

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, January 13, 2014**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, January 13, 2014, at approximately 7:00 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Absent: N/A

Also present: Caliendo, Frandson, Geallis, Geddeis, Pryma, Riggle, Wegley, and Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**STUDENTS AND STAFF WHO EXCEL**

None.

**RECOGNITION OF COMMUNITY VISITORS**

The board president asked if any members of the community would like to address the board.

Mr. Tim O'Donnell of Northbrook stated that he found a flaw in our financial system. Mr. O'Donnell presented his findings.

Mr. Tom O'Donnell of Northbrook stated that a student from the Oracle had contacted him to find out what he had presented to the board on December 2<sup>nd</sup>. He stated that he presented his findings regarding a flaw in the educational system to members of

the fire department as well as other school and government officials in the community. Tom gave a handout to the board.

The board president thanked them for their presentation.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle stated that it is the final week of first semester and students would have finals the next three days.

Dr. Riggle handed out a letter from First Student that will give the board a better understanding of the challenges the bus company faces during the cold weather. Dr. Riggle stated the administration is very happy with First Student.

Dr. Riggle stated that he needs to know if board members want tickets for the variety shows by the end of the week.

In response to a board member's question Dr. Riggle explained the process he uses to determine school closures:

- Consideration of safety.
- Communication with village officials.
- Communication with feeder districts.
- Communication with other high school districts in the area.
- Communication with the bus company.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda

1) Appointments

a) No certificated staff appointments

b) the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Canary, Margaret (repl. Patricia Egebrecht)	SPED IA	01.08.14	GBS - TR
Gonzalez, Luis (repl.)	Custodian	01.08.14	GBN

Geovanny Avila)			
Ruder, Brian (repl. Bradley Block)	SPED IA	01.08.14	GBS - TR
Smith, Kristin (repl. Tracy Tralmer)	SPED IA	01.08.14	GBOC
Wargaski, Debbie (repl. Tyra Strobel)	1:1 Aide	01.08.14	GBS/TR/SP

2) Resignations/Terminations

- a) No certificated resignations/terminations
- b) No support staff resignations/terminations

3) FOIA - none

- 4) the issuance of Vendor Checks Nos. 61086 through 61161 in the amount of \$603,032.13 as listed on the attached checks register dated January 9, 2014.  
the issuance of Vendor Checks Nos. 60614 through 61085 in the amount of \$540,819.37 as listed on the attached checks register dated December 19 & 20, 2013.

5) Payroll - none

- 6) the reimbursement of the Revolving Fund for Employees for the month of December in the amount of \$43,209.11 represented by checks No. 15365 through 15410, 15413 through 15412, 15483 through 15528, and 15571 through 15575.  
the reimbursement of the Revolving Fund for Vendors for the month of December in the amount of \$103,411.77 represented by checks No. 15336 through 15364, 15411 through 15412, 15443 through 15482, 15529 through 15570, 15576 through 15579.  
Checks issued in December voided in December: N/A. Check issued in previous months, voided in December: N/A.

- 7) the Open and Closed Session Minutes from December 16, 2013 Regular Board Meeting.

- 8) MOU with Glenview Police Department for Security Camera Use

- 9) Board Policy & Procedure 6000 - Personnel

10) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Northbrook Garden Club	100.00	GBN	MUSIC	820775
Friendship League of Northbrook	200.00	GBN	MUSIC	820775
Rotary Club Northbrook	100.00	GBN	MUSIC	820925
Rotary Club Northbrook	100.00	GBN	FINE ARTS	820730
Strategic Talent Solutions	250.00	GBN	FINE ARTS	820730
Sunset Ridge Country Club	1,300.00	GBN	FINE ARTS	820730
Skokie Country Club	2,500.00	GBN	FINE ARTS	820730
Northbrook Women's Club	300.00	GBN	FINE ARTS	820730
Mary E. Deneffe, Glenview, IL	300.00	GBN	FINE ARTS	820730
Anonymous Donor	\$5,000.00	GBS	Auditorium – wireless microphones	831302

11) GBE Faculty Contract/Salary Structure

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: NEW COURSE PROPOSALS**

Dr. Riggle stated that Dr. Williamson, Mr. Muir and Ms. Frandson would present the new course proposals.

Mr. Muir reviewed his proposal which included:

- New courses in Project Lead the Way and Business.
- A new department name.
- New course titles.
- Previously approved courses at GBN that will now be available at GBS.

In response to board members' questions the administration:

- Gave further explanation on political science course offerings.
- Explained that additional staffing will not be needed for the new courses proposed.

