

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, FEBRUARY 24, 2014**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 24, 2014, at approximately 7:00 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub

Absent: Wilkas (arrived 7:02 p.m.)

Also present: Caliendo, Geallis, Muir, Pryma, Ptak, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub

nay: none

Motion carried 6-0.

STUDENTS AND STAFF WHO EXCEL

None

RECOGNITION OF COMMUNITY VISITORS

None

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle asked those who address the board to speak at the podium with the microphone, so that all can hear.

Dr. Riggle stated that the GBS Variety show was very nice. He stated that the students at both schools put on a great show.

He noted that GBN's turnabout was this past weekend and GBS' will be in two weeks.

A board member stated that he was impressed that one principal was part of the variety show.

A board member stated how impressed he was with the show and the students.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda:

- 1) Appointments
 - a) Certified - none
 - b) Support Staff

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary</u>
Casanova, Estefania(repl. Colton Ford)	PT WL IA	02.18.14	GBS	\$17.44
Dankha, Adam (repl. Fred Rudolfi)	Groundsman	02.18.14	GBS	\$21.87
Yocus, Lawrence	Dean's Para	02.24.14	GBS	\$14.16

- 2) Resignations/Terminations
 - a) Certified - none
 - b) Support Staff

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Avila, Geovanny	Custodian	12.22.13	GBN
Ford, Colton	PT WL IA	01.15.14	GBS
Stobel, Tyra	SPED IA	12.20.13	GBS - TR

- 3) FOIA - none

- 4) Vendor Bills

the issuance of Vendor Checks Nos. 61601 through 61819 and in the amount of \$694,748.61 as listed on the attached checks register dated February 18 & 19, 2014.

- 5) Payroll

the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and MED taxes and state taxes and payroll and payroll

check numbers 72084 thru 72323. Total checks issued were \$117,102.54 of which \$111,596.10 are manual payroll checks and \$5,506.44 are vendor payroll checks. Federal, State, FICA/Medicare of \$310,125.89. TRS contributions of \$443,261.19, other deductions of \$437,067.55 and direct deposit of \$3,588,896.82. Gross payroll for the month of January was \$5,643,192.53. TRS employer contribution was \$428,062.43 and FICA/MEDICARE was \$154,279.42.

6) Imprest - none

7) Minutes

- February 10, 2014 Regular Board Meeting
- February 10, 2014 Closed Board Meeting
- February 14, 2014 Finance Committee Meeting

8) Certified Staff Authorization

9) Policies

- 7180 - Instructional Materials
- 8500 - Search and Seizure

10) Gifts

Gift From	Amount or Item	School	Department	Account
Joseph & Jacqueline Weber 321 Foxford Dr. Buffalo Grove IL 60089 on behalf of Class of 1982 Reunion Committee Donation made to the Billy Garrity Memorial Fund	\$692.00	GBN	STUDENT ACTIVITY OFFICE	820857

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

DISCUSSION/ACTION: NCLB SCHOOL IMPROVEMENT PLAN

- **DISTRICT 225**

Dr. Williamson explained that the submission of the NCLB District Improvement Plan is required by Federal and State

regulations for districts that do not make adequate yearly progress.

Dr. Williamson stated that because the district accepts Title I funds, Federal Improvement sanctions apply.

Dr. Williamson noted that GBN is currently exempt because they are not a Title I school, but they will have to submit a plan next year.

Dr. Williamson noted that we are in full implementation for the majority of indicators, but there are four points that were determined to be at the limited development level. Dr. Williamson stated that three of the four indicators are technology related. One indicator was in regards to state standards, and because we are implementing the common core we will hopefully be able to completely implement by next year.

In response to a board member's question Dr. Williamson explained that these are the current regulations the district and schools must follow until the regulations change.

A board member questioned why this exercise, which seems to be a lot of work for the district, is important since we have students that are scoring highly. He stated that originally he felt negatively about this process but then stated that it seems to makes schools more aware of the subgroups.

Dr. Williamson stated that it does make us more aware of the subgroups and we will be looking at future student growth models.

In response to a board member's question Dr. Williamson stated that the district will not be charged for the new PARCC tests coming next school year.

Dr. Riggle stated that when the state looks at their budget there may be a change to that decision. Future legislation will determine the outcome. Dr. Riggle explained the PARCC testing process.

- **GBS**

Mr. Muir stated that the GBS school improvement plan is identical to the plan from last year; the only change is the timeline.

In response to a board member's question Mr. Muir explained that the school improvement plan is a project management template. He stated that for those schools that did not have a

plan it was great, but we had a plan and that is what we used to create this plan.

Mr. Muir explained the college readiness standards in response to a board member's question.

A board member stated that GBS' school improvement target is a very aggressive goal.

Mr. Muir stated that it is a very aggressive goal that we aspire to achieve, but we will reassess every year.

Dr. Riggle stated that ASPIRE will be the only test that will be administered in the future and that Explore and PLAN will not be available.

Dr. Williamson stated that this item will be placed on the consent agenda for the next board meeting.

DISCUSSION/ACTION: ENROLLMENT/CAPACITY REVIEW PROCESS

Dr. Riggle stated that we are comfortable with our student enrollment projections for the next three years, but after that we felt the need to go to an outside demographer to get projections for 5-10 years.

Dr. Riggle stated that he included historical data on this topic in the Board's packet to give the Board some insight to the thought process over the years.

Dr. Riggle stated that he feels that going forward we must be very clear and transparent, think about the decisions that need to be made to help keep the anxiety of the community low. Dr. Riggle acknowledged that sometimes we cannot move fast enough for our community, but stated that we are trying to make our decisions based on valid data.

Dr. Riggle reviewed what has been done so far:

1. Data Review

- Student enrollment at GBS is growing. Right now we are actually a little lower than expected, but next year we may be a bit higher than expected.
- GBN enrollment looks like it may be lower than expected.
- We are interested in making sure that we have an accurate picture of enrollment.
- We are collecting data on new subdivisions.

2. Task force

- Is currently undetermined whether a task force will be needed.
- We have arranged for Justin Petrarca to serve as the facilitator, if need be.

3. Communications

- We will ask for input from our community, solicit input from our staff, as well as other stake holders.
- We have reserved Holly Bartecki of the Jasculca-Terman communications firm.

Dr. Riggle stated that we need to start hammering out all the details, but this will not happen tonight. Dr. Riggle stated that it is important to realize what a hot topic this is for our community.

Dr. Riggle stated that we need to listen to our community and their concerns.

Board members discussed:

- That it is important to realize the inadequacies or inequality of the two schools with increasing enrollment at GBS.
- The lag time of getting out accurate information would be approximately 2-3 months.
- It will be important to communicate any information we know for sure as soon as possible to try to help with some of the community anxiety.

Dr. Riggle explained that on March 17th we will have student enrollment projections from demographers. We will be able to build GEO mapping with the GIS data, so we will know where our students are at in the grade school. Dr. Riggle stated that it will take approximately 6 weeks after we approve the GIS resolution to establish this information.

Dr. Riggle stated that we could begin to develop a frequently asked question document.

A board member stated that in the past the board tried to give some absolutes, but then had to change their mind which caused more confusion.

The board discussed:

- The importance of getting information out to the public.

- That they know that uncertainty is uncomfortable, but we are following a process and we need to get the data first.
- It will be a short period of time for the community to wait before the district provides some direction.
- The community should have confidence that the board is following a process.
- Some board members would like to give assurances for the short term.
- Nothing will change for next year.
- After next year GBS may be at capacity.
- The difference in size of the schools can affect the students' experiences.
- There are facility differences between the schools.
- The schools have different cultures.

Dr. Riggle stated that these are good questions, but we must look at the data first, which we will have on March 17th. We can discuss the next steps after we have seen the data.

Dr. Riggle discussed the possibility of meeting in early April to discuss the process. He would like to have the focus groups before the summer so that the community can be engaged in the process.

A board member stated that he has confidence in the enrollment projections that we have. The question is what we do about a district that has an 1100 student difference between the two schools. In the past we built to increase capacity.

The board president stated that the administration brought a timeline and asked the board if we are comfortable with the process outlined.

