



To: Dr. Charles Johns
Board of Education
From: Dr. Lauren Fagel
Date: April 28, 2021

Re: Request of Approval for Professional Leave Expenses - 2021 Learning from the Past; Looking to the Future

Recommendation

It is recommended that the Board of Education approve the request for estimated professional leave expenses in the amount of \$1500 and 11 staff members as presented.

Background

In keeping with Board Policy 6040, the Board of Education has established a maximum allowable amount for prepaid expenses and reimbursement for travel, meal and lodging expenses to an amount not to exceed \$5,000 aggregate per professional leave trip; or where more than six members are attending. In the event that a trip's expenses exceed the per trip aggregate cost, the Board of Education is required to approve the expenses by a roll call vote at an open meeting.

The Business Services department has implemented a process where they are notified if there is a desired trip that exceeds the \$5,000 aggregate threshold. In response to the request, a formal memo is drafted and information is presented to the Board of Education for consideration prior to any expenses being incurred by the District.

Attached is a professional leave opportunity summary that is being submitted for consideration.

Request of Approval for Professional Leave Expenses

Name of Event	Dates and Location of Event
2021 Learning from the Past; Looking to the Future	May 4, 2021 - Virtual

Overview and Description of Event

Over the past year, we've been through quite a bit: A pandemic that impacted the way in which instruction was delivered, which further magnified the challenges marginalized students face in accessing support for their learning. Thus, as we reopen our schools in the fall, the need to examine approaches that effectively address disparities is more important than ever. Dr. Floyd Cobb and John Krownapple will help participants use an approach that centers belonging and dignity to prepare for starting next school year in a manner that lays the foundation for equity and inclusion.

Rationale for Attending Event

Glenbrook South High School's school wide goal is that every student at Glenbrook South will report feeling a sense of belonging as a valued member of the Titan community. This workshop specifically aligns with the school goal and informs participants on ways to implement practices that promote student belonging and dignity.

Outcomes

The team will expand their expertise by attending sessions, creating additional professional contacts, continuing to strengthen their skills, and striving to improve our school programs. The team will return to GBS and share information with other staff members in their respective departments and across the faculty. Additionally, the team will use the information to evaluate current curriculum and instructional practices and potential changes in practices to further improve the outcomes for our students.

Possible Alternatives Considered

While there are similar conferences/workshops that address the topic of equity, these two speakers approach this topic through the lens of belonging and dignity, which aligns with our school wide goal. Their expertise in this field is well-regarded nationally within the educational field.

	Per Person Cost	Total Cost
<i>Substitute(s) Required?</i>	Yes, a total of 4 substitutes will be required.	
<i>Registration:</i>	\$150	\$1500 (one staff member will attend at no cost)
<i>Lodging:</i>	N/A	N/A
<i>Meals:</i>	N/A	N/A
<i>Vehicle Expense:</i>	N/A	N/A
<i>Airfare Expense:</i>	N/A	N/A
<i>Other: Airport Transfers</i>	N/A	N/A
Total Cost	\$150	\$1500*

***The nature of this conference allows us to use Federal Grant dollars for staff attendance.**

Please indicate N/A in an expense category if it is not applicable to this trip.

Employees and Building Attending	Employees and Building Attending (Continued)
<ul style="list-style-type: none"> ● Caitlin Reichert (GBS) ● Marshall Harris (GBS) ● Phil Gartner (GBS) ● Cameron Muir (GBS) ● Matt Bertke (GBS) 	<ul style="list-style-type: none"> ● Sharon Sheehan (GBS) ● Stacey Wolfe (GBS) ● Dawn Hall (GBS) ● David Adamji (GBS) ● Julie Schaefer (GBS) ● Terry Harris (GBS)

Supervisor Approval
Cameron Muir Lauren Fagel Stacey Wolfe David Admaji