- Stated that employees have been hired with Project Lead the Way experience so they are already trained to teach the new courses.
- Noted that the summer curriculum projects suggested should be enough to accomplish the changes requested.
- Stated that they are confident that we are hiring the correct teachers, but as with any teacher if we find that a teacher is not meeting our expectations we will work with them.
- Stated that if we have positions that are hard to fill they are brought to the board with an explanation of why the position does not fall within our salary guidelines.

Ms. Frandson stated that GBN is phasing in Project Lead the Way classes. She explained that some of the courses have already been approved for GBS and now GBN will add the course to their curriculum. Ms. Frandson explained that some courses need to change names to more accurately describe the class.

Ms. Frandson explained that GBN received a \$35,000 grant for Project Lead the Way professional development.

Board members asked:

- Clarifying questions regarding Project Lead the Way courses as well as staffing concerns.
- What the schools are doing to increase interest in science among female students.

Mr. Rylander shared a story about a grant GBS received that brought 7-8<sup>th</sup> grade girls in over three weekends to build a robot. Mr. Rylander also stated that female Project Lead the Way students are invited to the STEM women in science breakfast.

Ms. Dawn Hall stated that GBS will continue to provide opportunities for our female students.

In response to a board member question the administration stated that currently no feeder districts have a Project Lead the Way program.

Ms. Frandson reviewed the rationale for courses in her memo.

Dr. Riggle thanked staff for their work and stated that this item will go on consent at the next board meeting.

#### **DISCUSSION/ACTION: INSURANCE CONSULTANT UPDATE**

Dr. Riggle stated that the administration has been in the process of seeking and selecting a potential vendor to serve as a

health benefits consultant. Before a recommendation can be made to the Board, it is necessary to identify a level and type of compensation the Board would be comfortable with.

Dr. Riggle explained that the administration has narrowed the search to two different sources with a range in cost from \$18,000 to approximately \$40,000. Dr. Riggle noted that the proposals varied between vendors, but believed both vendors would be very capable.

The board and administration discussed what the scope of the project would be and the board suggested:

- If we cannot tell the difference between the two consultants then we should go with the cheaper one.
- We make it clear to the consultants that there may be future work.
- The administration should determine the quality of work between the consultants by getting a sample of their work.
- The need to determine why there is a price difference of almost double between the two proposals.

Dr. Riggle thanked the board for clarification and stated that the administration should be able to present its findings to the board at the next meeting.

#### **MISCELLANEOUS TOPICS**

Dr. Riggle discussed enrollment projections and the concerns of the community. Dr. Riggle noted that the district is in a very good place and that we are exactly where we expected to be.

Dr. Riggle explained that the administration has spoken with demographers to make sure decisions are made with the best information. Dr. Riggle stated that there is a technique called GIS mapping that requires data from the Cook County Assessor. With GIS the district can take a look at each grade level and see where our students are in feeder districts and show trends.

Dr. Riggle stated that after speaking with a specific demographer the price of approximately \$10,000 is very reasonable. Dr. Riggle spoke with the other Northfield Township Superintendents and they have agreed to split the cost based on each school's enrollment numbers. Dr. Riggle noted that the demographer's cost has already been approved in the budget.

Dr. Riggle stated that the administration is speaking with ARCON to make sure that if we need to build they will be ready to move quickly.

Dr. Riggle is aware that the community wants to know what we are going to do right now, but we need to take our time to obtain accurate data. We will be listening to our stake holders and then clearly communicate decisions. Moving students is not something we would do easily.

Dr. Riggle stated that in 2025 we have 550 open student spaces in both schools. That doesn't mean we have the spaces where we want them to be.

Dr. Riggle hopes to bring the demographer's report to the March 17<sup>th</sup> meeting. He hopes to answer the question this spring if we need to discuss moving students.

Dr. Riggle asked the board to please assure the community that we are looking at the numbers, we are being methodical and we will be open and communicate along the way.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

In response to a board members question Dr. Riggle stated that the board agenda item for the next board meeting regarding Food Service will include:

- Drink selections
- Candy
- Quality of food
- What students are choosing
- Vending choices

The board president reminded the board that the next board meeting will be at GBN.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Wilkas to move into closed session at approximately 8:47 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the placement of individual students in special education programs and other matters relating to individual students. (Section 2(c) (1), (2) and (9) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:48 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Wilkas to accept the recommendation regarding employee Fred Rudolfi to suspended without pay through February 25, 2014 plus other terms and conditions as set forth in closed session.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ADJOURNMENT**

Motion by Mr. Doughty, seconded by Mrs. Wilkas to adjourn the meeting at approximately 9:49 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook North High School  
Library  
2300 Shermer Road  
Northbrook, IL 60062

Monday, January 27, 2014      7:00 p.m.      Regular Board Mtg.