

## Auxiliary Adult Organizations

### Section A - Introduction

The Board of Education affirms that a ~~comprehensive~~ total school program should include provisions whereby auxiliary adult organizations may support present school programs. Auxiliary adult organizations ~~can~~ function as an important element in the coalition of community resources ~~that which~~ permits the Board of Education to provide educational experiences for the students it serves.

To this end, the Board encourages the participation of auxiliary adult organizations which complement existing school programs, provided these organizations ~~are consistent with district policies and goals. do not curtail the Board's legal responsibility to establish policy and to employ and evaluate qualified staff to implement those policies.~~

### Section B - Guidelines for Recognition of Auxiliary Adult Organizations

Board recognition of auxiliary adult organizations shall be based on the following guidelines:

1. The adult group will adopt ~~and duly ratify~~ its own constitution and/or bylaws. ~~These documents is~~ ~~constitution~~ should establish the purposes of the organization and include the following provisions:
  - a. ~~The principal (or designee designated representative) shall will attend all~~ All meetings of the governing board of the organization ~~must include the principal (or designee) who shall and shall will~~ maintain a file of all minutes of those meetings ~~organization.~~
  - b. A ~~periodic~~ financial statement will be published by the organization ~~annually~~ and a copy ~~submitted to the district's Business Services department sent to the school principal.~~
  - c. All ~~donations from the group to the school must receive~~ gifts which the group may ~~consider giving to the school shall receive~~ Board of Education approval prior to ~~acceptance to the final commitment of the organization. This procedure is described in accordance with Board Policy 9040 Gifts to District #225 (9040). Further, these gifts should be items in addition to necessary maintenance items provided by the Board of Education.~~
  - d. All ~~fund raising projects or events affiliated with the organization must~~ ~~organization that involve students must be~~ should be thoroughly discussed and approved by the ~~building principal or his/her designee designated representative.~~ Approval shall not mean that such ~~fund raising project or events are~~ is a sanctioned school activity~~iesy~~, or that the Board of Education is incurring ~~in~~ any liability by such approval.
2. ~~Recommendation of the principal and approval of the superintendent shall be required for all educational tours sponsored by an auxiliary adult organization. Recommendation of the principal and the superintendent and approval of the Board of Education shall be required for all such tours conducted outside of the State of Illinois or adjacent states, and for educational tours that require students to be absent from school for one day or more. All student trips sponsored by an auxiliary adult organization~~ tours shall follow the provisions of Board ~~Policy 7230 of Education Policy Educational Travel Experiences (7050).~~

### Section C - Board Support of Auxiliary Adult Organizations

Upon recognition by the Board of Education, the auxiliary adult organization may receive the following support:

1. The organization may be permitted by the Board of Education to use the school name in the title of the organization and in other activities.
2. The organization may use school facilities and equipment as designated in Board Policy 5030 Community Use of School Facilities (5030).
3. The organization may submit requests to the principal or designee for additional assistance in developing and distributing information about the organization and its events.
4. The District Public Relations Department Information Office will cooperate with auxiliary organizations and will make the service of that office available to all reasonable requests.
5. The organization may request have access to communication systems, mass emailing systems, directory lists, mailing lists and school mailing services procedures. The organization will be required to pay for any additional attendant costs of using such resources, however, to pay for its own mailings. All messages sent by the school must be submitted for pre-approval to the principal or designee.
6. Liability coverage may will be made available for fund raising projects and events in accordance with Board accordance Board Policy 5030w/Section B1(4) of this policy to the extent coverage is provided by the school district's insurance policy coverage. If coverage is deemed not available under the school district's insurance policy, the organization will be required to secure and pay for adequate insurance as determined by the Business Services department will be required to be secured by the organization at the expense of the organization.
7. The organization may request to establish a student activity fund account in accordance with Board Policy 8250 Activity Fund (8250).

Section D - Currently Approved Organizations

Glenbrook North:

- Glenbrook North Parents' Association
- Band Parents' Organization
- Choral Theatre Parents' Organization
- GBN Booster Club
- GBN Grad Night
- 2021 GBN Senior Send-Off (Expires June 30, 2021)

Glenbrook South:

- Glenbrook South Debate Society Parent League
- Glenbrook South Parents Association
- Glenbrook South Instrumental League
- Glenbrook South Special Education Parent & Staff Association
- Titan Booster Club
- Titan Pom Boosters

District-Wide:

- Glenbrook Symphony Orchestra Parent Board

Approved: April 5, 1976  
 Revised: September 10, 1984  
 Revised: August 26, 1996  
 Revised: April 8, 2002



Revised:

May 14, 2021