

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JULY 25, 2022**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 25, 2022, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, O'Hara, Shein, Sztainberg, Taub

Absent: Seguin

Also present: Geallis, Georges, Gravel, Johns, Markey, Romano, Smith, Swanson, Williamson

**Approval of Agenda for this Meeting**

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Shein, Sztainberg, Taub

nay: none

Motion carried 6-0.

**Recognition of Community Visitors**

None.

**Board and Superintendent Reports**

The administration shared highlights of meetings and events at the schools and in the community.

In response to a board member's question, the administration provided a brief evaluation of our turf fields and noted that we expect to get another 2-3 years of use. The administration stated that when the time comes for replacement they will be brought to the board as a capital project.

Ms. Seguin joined the meeting via zoom at approximately 7:07 p.m.

## **Motion to Approve Consent Agenda Items**

Motion by Mr. Glowacki, seconded by Mrs. Sequin to approve the following items on the consent agenda:

- A. Personnel Report
- B. FOIA
- C. Approval of Accounts Payable Bills
- D. Approval of Payroll Disbursements
- E. Approval of Revolving Fund Reimbursement
- F. Minutes
  - a. July 11, 2022 Regular Board Meeting
  - b. July 11, 2022 Regular Closed Board Meeting
  - c. July 13, 2022 Finance Committee Meeting
- G. Gifts
- H. Policies and Procedures
  - a. [Revised] 4070 Policy - Deferred Compensation Plans
  - b. [Revised] 5010 Policy - Safety and Security
  - c. [Revised] 5015 Policy - Visitors
  - d. [Revised] 5020 Policy - Traffic and Parking Controls
  - e. [Revised] 5040 Policy - Commemoration of Facilities
  - f. [Revised] 5050 Policy - School Equipment Management
  - g. [Sunset] 5050 Procedures - School Equipment Management
  - h. [Revised] 5060 Policy - Disposal of Surplus Assets
  - i. [Revised] 5070 Policy - Student Transportation Between Home and School
  - j. [Sunset] 5090 Policy - Mailing Lists
  - k. [Revised] 6230 Policy - Substitute Teachers
  - l. [Sunset] 6240 Policy - Temporary Teachers
  - m. [Sunset] 6240 Procedures - Temporary Teachers
- I. Student Trips
  - a. Overnight Student Trip for Glenbrook South Football Team to Attend a Team Retreat at Augustana College
  - b. Overnight Student Trip for the Glenbrook South Key Club Executive Board to Attend a Retreat at Rustic Falls Nature Camp

aye: Doughty, Glowacki, O'Hara, Sequin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

## **Approval to Make Available the 2022-2023 Fiscal Year Tentative Budget and to Schedule a Public Hearing on the 2022-2023 Fiscal Year Tentative Budget**

The administration:

- Noted the tentative budget was shared at the Finance Committee meeting and as a result of the committee's discussion, revisions were made

- Recommended that we:
  - Should have a public hearing on Monday, September 12, 2022
  - Should publish a notice of the public hearing the week of August 1, 2022
- Reviewed the budget process
- Outlined the Reconciliation of the 2021-2022 Budget
  - Shared the Key Findings regarding revenues and expenditures and noted that these are preliminary audited figures
  - Provided a brief explanation of why the district realized fewer expenditures than actual revenue, primarily attributed to the final "The Glen Make-Whole Payments"
- Summarized the 2022-23 Budget
  - Explained the challenge of receiving property tax revenue late
  - Noted that we are using projections vs. actual tax rate of collections, and once the report is available, we will be able to revise the information
  - Commented that the school district remains financially strong
  - Reminded that we use a zero-based budgeting approach
  - Reviewed the revenues and expenditures
  - Shared that the school district remains on track to retire all existing debt by December 1, 2027

In response to board members' questions, the administration:

- Stated the Board will need to take action on the budget in September per IL School Code
- Explained that if there is a material change (10% change in a fund) there would be an amended budget and reviewed that process
- Will provide additional information on cashflow as well as on investments
- Providing information regarding Operating Cash on Hand and noted that we use a conservative approach, but feel that we are in a good financial position
- Provided clarification on the tax rate and fund balance
- Commented on how commercial occupancy affects the budget

The Board would like a pictorial view of what the fund balance is used for to share with the community and would like an understanding of what is an appropriate fund balance level.

The Board provided consensus to move forward with this request.

### **Public Comment: 2022-2023 Opening of School Plan**

The Board president provided the community the opportunity to offer feedback to the Board regarding the plan and noted that the scheduling of this public comment is in partial fulfillment of the US Department of Education's requirements for a school to be eligible to receive funding under the American Rescue Plan.

No community members spoke.

## **2022-2023 Opening of School Plan**

The administration:

- Commented that the plan is very straightforward, uses common language, and is designed to provide as much normalcy as possible
- Reviewed the remote option for students who are on quarantine; but noted the most important line is, “ Schools should balance risk [sic] of COVID-19 with educational, social, and mental health outcomes when deciding which prevention strategies to put in place.”
- The administration strongly recommends that we focus our attention on promoting health and commit our resources to mitigate the educational, social, and emotional impact of the pandemic
- Action will be requested in consent in the first August meeting.

In response to board members' questions, the administration:

- Confirmed that employees who are not vaccinated must be tested on a weekly basis
- Noted that if the student is on quarantine a remote learning plan will be put in place in a timely fashion
- Agreed that it is important to stay home if individuals are not feeling well
- Will review our building maintenance procedures
- Stated this plan is specific to COVID only
- Shared that there are no policies that are affected by this plan

### **Board Policy**

#### **a. [Revised] 1020 Policy - School District Legal Status**

The administration:

- Stated that in our ongoing effort to review our policies and procedures, the Policy Committee has vetted this
- Explained the reason for the change

This policy will be on the consent agenda at the next board meeting.

### **Award of Bids for the GBS Stage Floor Replacement**

The administration:

- Stated that the auditorium stage flooring replacement project is estimated for a total amount of \$74,845 and the estimated projected total cost was \$85,000
- Noted that if approved, work will begin on Monday, August 8, 2022, and is expected to be completed by Friday, September 9, 2022.
- Action Requested.

### **Motion to Approve Award of Bids for the GBS Stage Floor Replacement**

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the award of the bids as presented in Table 1 for the auditorium stage replacement project to be completed during the summer of 2022 at Glenbrook South in the total amount of \$74,845.

aye: Doughty, Glowacki, O'Hara, Sequin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

### **Review and Summary of Board Meeting**

The board president summarized what happened at the meeting and shared the future meeting dates.

### **Possible Topics for Future Board Meetings**

Future Regular Meeting Dates:

Monday, August 8, 2022 - 7:00 p.m. - Regular Board Meeting

Monday, August 22, 2022 - 7:00 p.m. - Regular Board Meeting

### **Motion to Move into Closed Session**

Motion by Mr. Glowacki, seconded by Mr. Taub to move into closed session at approximately 8:45 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property; Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1), (2), (8) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, Glowacki, O'Hara, Sequin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 10:21 p.m.

**Compensation for Non-Licensed Personnel**

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the Glenbrook Aquatics hourly wage and stipend schedules as presented for the 2022-2023 physical year.

aye: Doughty, Glowacki, O'Hara, Sequin, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

**Adjournment**

Motion by Mr. Glowacki, seconded by Mr. O'Hara to adjourn the meeting at approximately 10:22 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Doughty, Glowacki, O'Hara, Sequin, Shein, Sztainberg, Taub

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION