

Human Resources Office

Brad Swanson, Assistant Superintendent for Human Resources Alice Raflores, Director of Human Resources Debbie Timpe, Human Resources Specialist; Certified Jeanne Davito, Human Resources Specialist; Non-certified Alice Kus, Human Resources Assistant

To: Dr. Michael Riggle

From: Brad Swanson

Date: June 15, 2017

RE: Certified FTE Adjustment for the 2017-18 School Year

This memo serves to request approval from the Board of Education for the following FTE adjustment.

William Jeffery Special Education, GBN 0.8 FTE to 1.0 FTE