

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, February 13, 2012**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, February 13, 2012, at approximately 7:00 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Regalbuto (via telephone), Shein, Taub, Wolfson

Absent: Hammer (arrived at 7:28 p.m.)

Also present: Caliendo, Geddeis, Pryma, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced GBN student, Jordon Cotler. The Intel Corporation and the Society for Science and the Public selected Jordan as one of 40 students in the 71<sup>st</sup> annual Science Talent Search. Jordan was awarded \$1,000 and \$1,000 will also go to GBN. Jordan will compete against other students for a top prize of \$100,000.

Jordon explained his project, *A Relativistic Orthogonal State Quantum Key Distribution for Secure Satellite Communications*.

Dr. Riggle asked Jordan what led him to this concept.

Jordon stated that he has always been interested in cryptography. He explained how his interest in magic is analogous to the

fundamental laws of physics that he described as magic tricks of nature.

In response to Board members' questions, Jordan stated that he has been accepted to MIT and Stanford. He plans to be a physics and math major.

President Shein asked Jordan how he conducted a test of his theory.

Jordan stated that he used a mathematical construct to develop and prove his theory. He proved that his protocol is secure.

Jordan explained that he is going to Washington D.C. and will meet with politicians and the President. He will present his research to panel of scientists.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle mentioned that the GBN variety show was last week. GBS' variety show is a culmination of the year-long celebration of GBS' 50<sup>th</sup> anniversary. There will be a gala luncheon followed by the GBS variety show on Saturday, February 25.

Dr. Riggle stated that the bid opening for the turf project is on February 15.

Dr. Riggle indicated that there will be a Facility Committee Meeting on February 29 at 7:30 a.m. at GBS.

Dr. Riggle stated that interest-based bargaining training starts on Wednesday and Thursday of this week.

President Shein stated that several Board members attended the ED-RED dinner with Charlotte Danielson and the State Superintendent, Chris Koch presenting. He indicated that the presentation was interesting and informative.

Mr. Taub stated that he attended the GBN V-Show. The staging, costumes and performances were very professional. There were 390 students involved in the show. This is a tremendous opportunity for a large number of students.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Fester, Katherine	Social Studies	02.07.12	GBN	MA + 30, Step 1, .2FTE 79 days
Foss, Victoria	Social Studies	02.07.12	GBN	BS, Step 1, 79 days, .4FTE
Topham, Matthew	Guidance Counselor	08.21.12	GBS	MA + 30, Step 13
Myers, Travis	Guidance Counselor	08.21.12	GBS	MA, Step 4

- 1.) b. no appointments of educational support staff
- 2.) a. no resignations/termination of certificated staff  
b. no resignation/termination of educational support staff
- 3.) the FOIA request contained in consent agenda item #6.3.
- 4.) the issuance of Vendor Checks Nos. 51401 through 51713 in the amount of \$2,072,593.35 as listed on the attached checks register dated February 3 & 7, 2012.
- 5.) the reimbursement of the Revolving Fund for Employees for the month of January in the amount of \$43,057.10 represented by checks No. 9313 through 9351, 9374 through 9416, 9449, 9453 through 9488, 9520 through 9523, and 9525 through 9550.  
the reimbursement of the Revolving Fund for Vendors for the month of January in the amount of \$431,566.66 represented by checks No. 9352 through 9373, 9417 through 9448, 9450 through 9452, 9489 through 9519, 9524 and 9551 through 9577.

Checks issued in January voided in January: No. 9476. Check issued in previous months, voided in January: No. 7386, 8421, 8558.

6.) the Open and Closed Session Minutes from January 23, 2012 Regular Board Meeting.

7.) the GBS Japanese Student Exchange

8.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Glenbrook North Science Department	\$100.00	GBN	Werner Bernhard Scholarship	820851
Ms. Kathy Krohn	1993 Honda Accord	GBN	career and Life Skills	N/A
Rolling Green Country Club	1,200.00	GBN	Fine Arts	820730
Red Rooster Restaurant	One palette of water	GBS	Athletic Dept	
Joan E. Emery	\$50.00	GBS	Etruscan	830380
H. G. Russell	\$25.00	GBS	Chamber Singers	830195
Nolan & Freund Dental Professionals	\$150.00	GBS	WGBK Radio	831334
Chris E. Mizener Mizener Construction	1994 Cadillac Eldorado Touring Coupe VIN 1G6ET1298RU613877 for autos program	GBS	Automotives	N/A

9.) Special Leave Request/FTE Decrease as contained in consent agenda item # 6.9.

