

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, APRIL 27, 2009**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, April 27, 2009 at approximately 7:36 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf. Absent: none. Also present: Dill-Varga, Freeman, Helander-Heiser, Pryma, Ptak, Riggle, Schilling, Siena, and Wegley.

APPROVAL OF AGENDA FOR THIS MEETING including consent agenda additions of #6.1 a-g and #6.10.

Motion by Mr. Boron, seconded by Mr. Taub, to approve the agenda with the addition of consent agenda items # 6.1a-g and #6.10. for this meeting.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

Mrs. Diane Freeman introduced students from the Glenbrook South *Etruscan* yearbook and their sponsor Mrs. Brenda Field who has guided these students to four Pacemaker finalist awards (2002, 2003, 2004, 2008) during her seven year tenure at Glenbrook South. The Pacemaker Award, from the National Scholastic Press Association, is considered the highest award in scholastic journalism. In addition 8 students also received various awards in journalism competitions held at the convention.

Mrs. Freeman introduced student representatives from the Glenbrook North *Torch* and their faculty sponsor, Mr. Brian Helprin. *The Torch* received a First Place with Special Merit in the American Scholastic Press Associations' 2008-09 Newspaper Contest and one staff member garnered recognition for Best Sports Photograph.

RECOGNITION OF COMMUNITY VISITORS

President Torf invited any community visitors who might be present to speak.

Mr. Howard Silver, resident of Glenview, asked to speak to the Board. Mr. Silver said he was representing five current tenants at the Passport Plaza. He expressed concerns about the process used by the district as plans are being made for future use of the Passport Plaza.

BOARD AND SUPERINTENDENT REPORTS

Superintendent Riggle reported on his attendance at the Glenbrook North musical, *Cinderella*, and provided information about the upcoming Glenbrook South musical. He alerted the Board to his receipt from the Illinois State Board of Education, of a Certificate of Financial Recognition. He informed the Board of an announcement sent out regarding swine flu.

Board member Jeffery provided an update on the Glenbrook Foundation. The next meeting will be May 12, 2009.

Board member Hammer provided the Board with some highlighted comments about the NSSD budget and programs.

MOTION TO APPROVE CONSENT AGENDA excluding items #6.4, #6.7 and #6.12 and with the additions of items #6.1a-g and #6.10.

Motion by Mr. Boron, seconded by Mr. Shein, to approve the following items on the consent agenda, excluding consent agenda items #6.4, #6.7, and #6.12 and with the additions of items #6.1a-g and #6.10)

1.) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated April 24, 2009.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Siena, Hillarie J.	Assistant Superintendent for Business Affairs	07.01.09	District
Caliendo, Steven A.	Assistant Superintendent for Human Resources	07.01.09	District

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Hall, Dawn R.	Business Education Teacher	04.24.09	GBS
Kane, David W.	Social Studies Teacher	04.24.09	GBS
LePage, Ann T.	College Counselor	04.24.09	GBS
Ranalli, Kathryn M.	Social Studies Teacher	04.24.09	GBS

2.) the resignations of the following certificated staff:

NAME	POSITION	EFFECTIVE	SCHOOL
McDermott, Scott	Teacher	2009-10 School year	GBS

3.) the issuance of Vendor Checks Nos. 37004 through 37300 in the amount of \$771,080.33 as listed on the attached checks register dated April 22, 2009

4.) the Open and Closed Session Minutes from the April 13th Regular Board Meeting.

5.) No imprest

6.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Anastasia, Ms. Lisa	90.00	GBS	Etruscan Yearbook Aid	830381
Balling, Mr. & Mrs. Charles	45.00	GBS	Etruscan Yearbook Aid	830381
Basak, Mr. & Mrs. Michael	90.00	GBS	Etruscan Yearbook Aid	830381
Beidler, Ms. Juliann	90.00	GBS	Etruscan Yearbook Aid	830381
Brannigan, Mr. & Mrs. John	90.00	GBS	Etruscan Yearbook Aid	830381
Bell, Mr. & Mrs. Brian	100.00	GBS	Etruscan Yearbook Aid	830381
Berkowitz, Mr. & Mrs. Richard	135.00	GBS	Etruscan Yearbook Aid	830381
Binstein, Mr. & Mrs. Jeffrey	25.00	GBS	Etruscan Yearbook Aid	830381

Bonetti, Mr. & Mrs. Frank	45.00	GBS	Etruscan Yearbook Aid	830381
Brekke, Mr. & Mrs. Wayne	45.00	GBS	Etruscan Yearbook Aid	830381
Buckley, Ms. Patricia	45.00	GBS	Etruscan Yearbook Aid	830381
Carney, Mr. & Mrs. James	45.00	GBS	Etruscan Yearbook Aid	830381
Choi, Mr. & Mrs. Jin	45.00	GBS	Etruscan Yearbook Aid	830381
Cleven, Mr. & Mrs. Dane	45.00	GBS	Etruscan Yearbook Aid	830381
Crofton, Mr. Martin	45.00	GBS	Etruscan Yearbook Aid	830381
Deuster, Ms. Melinda	50.00	GBS	Etruscan Yearbook Aid	830381
Dunk, Mr. Robert	30.00	GBS	Etruscan Yearbook Aid	830381
Ficho, Mr. & Mrs. Thomas	50.00	GBS	Etruscan Yearbook Aid	830381
Frossard, Ms. Margaret	45.00	GBS	Etruscan Yearbook Aid	830381
Gallagher, Mr. & Mrs. Kevin	45.00	GBS	Etruscan Yearbook Aid	830381
Gerbosi, Mr. & Mrs. Paul	50.00	GBS	Etruscan Yearbook Aid	830381
Hardy, Mr. & Mrs. Thomas	100.00	GBS	Etruscan Yearbook Aid	830381
Harris, Mr. Thomas	100.00	GBS	Etruscan Yearbook Aid	830381
Hepburn, Mr. & Mrs. George	45.00	GBS	Etruscan Yearbook Aid	830381
Holihan, Mr. & Mrs. Gary	45.00	GBS	Etruscan Yearbook Aid	830381
Hopkins, Mr. & Mrs. James	100.00	GBS	Etruscan Yearbook Aid	830381
Hund, Mr. & Mrs. Lawrence	90.00	GBS	Etruscan Yearbook Aid	830381
Jobski, Mr. & Mrs. Rick	90.00	GBS	Etruscan Yearbook Aid	830381
Johnson, Mr. & Mrs. Marvin	45.00	GBS	Etruscan Yearbook Aid	830381
Konarski, Ms. Rhonda	90.00	GBS	Etruscan Yearbook Aid	830381
Lanphere, Mr. & Mrs. Donald	45.00	GBS	Etruscan Yearbook Aid	830381
Lauesen, Mr. & Mrs. Michael	100.00	GBS	Etruscan Yearbook Aid	830381
Lewis, Mr. & Mrs. John	45.00	GBS	Etruscan Yearbook Aid	830381
Loiselle, Mr. & Mrs. James	45.00	GBS	Etruscan Yearbook Aid	830381
Martin, Mr. Jeffrey	45.00	GBS	Etruscan Yearbook Aid	830381
Morley, Mr. & Mrs. Francis	90.00	GBS	Etruscan Yearbook Aid	830381
Nikitas, Mr. & Mrs. Daniel	90.00	GBS	Etruscan Yearbook Aid	830381
Rose, Mr. & Mrs. Mark	90.00	GBS	Etruscan Yearbook Aid	830381
Sampson, Mr. & Mrs. Thomas	90.00	GBS	Etruscan Yearbook Aid	830381
Saunders, Ms. Henrietta	45.00	GBS	Etruscan Yearbook Aid	830381
Sontag, Ms. Janet	100.00	GBS	Etruscan Yearbook Aid	830381
Tye, Mr. & Mrs. F.	90.00	GBS	Etruscan Yearbook Aid	830381
Van Kirk, Mr. & Mrs. Timothy	100.00	GBS	Etruscan Yearbook Aid	830381
Vevang, Mr. & Mrs. Robert	45.00	GBS	Etruscan Yearbook Aid	830381

Weyhrich, Ms. Vicki	45.00	GBS	Etruscan Yearbook Aid	830381
Wise, Mr. & Mrs. I. Robert	225.00	GBS	Etruscan Yearbook Aid	830381
Yoshida, Ms. Ann	100.00	GBS	Etruscan Yearbook Aid	830381
The Kristyna M. Driehaus	1000.00	GBS	The Craig G. Stifler Scholarship	830857
Glenview Park District	3000.00	GBS	Youth Golf Scholarship	830851
School District 30 Activity Fund	1000.00	GBS	Low Blond Scholarship	830851
Lisa Anastasia & Robert Bauer	100.48	GBS	Foreign Language	830457
Target "Take Charge of Education"	538.74	GBS	Concessions	830260

7.) the Board of Education Approval of Board Procedures 3020 - Administrative Personnel as contained in consent agenda Item #6.7

8.) the Board of Education Approval of Textbook Adoptions for the 2009-10 School Year as contained in consent agenda Item #6.8

9.) the Board of Education Approval of FY10 Special Education FTE Recommendations as contained in consent agenda Item #6.9

10.) the Board of Education Approval of Release of Support Staff as contained in consent agenda Item #6.10

11.) the Board of Education Approval of the GESSA contract

12.) the Board of Education Approval of the Docufide Agreement as contained in consent agenda Item #6.12

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

MOTION TO APPROVE CONSENT AGENDA ITEM # 6.4 (MINUTES) WHICH HAD BEEN REMOVED FROM THE CONSENT AGENDA FOR A SEPARATE VOTE

Motion by Mr. Boron, seconded by Mr. Hammer, to approve consent agenda item # 6.4 (minutes)

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay:none

abstain: Torf

Motion carried. 6-0-1.

(See consent agenda item #6.4)

MOTION TO APPROVE CONSENT AGENDA ITEM # 6.7 WITH SUGGESTED REVISIONS

Motion by Mr. Boron, seconded by Mr. Hammer, to approve consent agenda item # 6.7 with suggested revisions

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 7-0

(See consent agenda item #6.7 with new revisions)

DISCUSSION REGARDING DOCUFIDE AGREEMENT

Mrs. Kim Ptak and Dr. Riggle updated the Board with information about the recommendation to purchase services from Docufide. After Board discussion, board consensus was to approve a one-year contract with this company who will provide student transcripts.

MOTION TO APPROVE REMOVED CONSENT AGENDA ITEM # 6.12 WHICH HAD BEEN REMOVED FROM THE CONSENT AGENDA FOR A SEPARATE VOTE

Motion by Mr. Boron, seconded by Mr. Shein to approve consent agenda item # 6.12 (Docufide contract).

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay: none

Motion carried. 7-0.

(See consent agenda item #6.12)

DISCUSSION/ACTION: AWARD OF BID-MAIN ATHLETIC FIELD FOR GBN

Mrs. Kim Ptak provided summary information to the Board on the construction projects for summer 2009. The actual bids came in at \$65,782 under estimates for the four projects.

She first provided the detail and rationale for awarding the project for a new athletic field at Glenbrook North to Team REIL at a price of \$239,695.94. Board member Taub expressed his interest in still pursuing an artificial turf field because of its ability to serve so many more students in numerous activities. He expressed his opinion that the solution--the installation of a new natural grass field at Glenbrook North for approximately \$239,000-- was at best a 4-5 year solution and would still be subject to damage depending on weather conditions.

Dr. Riggle explained to the Board that further study would be conducted on the feasibility of an artificial field as funding solutions from alternate sources might become available but that at present this was the most feasible proposal to provide Glenbrook North with a field for use in the foreseeable future.

MOTION TO APPROVE AGENDA ITEM #7 (GBN ATHLETIC FIELD REPLACEMENT)

Motion by Mr. Berzon, seconded by Mr. Boron, to approve agenda item # 7

Upon calling of the roll:

Aye: Berzon, Boron, Hammer, Jeffery, Shein, and Torf.

