

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, March 21, 2011**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, March 21, 2011, at approximately 7:05 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Shein, Taub, Wolfson

Absent: Regalbuto

Also present: Caliendo, Geddeis, Pryma, Ptak, Riggle, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Hammer to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis introduced GBN students and peer mentors who participated in the recent TLS basketball game. Students competed against the Deerfield/Highland Park team. Ms. Geddeis played a You Tube video showing clips from past TLS basketball games from the inception of this event in 1991. This year was the 20th anniversary of this competition.

Ms. Kim Fisher, TLS teacher, provided a history of the TLS basketball game and how the GBN community has embraced this event. Students began preparing for the game in October. Ms. Fisher thanked the Board for the recognizing the students.

Dr. Riggle thanked the parents of the students who participated in the TLS basketball game.

Dr. Riggle stated that the Glenbrook United Special Olympics Team had three teams that qualified for the State finals.

Ms. Geddeis introduced members of the Glenbrook United team. She stated that Glenbrook United is off to a wonderful start in their first year.

Mr. Joshi, who organized the team, asked members to introduce themselves. He thanked the parents for driving the students to practices and competitions. He thanked the Glenbrook High School Foundation for their donation that went towards uniforms. He thanked Ms. Pearson for her support & Dr. Riggle, the Board & Ms. Geddeis. He thanked GBS principal Wegley for the breakfast sendoff. At GBN the students marched behind the marching band as part of their sendoff. He recognized Ms. Petty and Ms. Williams for their assistance. They were helpful in coordinating at each school. The team will be starting soccer and track on Friday. One of the parents acknowledged Mr. Joshi for bringing the students a long way in their basketball skills.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle mentioned that he sent an e-mail to the Board with a recap from IASA. One proposal on school consolidation from Senator Garrett from Lake Forest was included. He stated that Mrs. Siena is at an ED-RED meeting this evening and will obtain additional information regarding this topic. One bill may allow outsourcing to save expenses regardless of consolidation. ED-RED will have a continuing dialogue and will keep us informed.

Mr. Boron reported on the Techny festival. Judy Moe and Carl Meyer were the two conductors. This was an opportunity for Ms. Moe to work with students she had not worked with before given her retirement a few years ago.

Mr. Boron attended an *Art in Action* fair at District 27. This was an all-school program. The GBN groups *OW* and *Fermata Nowhere* performed. Students from Wood Oaks got to see what they can become. Students appreciated these presentations. He thanked Mr. Davidson for coordinating this event.

MOTION TO APPROVE CONSENT AGENDA

Mr. Boron suggested a separate vote on the minutes from the last meeting since he was not in attendance (Items 6.6.a. and 6.6.b)

Motion by Mr. Boron, seconded by Mr. Hammer to approve the following items on the consent agenda, excluding items 6.6.a. and 6.6.b.

- 1.) a. no appointments of certificated staff
b. no appointments of educational support staff
- 2.) a. no certified resignations
b. the resignation of the following educational support staff contained in the memorandum dated March 16, 2011.

Personnel - Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Schuster, Jeffrey	Instructional Assistant	04.08.11	GBN

3.) the Board of Education review of the FOIA request contained in consent agenda item #6.3.

4.) the issuance of Vendor Checks Nos. 46924 through 47170 in the amount of \$945,884.46 as listed on the attached checks register dated March 15 & 16, 2011.

5.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 61903, 61912 through 62082, and 62089 thru 62191 totaling \$15,102.63. Vendor Payroll check numbers 61911, 62083 through 62088 and 62185 through 62189 totaled \$15,102.63. With employees' Federal, State, and FICA/Medicare withholding taxes of \$968,740.17 TRS contributions of \$399,159.19 other deductions of \$378,794.25 and direct deposit of \$3,321,669.10 the gross payroll for the month of January was \$5,220,742.58. TRS employer contribution was \$52,534.53 and employer matching FICA and MED was \$145,233.79.

7.) FY 11/12 Capital Outlay requests as contained in consent agenda item # 6.7.

8.) Audit Firm as contained in consent agenda item # 6.8.

9.) .22 GBN Maintenance FTE Increase as contained in consent agenda item # 6.9.

10.) Authorization to Release 2011/2012 Purchase Orders as contained in consent agenda item # 6.10.

11.) Non-Tenured Certified Staff Release and Non-Tenured Certified Staff Rehire as contained in consent agenda item # 6.11.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

MOTION TO APPROVE CONSENT AGENDA ITEMS 6.6 a. & b.

Motion by Mr. Boron, seconded by Mr. Hammer to approve consent agenda items 6.6.a. and 6.6.b, the Open and Closed Session Minutes from the March 14, 2011 Regular Board Meeting.

Upon calling of the roll:

aye: Hammer, Martin, Shein, Taub, Wolfson

abstain: Boron

nay: none

Motion carried 5-0.

