



TO: Dr. Charles Johns
FROM: Rosanne Williamson
RE: FOIA Requests

FOIA Response:

Please see the attached email response. Responsive documents can be found online at <http://il.glenbrook.schoolboard.net/board>. (Responsive documents will not be attached to the all documents pdf, but can be found under the FOIA agenda item.)

Background:

The Freedom of Information Act (FOIA - 5 ILCS 140/1 et seq.) is a state statute that provides the public the right to access government documents and records. A person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning student records or personal privacy).

A public body must respond to a FOIA request within 5 business days after the public body receives the request or 21 business days if the request is for commercial purpose. That time period may be extended for an additional 5 business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body who has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requester in writing within 5 business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced.



Elaine Geallis <egeallis@glenbrook225.org>

Response to Freedom of Information Request Re: Transportation Expenses

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Wed, Jul 1, 2020 at 10:11 AM

To: tanner@k12transportationresearch.com

Bcc: egeallis@glenbrook225.org

To Whom It May Concern,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 6/24/20 we received your request for the following information:

- For FY 19 and FY 20 (through March 30, 2020), please provide transportation fund expense (Fund 40) ledger information summarized by vendor and by total annual spend with each vendor.

District Response:

- Additionally, please provide all transportation invoices (by vendor if possible) for the full months of December 2019, January 2020, and February 2020.

District Response: Document attached.

We have created a shared Google folder with all of this documentation: **[Glenbrook HSD 225 - Fund 40 Information 7/1/2018 - 6/25/20](#)**

This folder includes the following information and anyone with the link to this folder can view all of the contents within the folder:

- Excel Version of our Fund 40 Expense Ledger from 7/1/18 through 6/25/20
 - Tab 1 - Entire Fund 40 Expense Ledger
 - Tab 2 - Total Expenses Sorted and Subtotalled by Vendor
 - Tab 3 - Total Expenses Sorted and Subtotalled by Vendor for Only FY19
 - Tab 4 - Total Expenses Sorted and Subtotalled by Vendor for Only FY20
 - Tab 5 - List of Invoices Specific to Transportation Invoiced from December 2019 through February 2020
- Same Excel Document as Referenced Above but as a PDF
- Each Individual Transportation Invoice from December 2019 through February 2020
- All 171 Invoices Combined into one PDF
- All 5 Tabs of the Excel Document Plus all Downloaded Invoices (called FOIA Report and Invoices-Combined)

Sincerely,

Rosanne Williamson, Ed.D.
Secretary, Board of Education
Assistant Superintendent for Educational Services
[Glenbrook High School District 225](#)
[3801 West Lake Avenue](#)
[Glenview, IL 60026](#)