10.) GBE 2<sup>nd</sup> Semester Faculty Contract Adjustments

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF REVISIONS TO THE 2012-2013 SCHOOL YEAR CALENDAR**

Dr. Williamson explained the revisions to the 2012-2013 school year calendar with the addition of late arrival school improvement days.

Mr. Martin asked if there had always been the same number of late arrival days in the school year.

Dr. Riggle stated that the eight school improvement days provided a good mix and balance throughout the school year without losing too much class time.

Mr. Martin asked if these days are specified in the teachers' contract.

Dr. Riggle stated that these days are not specified per the teachers' contract.

Mr. Martin asked how often the administration reviews the late arrival days.

Principal Wegley stated that the days are very well used and needed for staff development.

Dr. Riggle stated that these days are tied-in with faculty meetings so that topics covered at faculty meetings often relate to work teachers are engaged in on subsequent late arrival days. It has been a while since the administration has had any formal evaluation of these days.

President Shein asked for a summary of the topics from the last few years' late arrival days.

Mr. Martin asked which staff members are invited to late arrival days.

Mr. Wegley stated that attendance at these meetings is required of teachers and other staff members.

Mr. Martin asked if late arrival days are the main vehicle to keep staff abreast of new topics.

Mr. Pryma stated that these are one of the primary ways staff is kept up-to-date.

Principal Wegley stated that these days are valuable because everybody is required to participate and are focused on the same topics.

President Shein asked about Continuing Professional Development Units (CPDU's) for teacher certificate renewal as a result of these days.

Dr. Caliendo indicated that these days can count for CPDU's.

Mr. Martin asked how the administration knows if late arrive sessions are effective. He asked how the sessions are evaluated to determine if what is being done is the right thing.

Principal Pryma described the evaluation and feedback framework at GBN.

Dr. Riggle stated that a follow-up survey is often done related to the topics and administrators de-brief following each late arrive day. There are Professional Development Committees at each school that assess the effectiveness of these days.

Dr. Riggle stated the administration is in the process of developing the 2013-2014 calendar. He explained that when a reasonable draft of the calendar is completed, this is provided to the elementary districts. This serves as part of consensus-building related to the calendar.

School improvement/late arrival days will be on the consent agenda at the February 27 Board meeting.

(See Agenda Item #7)

**DISCUSSION/ACTION: CERTIFIED STAFF AUTHORIZATION FOR 2012-2013**

Dr. Riggle stated that the memo provides information regarding the process of staffing development. Dr. Riggle described the process by which enrollment is determined. The numbers are predictors by the formula, but the administration needs some further review of staffing numbers in light of Senate Bill 7 to insure that the numbers are correct.

Dr. Riggle explained the implications of Senate Bill 7 relative to release of tenured staff. GBS is growing in students and GBN is dropping slightly in enrollment so there is a need to look at curricular needs. The administration is not looking for staffing to automatically be placed on the consent agenda for the next meeting. When the administration brings final staffing numbers in two weeks the numbers may vary slightly.

Mr. Taub asked if GBS is big enough to hold 3,000 students.

Principal Wegley stated that the administration is going through a process to analyze enrollment.

President Shein asked about the maximum capacity of GBS.

Mr. Wegley stated that GBS' maximum capacity is 3,000 students.

Mr. Shein asked if GBS went to a block schedule could the facility accommodate more than 3,000 students.

Dr. Riggle stated that moving to a block schedule would increase the capacity of the building. Sometimes rooms such as computer labs can be reclaimed for classrooms. The schedule must meet the educational needs of the students and not only address the capacity issues.

Mr. Wolfson asked about GBS' current enrollment.

Mr. Wegley stated that GBS is currently at 2,657 students.

Dr. Riggle stated that the projection five-years out shows GBS at 3,100 students. If we were back in a normal real estate market, this may be more accurate, but the market is not predictable.

Dr. Riggle stated that in times of growing enrollment, a few people will ask about changing the district boundaries. Dr. Riggle stated that he does not see this as a solution for a temporary period of high enrollment at GBS.

Mr. Hammer suggested if the dynamics continue, perhaps offering some classes at GBN with a shuttle bus would help.