DISCUSSION/ACTION: APPROVAL OF SUMMER 2011 CONSTRUCTION BIDS

Dr. Riggle stated that this item was discussed at the last Board meeting. Given the dollar amount of the work being done this was placed on the agenda for discussion/action if further discussion was needed.

MOTION TO APPROVE SUMMER 2011 CONSTRUCTION BIDS

Motion by Mr. Wolfson, seconded by Mr. Boron to approve the summer 2011 construction bids.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

DISCUSSION/ACTION: APPROVAL OF ALTERNATE BID: GBN BACK GYM BATHROOM CONVERSION

Dr. Riggle indicated that this item was discussed at the last Board meeting and was brought back for a vote as part of the regular agenda, rather than being placed on consent in the event that further discussion was needed.

Mr. Shein stated that he would abstain from a vote on this item because he is a Siemens employee. Given this circumstance, a re-vote was called for on the summer 2011 construction bids as Siemens is involved in this project, as well.

MOTION TO APPROVE ALTERNATE BID: GBN BACK GYM BATHROOM CONVERSION

Motion by Mr. Wolfson, seconded by Mr. Boron to approve the alternate bid for the GBN back gym bathroom conversion.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Taub, Wolfson

nay: none

abstain: Shein

Motion carried 5-0.

RE-VOTE ON MOTION TO APPROVE SUMMER 2011 CONSTRUCTION BIDS

Motion by Mr. Boron, seconded by Mr. Hammer to approve the summer 2011 construction bids.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Taub, Wolfson

nay: none

abstain: Shein

Motion carried 5-0.

DISCUSSION/ACTION: EDUCATIONAL SUPPORT PERSONNEL STAFFING

Dr. Riggle introduced Dr. Caliendo to review the support staff personnel staffing. Dr. Caliendo referenced and briefly reviewed the document relative to the amount of support staff needed for 2011-2012.

MOTING TO APPROVE EDUCATIONAL SUPPORT PERSONNEL STAFFING

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the educational support personnel staffing.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

DISCUSSION/ACTION: PROCEDURE FOR RELEASE OF EDUCATIONAL SUPPORT PERSONNEL

Dr. Caliendo reviewed the process for release of educational support staff coming on April 11.

Mr. Boron mentioned in past years the Board has reviewed this item in closed session prior to the Board taking action.

Dr. Riggle stated that the administration did not see a reason for this to be discussed in closed session this year, but would be happy to do so if the Board requested.

DISCUSSION/ACTION: BUILDING BUDGETS 2012

Dr. Riggle stated that the building budgets were frozen except for adjustments due to student enrollment. He indicated that over the past several years the building budgets have undergone substantial reductions.

Mr. Martin asked about budgets being based upon enrollment projections and how budgets are affected if enrollment projections are off.

Dr. Riggle stated that budgets have not been adjusted if there are differences between actual enrollment and projections. Projections are usually right on target. It would be difficult for the buildings to back up and take any money out at the point that enrollment is less than projected. Conversely, we don't add to budgets if there are more students than predicted. GBS has been higher than projected in the last couple of years.

Mr. Martin asked about the per pupil cost that is factored into the building budgets.

Dr. Ptak stated there is a base allocation which is increased by CPI, but building budgets were frozen this year, saving \$29,000. The facility allocation increased by CPI, but enrollment and square footage determinations are from a formula first applied in 1995.

Mr. Martin asked if everybody was comfortable with the formula from the mid-1990's.

Principal Wegley stated that the overall budget has been headed in a downward direction. It gets tighter every year.

Mr. Martin clarified that the allocation is based upon square footage and enrollment.

Dr. Ptak stated that the base allocations are shared equally among the schools.

Mr. Martin asked how the number of students influences expenditures.

Principal Wegley stated that consumable materials come into play in supplies for departments as related to student enrollment.

Dr. Ptak stated that transportation for athletics and field trips is also impacted.

President Shein asked about activities and sponsorships being impacted by budget cuts.

Dr. Riggle clarified that discretionary stipends, not differentials, come from the building budget.

Dr. Riggle stated that the District takes care of quite a few things, but building budgets support activities, supplies for curriculum and building budgets fluctuate with the student population. At GBN student enrollment dropped, so there is less of an increase. Dr. Riggle provided a historical perspective of student enrollment trends and cuts that took place prior to the referendum.

Mr. Boron stated that practically speaking the increase on a per student basis is less than a 2% increase. The cost to do the same thing has gone up more than 2%. Mr. Boron stated that he does not have a problem with the formula.

Dr. Riggle stated that we don't want to go too deep in cuts in the building budgets because it does start to affect programs. At some point salary and benefits will have to be reviewed.

Mr. Martin stated that he was looking on the website and noticed that GBS has gone down in student enrollment in each of the last five years. He cited enrollment numbers from GBS.

Dr. Riggle stated that the building budgets handle virtually everything. Dr. Riggle suggested that the Board vote on the building budgets so that planning can continue in the buildings.

