, Johns, Markey, Romano (zoom), Smith, Swanson, Tarver, Williamson

Approval of Agenda for this Meeting

Motion by Dr. Sztainberg, seconded by Mr. O'Hara to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, O'Hara, Shein, Sztainberg

nay: none

Motion carried 4-0. (*Note: Did not hear Ms. Seguin's vote)

Mr. Taub arrived at 7:02 p.m.

Recognition of Community Visitors

Community Members spoke regarding:

- Concerns with graduation on Sunday
- How much the district is spending per student

Mr. Glowacki arrived at 7:09 p.m.

Board and Superintendent Reports

The administration shared highlights of meetings and events at the schools and in the community.

Motion to Approve Consent Agenda Items

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the following items on the consent agenda:

- A. Personnel Report
- B. FOIA
- C. Approval of Accounts Payable Bills
- D. Approval of Payroll Disbursements
- E. Approval of Revolving Fund Reimbursement
- F. Minutes
 - a. August 22, 2022, Regular Board Meeting
 - b. August 22, 2022, Regular Closed Board Meeting
- G. Gifts
- H. Administrative Compensation Reporting Requirement (P.A. 96-0434)
- I. Request of Approval for Professional Leave Expenses - Illinois Alliance of Administrators in Special Education (IAASE)
- J. Request of Approval for Professional Leave Expenses – National Council for the Social Studies Annual Conference
- K. Facility Rental
 - a. Facility Rental Agreements with Glenbrook Jr. Titans Basketball
- L. Student Trips
 - a. Overnight Student Trip for the Glenbrook South Varsity Poms to Attend the National Dance Team Championship in Orlando, Florida
 - b. Overnight Student Trip for the Glenbrook South Business Professionals of America Officers to Attend the State Officer Training and Planning Session in Oak Brook, Illinois
 - c. Overnight Student Trip for the Glenbrook North Varsity Cross Country Teams
 - d. Overnight Student Trip for the Glenbrook South Varsity Cross Country Teams

aye: Doughty, Glowacki, O'Hara, Seguin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Public Hearing: Budget Hearing on 2022-23 Fiscal Year Budget

The Board president:

- Opened the hearing on the tentative budget for the fiscal year 2022-23
- Noted the tentative budget was previously discussed by the Board of Education on Monday, July 25, 2022, and made available for public inspection
- Stated the notice of the budget's availability was also published in the Glenview Announcements and Northbrook Star on Thursday, August 4, 2022

- Asked for questions or comments from Board members
 - None

- Asked for questions or comments from the public
 - None

Motion to Close the Public Hearing on the 2022-23 Fiscal Year Budget

Motion by Mr. Glowacki, seconded by Mr. Taub to close the public hearing on the 2022-23 Fiscal Year Budget.

aye: Doughty, Glowacki, O'Hara, Seguin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Adoption of the 2022-23 Fiscal Year Budget

The administration:

- Noted that the majority of the budget is represented in salaries and benefits
- Reviewed the process
- Outlined Tentative vs. Actual Budget revenues and expenses (Pg. 41)
- Commented that the district uses a zero-based approach to budgeting
- Provided an update on receiving tax revenue
- Explained a discrepancy in our per pupil calculation on our Illinois School Report Card and will follow up with ISBE

In response to board members' questions, the administration:

- Stated our ability to pay is strong and we should not have trouble paying our obligations even if there are intermittent issues with revenues
- Discussed possible upcoming financial challenges (e.g. inflation, property tax delays, aging facilities, etc.)
- Reviewed our forecasting projections and models
- Explained that the Board addresses overall FTE staffing; program administration is handled by the subject matter experts
- Will put our Board Policy on Reserves on the list to be reviewed by the Policy Committee

The administration commented that State Code requires that the Board adopt an operating budget for the FY 2022-2023 by the end of September.

Motion to Approve the Adoption of the 2022-23 Fiscal Year Budget

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the adoption of the 2022-23 Fiscal Year Budget.

aye: Doughty, Glowacki, O'Hara, Seguin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Brand and Marketing Proposal

The administration:

- Recommended partnering with CESO Communications
- Commented that this partnership will help with our ongoing efforts to enhance communication
- Explained that CESO Communications will:
 - Conduct its brand clarification process
 - Produce a final brand architecture document
 - Develop a marketing plan and strategy
- Shared their past experience with working with CESO
- No action is necessary, this will be brought back on the consent agenda at the next board meeting

In response to board members' questions, the administration:

- Provided clarification on "branding" for a high school
- Explained the purpose and benefit of working with CESO
- Reviewed expected deliverables from CESO
- Will follow up with CESO for more information on the deliverables
 - How can this be quantified
 - Measuring the impact branding and marketing will have on the district

Update on Goals and Initiatives

The administration:

- Provided an update on what the District has accomplished and shared the work to be completed

In response to board members' questions, the administration:

- Provided clarification on the role CESO will play in the communication goals
- Explained our "New" Curriculum Reports will provide more meaningful work for our I.S.'s and better information for the administration and the Board, including connections between department goals, school goals, and district goals
- Shared that we have a total of 63 substitutes, many of whom are returning and only 5 who are new, but commented there is additional interest in substitute positions
- Reviewed how we will be able to proactively use data to help students more proactively
- Outlined how the goals and initiatives are being shared and implemented
- Commented how post-secondary work is being discussed and will be highlighted in the curriculum reports and department presentations
- Will include a cover memo on the goals and initiatives for the next update
- Will examine and explain how/what we are doing to make these goals and initiatives more inclusive in order to gather buy-in; may include different stakeholders in future updates to the Board

Review and Summary of Board Meeting

The board president summarized what happened at the meeting and shared the future meeting dates.

Possible Topics for Future Board Meetings

Future Regular Meeting Dates:

Tuesday, September 27, 2022 - 7:00 p.m. - Regular Board Meeting

Monday, October 10, 2002 - 7:00 p.m. - Regular Board Meeting

Motion to Move into Closed Session

Motion by Mr. Glowacki, seconded by Mr. Taub to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (2) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Seguin, Shein, Sztainberg, Taub

nay: none

Motion carried

The Board returned to open session at 10:39 p.m.

Adjournment

Motion by Mr. Glowacki, seconded by Mr. Taub to adjourn the meeting at approximately 10:40 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried

* Doughty, Glowacki, O'Hara, Seguin, Shein, Sztainberg, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION