

GLENBROOK HIGH SCHOOL DISTRICT 225

FINANCE COMMITTEE MINUTES

April 18, 2022

Administration Building - Public Meeting Room 100A

Members Present: Bonner, Glowacki, Gravel, Johns (via Zoom), Markey, Ptak, Sztainberg (via Zoom), Tarver, Taub, Williamson, Wright

Members Absent: Swanson

Also Present: Lara Cummings (GBS)

Agenda Item #1: Call to Order

A regular meeting of the Finance Committee was held in the Public Meeting Room 100A at the Administration Building on April 18, 2022. The meeting convened at 8:05 AM.

Agenda Item #2: Recognition of Community Visitors

There were no community members present at the meeting.

Agenda Item #3: Glenbrook School-Based Health Center Capital Project for Summer 2022

Dr. Gravel presented the committee with the introduction of a newly conceived Glenbrook School-Based Health Center (SBHC). He explained this concept will be presented to the facilities committee later today and to the Board of Education, for discussion, at the April 25, 2022 meeting.

Dr. Gravel explained to the committee that during the pandemic Glenbrook High School District 225 was a leader in providing access to onsite testing and vaccination services to not only our students and staff, but to committee members as well. In the district's attempts to consider what health services they could continue to provide, the administration team is proposing the creation of the Glenbrook School-Based Health Center that would serve all district students.

Dr. Gravel detailed that an SBHC is a walk-in full service clinic environment for students, providing primary medical care, mental/behavioral health care, health education, sexual and reproductive health services, substance abuse counseling and

nutrition education.

Dr. Cummings provided pertinent information that the GBS nursing staff sees approximately 100 - 120 students daily for various medical needs / situations. She went on to describe the excellent work of the nurses, but their limitations in diagnosing and prescribing meds. SBHCs compliment the work of school nurses with their ability to diagnose and prescribe medications.

Dr. Gravel shared architectural renderings illustrating the space and layout of the Glenbrook SBHC, which advantageously, would be situated directly across the hallway from the school nurse's office.

Dr. Gravel outlined the approximate \$600,000 costs (includes building and maintaining) as follows:

- The district has been awarded a one-time congressional grant for \$250,000 to pay for the building and construction.
- The district received \$1.9M in reimbursements from FEMA

It is estimated that operation of this health center would cost the district between \$350,000 and \$450,000 per year. It is possible the district would be eligible for federal, state and local grants to assist in offsetting the yearly costs.

Dr. Gravel presented a very detailed time-line campaign of how the school district would create awareness of the Glenbrook SBHC.

Agenda Item #4: Student Fees for the 2022-23 School Year

Dr. Gravel presented the recommendations for student fees for the 2022-23 school year. He explained that all students attending the Glenbrook High Schools, or receiving educational services through the school district are assessed three general fees: chromebook fee, instructional materials fee and registration fee. The following additional user fees, which will remain the same as the 2021-22 school year, include driver education, instrument rental, and parking. Student fees have been reduced from \$184.00 to \$155.00 for the 2022-23 school year.

Due to the number of students who "borrow" a chromebook and/or calculator for the entire school year, thus diminishing the inventory for students with temporarily out of service chromebooks and/or calculators, the district will institute a new \$1.00 per day rental fee for those students who have forgotten their devices at home.

New this year, the preschool programs will be the same at both GBN and GBS, 5 days a week / 2 hours per day. There will be a slight price increase from \$900 to \$975.

Dr. Gravel provided an overview of transportation services at Glenbrook. Administration is proposing an extension of the subsidy of \$210.10 for each full-price transportation fee to minimize the financial impact to households. The actual cost of the bus pass is \$1,180 but with a board of education subsidy of \$210.10, the 2022-23 proposed transportation fee is \$970.00 or \$5.45 per day, round trip.

Agenda Item #5: Fiscal Year 2021-22 Amended Budget Timeline

Dr. Gravel explained that in past years, the Board of Education was presented with the tentative budget, then a final budget, followed by an amended budget.

Ms. Tarver reminded the committee that the tentative budget is presented to the Board of Education in August or September. At that time the business services team does not know the final grant amounts, which at times can exceed 10% of the fund allotment. When that occurs we then have to file an amended budget. Ms. Tarver went on to explain that an amended budget will now occur annually.

Agenda Item #6: Fiscal Year 2022-23 Tentative Budget Timeline

Dr. Gravel explained to the committee that normally the finance committee receives the tentative budget for review the 2nd week in July and it is presented to the Board of Education at the last meeting in July. At that time the budget is available to the public after the new fiscal year has commenced.

Ms. Tarver shared that because of the timing of the tentative budget (after the new fiscal year has commenced), the district will present the tentative budget to the Board of Education on June 13th before the start of the 2022-23 fiscal year on July 1st. The final budget will be presented in August 2022.

Agenda Item #7: Other Topics

No other topics were discussed.

Agenda Item #8: Adjournment

The meeting adjourned at 9:40 AM.

The next Finance Committee Meeting TBD.