Nay: Taub

Motion carried. 6-1.

(See agenda item #7)

DISCUSSION/ACTION: AWARD OF BID-GENERAL REMODELING AND LIFE SAFETY IN AGENDA ITEM #8

Mrs. Kim Ptak provided an overview of Base Bid A, B, and C and Alternate No.8, noting the difference between the estimates for the projects versus actual received bids.

Board members asked questions and received explanations about the scope of these projects. This bid proposal was for \$785,023.

Board members expressed concerns about the feasibility and economic wisdom of enlarging the scope of one hallway project now rather than later to take care of a remodeling need at North. Dr. Schilling suggested that any additional alternates worthy of consideration be brought back at the next meeting when more information about project costs could be addressed by Mr. Pryma, principal of Glenbrook North.

MOTION TO APPROVE AGENDA ITEM #8

Motion by Mr. Hammer, seconded by Mr. Berzon, to approve consent agenda item # 8 for \$785,023 for General Remodeling and Life Safety Work.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See agenda item #8)

DISCUSSION/ACTION: AWARD OF BID -CARPET

Mrs. Ptak recommended that the Board award the bid for carpet replacement work at Glenbrook South to Vortex Enterprises at a price of \$45,500. After board discussion, consensus was to approve agenda item #9.

(See agenda item #9)

MOTION TO APPROVE AGENDA ITEM #9-CARPET

Motion by Mr.Hammer, seconded by Mr. Jeffery, to approve consent agenda item # 9 for \$45,500.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See agenda item #9)

DISCUSSION/ACTION: AWARD OF BID -ROOFING

Mrs. Ptak recommended that the Board award the bid for roofing work for \$286,500. After board discussion, consensus was to approve agenda item #10.

(See agenda item #10)

MOTION TO APPROVE AGENDA ITEM #10

Motion by Mr. Hammer, seconded by Mr. Boron, to approve consent agenda item # 10 for a total of \$286,500.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See agenda item #10)

DISCUSSION/ACTION: AWARD OF BID - OFFICE SUPPLIES AND COPY PAPER--11

Mrs. Kim Ptak provided the Board with details about the recommendation to award the bid for copy paper and office supplies in the estimated amounts of \$85,678.55 and \$78,510.87 to Lewis Paper and Office Depot as detailed in agenda item #11. Board members requested that Mrs. Ptak investigate whether Glenbrook parents could be afforded district discounted pricing for school supply purchases.

Motion by Mr. Hammer, seconded by Mr. Boron, to approve consent agenda item # 11 for a total of \$85,678.55 and \$78,510.87 to Lewis Paper and Office Depot, respectively.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See agenda item #11)

DISCUSSION/ACTION: AMENDMENT OF LEASE CERTIFICATE RESOLUTION--12

Dr. Schilling indicated to the Board that it was necessary for them to approve an amendment to the lease certificate resolution detailed in agenda item #12 relative to the Passport Plaza. The current lease certificate resolution called for the district to close on the property on May 1, 2009. The actual close date is now scheduled for May 7, 2009 resulting in the need for the amendment to the resolution previously brought before the Board. An additional change in Section 3 was noted as the figure \$350,000 was changed to \$370,000 in the following passage: *The Certificates shall become due and payable serially or be subject to mandatory redemption (subject to prior redemption as hereinafter described) on December 1 of each of the years (not later than 2024), in the amounts (not exceeding \$370,000 per year) and bearing interest at the rates per annum (not exceeding 6.00% per annum) as set forth in the Certificate Notification.*

(See Agenda Item #12)

**MOTION TO APPROVE AGENDA ITEM #12 AMENDMENT OF LEASE
CERTIFICATE RESOLUTION**

Motion by Mr. Boron, seconded by Mr. Shein, to approve the amendment of the lease certificate resolution as detailed in agenda item #12.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See agenda item #12)

DISCUSSION/ACTION: SERVICE DESK SOFTWARE

Mr. Marcus Thimm provided the Board with an overview of the process utilized to identify Service Desk Software for this recommendation. His recommendation was for the Board to approve a product called ServiceWise offered by TechExcel, Inc. at a price of \$17,150.00, far less than the \$50,000 set aside in a budget line item for this potential purchase.

After Board discussion and questions about how the software would operate, the reports that could be created, and the process for implementation, Board consensus was to approve this recommendation.

MOTION TO APPROVE AGENDA ITEM #13 (Service Desk Software)

Motion by Mr. Hammer, seconded by Mr. Taub, to approve consent agenda item # 13 (Service Desk Software purchased from TechExcel, Inc at a price of \$17,150).

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See Agenda Item #13)

DISCUSSION/ACTION: STUDENT INFORMATION SYSTEM (SIS) VENDOR

Superintendent Riggle complimented Dr. Schilling on a well-run process, involving nearly 150 individuals, to identify the vendor being recommended in agenda item #14

Dr. Schilling reminded the Board that SASI support was being discontinued by the parent company, which necessitated the selection of a new student information system. He summarized the steps that had been taken to arrive at this decision. This process had begun in October 2008. The recommendation was to approve the purchase of School Logic as the new student information system to provide a long-term (5-10 year) solution. The cost of the software is approximately \$140,000 and the annual maintenance and support is \$11,000 per year. The \$140,000 includes approximately 35-40 days of initial training.

He sought approval contingent on the review and approval of the school attorney and approval by assistant superintendent for business of the final contract which would included detailed expectations.

He informed the Board that the final cost might reflect credits from School Logic for existing school components that might benefit their development of their product.

He suggested that one temporary person to be hired for a 12-18 month period to support the implementation of this product.

He indicated that the timeframe was to have software installed this spring with full implementation for the 2010-2011 school year, though it is possible it may be available at the conclusion of the first semester of the 2009-2010 school year. This package will provide options for online registration and student and parent portals. He indicated that this will replace three systems: Outcasts, Clarity (special education software), and SASI.

President Torf suggested that in a year there be follow-up on the status of the implementation.

After Board discussion, consensus was to approve the recommendation as detailed in agenda item #14

MOTION TO APPROVE AGENDA ITEM #14 (Student Information Software)

Motion by Mr. Boron, seconded by Mr. Taub, to approve consent agenda item # 14, the purchase of a new student information system from SchoolLogic.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

(See Agenda Item #14)

DISCUSSION: TECHNOLOGY INITIATIVE BUDGET

Dr. Riggle provided some additional comments regarding the technology initiative "Innovations Without Restrictions." He focused Board attention on the 2009-2010 Technology Budget as detailed in agenda item #15. Dr. Schilling indicated that the selection of a finance package is still to be completed in the future.

(See agenda item #15)

MISCELLANEOUS TOPICS

Superintendent Riggle reviewed the format for the May 4 Board meeting. He reviewed the new requirement for board members to sign an oath of office. Consensus was for all board members to sign a notarized oath sometime this month.

Superintendent Riggle indicated that a future topic for discussion would be to identify board members to assist with graduation ceremonies.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Taub, to move into closed session at approximately 10:42 p.m. to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

The Board returned to open session at 12:30 a.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

MOTION TO APPROVE PROPOSED TECHNOLOGY STRUCTURE AS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Berzon, to approve the technology structure as discussed in closed session.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

MOTION TO APPROVE NOTICE TO REMEDY FOR PLACEMENT IN FILE FOR EMPLOYEE #042709-02

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the notice to remedy for placement in file for employee 042709-02 as discussed in closed session.

Upon calling of the role:

aye: Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

nay:none

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Shein, seconded by Mr. Hammer, to adjourn the meeting at approximately 12:32 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* means Berzon, Boron, Hammer, Jeffery, Shein, Taub, and Torf.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, May 4, 2009	7:30 p.m.	Special Board Meeting
Monday, May 11, 2009	7:30 p.m.	Regular Board Meeting