MOTION TO APPROVE BUILDING BUDGETS 2012

Motion by Mr. Hammer, seconded by Mr. Boron to approve the 2012 building budgets.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

DISCUSSION/ACTION: TECHNOLOGY PROJECTS & BUDGET 2012

Dr. Riggle stated that the budget for technology is placed within this document. This proposal is carefully considered from two aspects. First, what the technology staff will cost next year and what hardware and software will cost.

Dr. Riggle highlighted the computer lease agreement that is up at the end of this school year. The district has been successful in moving to the Apple MacBook.

Now that the district runs applications that are browser based, we have been able to reduce the technology budget.

The district would like to stay with a three-year lease arrangement. Two machines will be available to teachers, the MacBook or PC choices. The plan calls for the infrastructure to be robust with expansion of the internet pipe. Mr. Thimm was able to find that we can get redundancy and more capacity in moving to two different internet providers.

VoIP is part of the proposal. There is SchoolLogic work to be done and we will need to enter into a discussion regarding e-mail systems.

Technology represents 3% of the operating budget. The total budget is \$94M. Most districts have 6% of their operating budget in technology.

Mr. Taub asked if there is something we are not looking at because of money.

Mr. Thimm stated that there is more multimedia produced in the classroom. The three-year refresh cycle is good for services and systems. We are providing disk space and band width. We are not omitting anything.

Dr. Riggle spoke to cost cutting measures such as not including Apple Care as part of the computer lease agreement. We have staff trained who can work on the machines.

Mr. Boron asked why there was an additional \$10,000 for repair & maintenance given that we are dropping Apple Care.

Mr. Thimm stated that this is a line item that allows us to pay for repairs. All repairs are covered in the allocation.

Mr. Shein asked about items that are out of warranty.

Mr. Thimm stated that some PC labs and some servers are out of warranty.

Dr. Ptak clarified the point regarding the perceived increase in repair and maintenance.

Mr. Boron asked about consultant line items under contractual services.

Dr. Ptak stated that this is for server maintenance.

Mr. Taub asked about the survey of students regarding computer access.

Principal Wegley stated that we have asked some questions of our students about access at home. There is pretty solid access between the two schools. Both schools are studying this issue.

Dr. Riggle stated that by early summer we can look at this with the Board. Students are not as high on Netbooks because they are not robust enough to meet their needs.

The district may look at Google computers for students to use instructionally. These are big enough to handle extended work.

Mr. Shein asked if Google computers work on a virtual desktop.

Mr. Taub asked if the J-school project was in the budget.

Dr. Riggle stated that the district will get a start on a new business package this year but this would be built into the FY13 budget.

Mr. Taub asked for an explanation of E-rate filing.

Mr. Thimm explained that this is a federal fund rebate program that distributes funds to schools and libraries based upon free and reduced lunch students. Services that the district applies for get discounted. The district submits bills and gets a minimum percentage reimbursed.

Mr. Hammer complimented Mr. Thimm for his work on wireless access.

The technology plan will be placed on the consent agenda for the next Board meeting.

President Shein thanked Mr. Thimm and his team for bringing the district along in technology.

Mr. Shein asked about old analog lines.

Dr. Ptak explained that the district is researching this in light of moving to VoIP.

Dr. Riggle stated that we are starting an effort across the township to pool technology resources.

DISCUSSION/ACTION: DISTRICT COMMUNICATIONS PLAN

Dr. Riggle did make a change in the wording of Goal #1 based upon Mr. Shein's concerns.

Dr. Riggle suggested that the position contained as part of the communication plan be tabled until the April 11 meeting for a more detailed discussion. Nothing needs to be approved formally.

Dr. Riggle confirmed that the website and calendar are the number one priority.

MISCELLANEOUS TOPICS

Dr. Riggle stated that April 23 would be the best date for a Board workshop. The workshop would run from 8:00 a.m. until 12:00 noon. Possible locations were mentioned. Dr. Riggle stated that he had been receiving suggestions from Board members and would send a rough agenda for feedback.

REVIEW AND SUMMARY OF BOARD MEETING

President Shein reviewed the following:

The Board honored the TLS basketball players and students who played on the Glenbrook United team.

The Board approved all construction for the summer.

The technology budget will be placed on consent at the next meeting.

The Communication Plan will come back at the next meeting. The Board has agreed on the goals of the plan.

The Board workshop was set for April 23, focused on future negotiations. The Board would like to get as much understanding as possible of what the levers are.

The next Board meetings are April 11 & 25.

Dr. Riggle wished everyone a great spring break and reminded everyone that Monday, April 4 is an official day of student attendance as a make-up to the snow day.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Wolfson to adjourn the meeting at approximately 8:37 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried.

* Boron, Hammer, Martin, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at
Glenbrook North High School

12
3/21/11

Library
2300 Shermer Road
Northbrook, IL 60062

Monday, April 11, 2011 7:00 p.m. Regular Board Meeting
Monday, April 25, 2011 7:00 p.m. Regular Board Meeting