

To: Dr. Mike Riggle
Board of Education

From: Dr. R.J. Gravel
Dr. Lauren Fagel
Dr. Kim Ptak
Mr. Casey Wright

Date: Monday, February 11, 2019

Re: Recommended Summer 2019 Capital Project (GBS Athletic Office)

Recommendation

It is recommended that the Board of Education authorize the District administration to work with ARCON Associates, the District architect, to develop bid specifications for an additional capital project (GBS Athletic Office relocation) to be completed during the summer 2019 summer months.

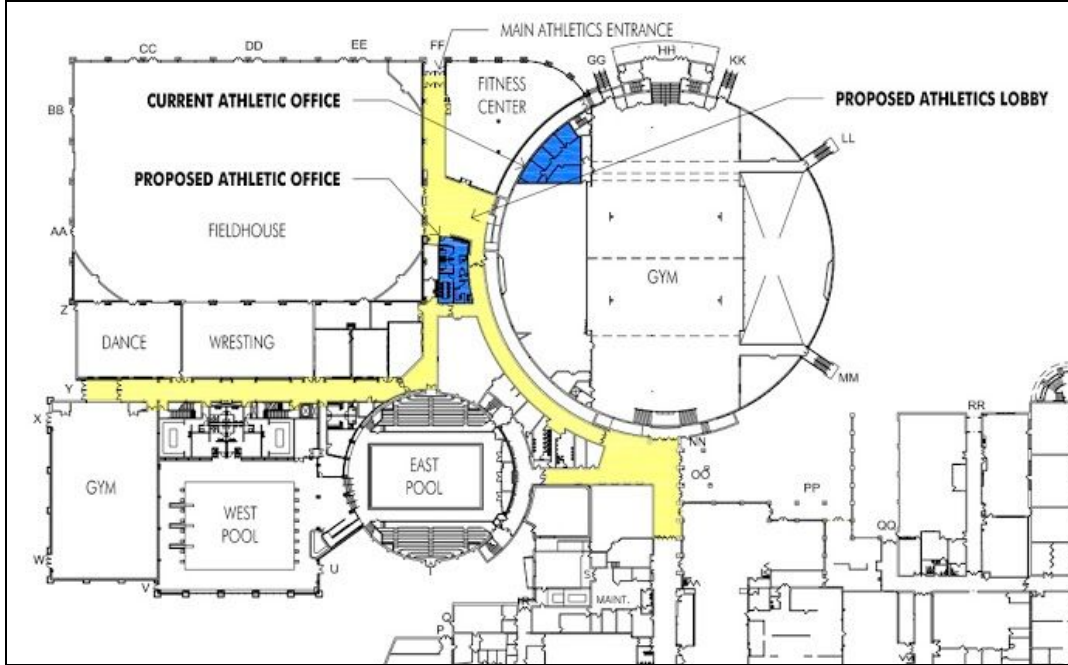
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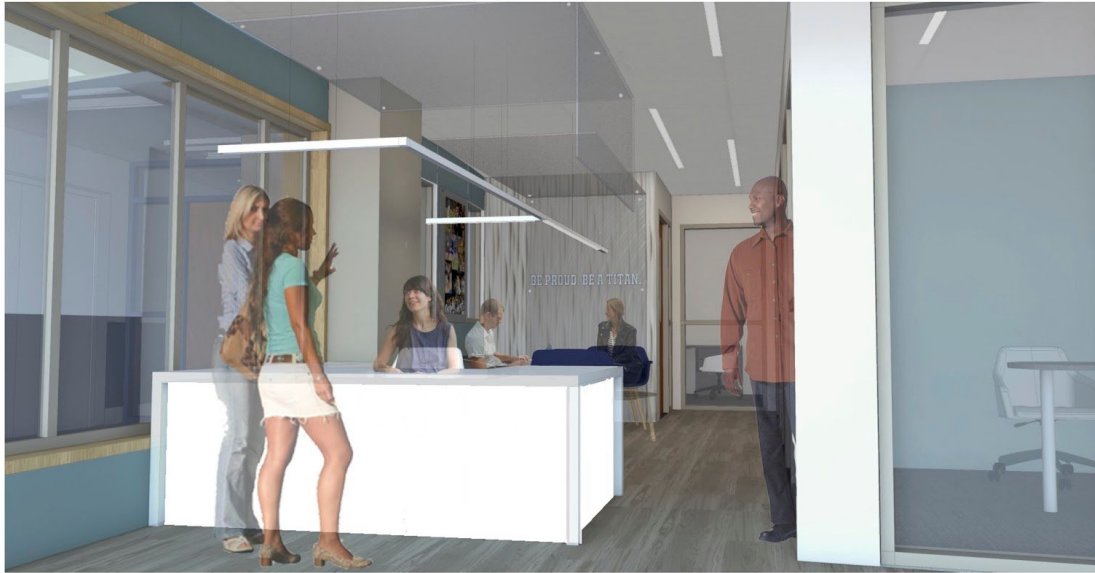
Currently, the Glenbrook South athletic office is located on the second floor adjacent to the main gym (the Titan Dome). The athletic office provides space for the Athletic Director, two Assistant Athletic Directors, Administrative Assistant, and a general use conference room. The current offices are original to the building, difficult to find, and require cutting through the main gym in order to access the space. Over time, the office layout has become impractical, and impacted by other facility enhancements such as the addition of a spin classroom below the offices resulting in loud music being heard throughout the day.

Athletic offices are a highly accessed location by community members, coaches, officials, and students on a daily basis, throughout the school year and summer months. Recognizing the high profile nature of these spaces, it has been a goal to update the athletic offices at both Glenbrook North and South. The Glenbrook North office renovation was completed during the summer of 2015, in conjunction with a new physical education department office space. Their new space is located in a prominent area of the athletic corridor, with direct access to an exterior door and in close proximity to the field house and the back gyms. As a result of other capital project bids being lower than estimated and the opportunity to shift two capital projects to life safety, we are recommending completing the Glenbrook South office relocation project during the summer of 2019.

The proposed location is currently a 1,000 square foot storage room centrally located on the first floor in close proximity to the fieldhouse, main gym, natatorium, fitness center, P.E. offices, and main athletic entrance. Additionally, it is located in the center of two highly trafficked corridors making the space easily visible and accessible for students, staff, coaches and community members. The athletic administrative team holds meetings regularly throughout the school day, afternoon, and evening. The existing space would fill the need for P.E. and athletic storage, without adding any additional cost to the project.

Below is a composite map showing the current and proposed locations of the Athletic Office as well as a few renderings of the proposed space.





ARCON GBS Athletic Office
Glenbrook High School District 225
Project No. 18126

January 3, 2019



ARCON GBS Athletic Office
Glenbrook High School District 225
Project No. 18126

January 3, 2019

Summary of District Capital Projects

One component of the District's operating budget is an amount designated for capital projects that are not funded by life safety bond proceeds. The amount budgeted is based on the facility master plan, which incorporates ongoing physical plant maintenance including paving and concrete services, and other identified facility projects intended to enhance the student experience.

It should be noted that capital projects such as these are funded on a "pay as you go" method and built into the overall district operating budget. Presently, the school district budgets approximately \$1,000,000 each year for capital projects.

Location	Description	Cost
GBN	Paving and Concrete	\$273,897 (actual)
GBN	Pool Deck Repair	\$351,900 (actual)
GBS	Athletic Office Relocation	\$245,000 (estimate)
		\$870,797
	7.5% architectural fee	\$65,310
	7.5% construction management fee	\$65,310
	2% contingency	\$17,416
	Total Cost of Capital Projects	\$1,018,833