Mrs. Siena explained that busing costs can be high.

Dr. Riggle stated that some districts have had optional enrollment where students can choose which school to attend.

Dr. Riggle stated that the Passport Plaza Building is not an option for student occupancy because it does not meet the facility requirements for schools and would be too costly to renovate to meet the requirements.

Dr. Regalbuto asked if the GBN population keeps dropping and is not cost-effective, is there a minimum we try to shoot for.

Dr. Riggle stated that GBN can hold 2400. GBN may be at 1960 to 1970 based upon enrollment projections. When enrollment drops at GBN there is concern for some elective offerings such as world languages.

Mr. Boron asked about the history of the net number of transfer students for GBS.

Principal Wegley stated that the net change is typically +/- ten to twenty students. There can be about 100 transfers in and out during the year. This year GBS was 30 students greater than projected; however, GBS has been able to accommodate these students within awarded staffing.

Dr. Riggle stated that there will be an update on staffing numbers at the next meeting.

(See Agenda Item #8)

**DISCUSSION/ACTION: COMMUNICATION PLAN QUARTERLY REPORT**

Ms. Geddeis indicated that the last update to the Board was in August. She provided examples of items that had been completed. Ms. Geddeis stated that about 90% of what was planned has been completed.

Ms. Geddeis referenced charts related to electronic communications. The data helps determine if we are giving people the types of news they are looking for. The GBS connections newsletter has a 43% open rate. Ms. Geddeis stated that we are reaching almost half of our people and can look at data at a more granular level. She provided examples and compared Glenbrook statistics for electronic communication to national averages. Glenbrook statistics are very favorable compared to national averages.

Ms. Geddeis stated that recently there was a survey in connections regarding electronic communications. There was not a high response rate, but responses were mostly favorable.

Ms. Geddeis stated that the district is in the process of website re-design. She stated that she is hopeful for a public launch of the website by May 1. The worst-case-scenario will be September. It is a complex design and programmers are becoming familiar with the system. Ms. Geddeis stated that next week she will be part of crisis communication meetings.

Mr. Boron asked how much money the electronic version of connections has saved.

Ms. Geddeis stated that this has saved at least \$10,000/year, plus postage. Another advantage of the electronic newsletter is that we are not limited because of space.

Mr. Boron asked Ms. Geddeis if focus groups are done after content migration if that is that too late.

Ms. Geddeis stated that there will be some content and navigation which will be reviewed by focus groups. Content and navigation are important for the focus groups. At the point focus groups view the website, content and navigation can easily be adjusted.

Mr. Boron asked if police and fire personnel are part of the crisis communication meeting.

Ms. Geddeis stated that this was not the case as the focus is on integrating communication strategy into the actual plan. This relates more to the sequence of events of who is notified.

Principal Wegley stated that fire and police regularly participate during crisis drills and to review the actual crisis plan.

Mr. Shein asked about a health and wellness brochure that is mailed out. He asked if it is still necessary to mail this.

Mrs. Siena stated that this is part of the contractual service for the wellness program. There is no additional cost to the district.

The Board discussed paper and electronic versions of the health and wellness newsletter.

(See Agenda Item #9)

#### **MISCELLANEOUS TOPICS**

Dr. Riggle mentioned to Mr. Hammer, Mr. Shein and Dr. Regalbuto that he is looking at Tuesday, March 6 for a Technology Committee Meeting. This will be in the morning at 7:00 a.m. Board members Hammer and Shein confirmed that they are likely available. Dr. Regalbuto will check her schedule and get back to Dr. Riggle.

#### **FUTURE MEETING DATES**

The next Board meeting is Monday, February 27 at 7:00 p.m.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Taub to move into closed session at approximately 8:12 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases; the placement of individual students in special education programs and other matters relating to individual students; and litigation, when an action against, affecting or on behalf of the particular public body has been

filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. (Section 2(c) (1), (2), (9), (10) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:19 p.m.

Mr. Shein mentioned that there will be a special Board meeting on Tuesday, February 21 at 6:30 p.m. at GBN.

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Mr. Taub to adjourn the meeting at approximately 9:19 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062  
Unless otherwise noted

Monday, February 27, 2012 7:00 p.m. Regular Board Meeting

Wednesday, February 29, 2012 7:30 a.m. Facility Meeting  
(GBS Room 128)