Dr. Riggle stated that April 8th would be the first time to meet after the March 17th board meeting.

A board member asked why we need a facilitator.

Dr. Riggle explained that we would use him to facilitate the task force.

Dr. Riggle answered a board member's question stating that the board will help develop the process guidelines.

The board president stated that we will post a lot of this information for the public.

Dr. Riggle stated that in our original projections we showed a bigger bubble of students at GBS, but now we are sensing that it is not just a bubble.

Dr. Riggle explained the expansions of GBS in the past.

A board member asked if the demographer will take the economy into consideration when giving us his report.

Dr. Riggle stated that he cannot answer what the demographers will do.

The administration stated that the demographer will be present at the March 17th Board meeting to answer questions.

A board member stated that we can discuss the process after we get the data from the demographer.

A board member stated that it will be better to engage the community once we can give them more information. The board member stated that the parents want what's best for their child.

A board member stated that we may need to hold a public hearing on the timeline. The meetings sole agenda would be to discuss this process. He suggested a possible meeting in May.

Dr. Riggle stated that on March 10th we could discuss the possibility of a public hearing.

Dr. Riggle stated that we will get something out to the community.

DISCUSSION/ACTION: RESOLUTION TO ACQUIRE GIS DATA

Dr. Ptak stated as part of the enrollment process we are recommending that the Board adopt the resolution authorizing access to GIS (Geographic Information System).

Dr. Ptak stated that Mr. Doughty found a change to the resolution which will be made.

A board member asked a question regarding the confidentiality of the data if we receive a FOIA request.

Dr. Ptak stated that she checked with our attorney and has received his opinion.

Dr. Ptak stated that we are asking for action this evening.

MOTION TO APPROVE THE RESOLUTION TO ACQUIRE GIS DATA

Motion by Mr. Boron, seconded by Mr. Taub to Approve the Resolution to Acquire GIS Data.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

DISCUSSION/ACTION: FY14/15 STUDENT FEES

Mrs. Siena presented the student fees for the 2014/15 school year. She noted that the driver education fee is pending approval of the waiver that was brought to the board at the last meeting.

Mrs. Siena stated that she is recommending no increase in student fees.

Mrs. Siena noted that when GBS goes to the block schedule the number of days that preschool is offered will increase so the per diem remains the same for preschool fees, but overall cost increases with additional days.

A board member requested that a historical fee chart be included in the packet.

In response to a board member's question Mrs. Siena stated that in 2010 we waived the towel and material fee as a good gesture with the downturn of the economy.

Mrs. Siena stated that this will be placed on the March 10th consent agenda.

DISCUSSION/ACTION: INSURANCE CONSULTANT AGREEMENT

Dr. Riggle stated that pursuant to direction from the Board the scope of the proposal has expanded.

Mrs. Siena explained the changes in the proposal and asked for approval this evening.

MOTION TO APPROVE THE INSURANCE CONSULTANT AGREEMENT

Motion by Mr. Boron, seconded by Mr. Taub to Approve the Insurance Consultant Agreement.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

MISCELLANEOUS TOPICS

Mrs. Siena wished Dr. Riggle a belated Happy Birthday.

Mr. Shein noted that there is a Technology Committee Meeting on Wednesday morning.

Mr. Shein reminded board members that if they wanted tickets to the Techny Festival of Music and the Glenbrook Musical to please let Dr. Riggle know.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mrs. Wilkas to move into closed session at approximately 8:32 p.m. to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the placement of individual students in special education programs and other matters relating to individual students; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (2),(10) and (11) of the Open Meeting Act.)

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

The Board returned to open session at 9:51 p.m.

ADJOURNMENT

Motion by Mrs. Hanley, seconded by Mrs. Wilkas to adjourn the meeting at approximately 9:51 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Wed, February 26, 2014	7:30am	Technology Committee Mtg. (GBS Principal's Conf)
Wednesday, March 5, 2014	7:30am	Facility Committee Meeting (GBS Room 128)
Monday, March 10, 2014	7:00 pm	Regular Board Meeting (GBN Library)
Monday, March 17, 2014	7:00 pm	Regular Board Meeting (GBN Library)